

**TOWN OF TRUMBULL  
TRANSIENT MERCHANT LICENSE APPLICATION**



**LICENSE #** \_\_\_\_\_

Fees: ____ Merchant 1 Year - \$200.00 ____ Agent(s) of Merchant \$10.00 (\$5-resident) ____ One-day Parade License and Permit \$5.00	Application Date: _____ Date Issued: _____ Expiration Date: _____
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**APPLICANT**

Name:		Address:			
City:		State:	Zip:		
Business Phone:		Home Phone:		Cell Phone:	
Email:					
Ht.	Wt:	D.O.B.:	SSN:	Fingerprinted: ___Yes ___No	

**COMPANY**

Name:		Address:			
City:		State:	Zip:		
Telephone:		Web Page:			
Certificates of Compliance Zoning Dept. ___Yes ___No Health Dept. ___Yes ___No		CT. Sales Tax # Goods/Services Sold: Do you collect a deposit? ___Yes ___No			

**SUPERVISOR**

Name:		Address:			
City:		State:	Zip:		
Telephone:		Cell Phone:			

**VEHICLE**

Registration #:	State:	Op. Lic. #:	State:
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Have you ever been arrested for, or convicted of, any crime other than minor motor vehicle offenses? \_\_\_Yes \_\_\_No. If yes, give date, charges, disposition, and the city/town in which the offense was committed.


Have you ever been refused a license or permit to sell or ever had a license or permit revoked by the Town or any other municipality or state. \_\_\_Yes \_\_\_No.  
If yes, where? \_\_\_\_\_

Have you registered with the nearest local office of the Better Business Bureau \_\_\_Yes \_\_\_No?

What is the period during which you intend to solicit orders? \_\_\_\_\_

**GOODS/MERCHANDISE**

Describe the kind and character of the goods or merchandise to be sold, offered for sale or exhibited:


**AGENTS:**

List below the names and address of all your agents and employees who will represent you in the Town of Trumbull as salespersons (use back in needed):


**PENALTIES:**

[Any person] violating any of the provisions of Article III, Sections 11-76 through 11-91 of the Trumbull Town Ordinance, shall upon conviction be fined seventy-five dollars (\$75.00), and each sale, offer for sale, exhibition for the purpose of sale, or exhibition for the purpose of taking orders for the sale thereof shall be deemed a separate offense.

(Code 1962, § 10-16: Res. No. TC13-100, 10-7-91)

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Signature of Applicant

**Please note:**

Fingerprinting fees are separate from the Transient Merchant Licensing Fees.

Before you can be fingerprinted for the Transient Merchant License (Vendor permit) Application you must register with the Connecticut Criminal History Request System by following the link:

<https://ct.flexcheck.us.idemia.io/cchrspreenroll/>

ENTER SERVICE CODE **E6CE-06D8**

This code is for a license in the Town of Trumbull ONLY.

Payment to the State will be made at this time.

For an appointment for fingerprinting please call the Trumbull Police Detective Bureau at (203) 261-7879 option 9.

The fee for fingerprinting services is \$10 payable to: The Trumbull Police Department (business check or cash-only in the exact amount).

Unless exempt, as below, fingerprinting is mandatory, every 2<sup>nd</sup> (second) year.

The fingerprint requirement set forth in section 11-81(b) shall be waived for any individual who has resided or who has had a regular place of business in the Town for the preceding six (6) months.

The application fee must accompany the application, to go forward with the application process.

After a vendor is approved, but before issuance of a permit, a food vendor will have to show proof of compliance (certificate) with the Trumbull Monroe Health District.