

TOWN OF TRUMBULL  
REQUEST FOR PROPOSAL  
Public Works  
FACILITIES CONDITIONS ASSESSMENT - TOWN OF TRUMBULL

RFP: 6531 see attachments for detailed pricing information

DUE: June 27, 2024 AT 2:00PM

	1	2	3	4	5
COMPANY NAME	AMA Architects PC	Antinozzi Associates	Bureau Veritas Technical Assessments LLC	Colliers Engineering & Design	Friar Architecture
Street address	2548 Frederick Douglass Blvd. Suite 1	271 Fairfield Ave	1 Burr Road	135 New Rd	21 Talcott Notch Rd
City State Zip	New York, NY 10030	Bridgeport, Ct 06604	Westport Ct 06880	Madison, Ct 06443	Farmington, Ct 06032
Email address	<a href="mailto:aba@anarcgutectsoc.cin">aba@anarcgutectsoc.cin</a>	<a href="mailto:plisi@antinozzi.com">plisi@antinozzi.com</a>	<a href="mailto:Cheyenne.Irby@bureauveritas.com">Cheyenne.Irby@bureauveritas.com</a>	<a href="mailto:Scott.bova@collierseng.com">Scott.bova@collierseng.com</a>	<a href="mailto:rwr@friar.com">rwr@friar.com</a>
Contact	Amath Ba	Paul Lisi	Cheyenne Irby	Scott Bova	Robert Roach
Phone #	212-931-1042	203-551-2442	410-533-6988	585-498-7786	860-678-1291 x 110
	6	7	8	9	
COMPANY NAME	Marx Okubo Associates, Inc.	O'Riordan Migani Architects	Lothrop Associates Architects	Russell and Dawson Inc.	
Street address	445 Hamilton Ave, Suite 404	22 Bank St	100 Pearl St, 14th Floor	1111 Main St	
City State Zip	White Plains, NY 10601	Seymour, Ct. 06483	Hartford, Ct 06103	East Hartford, Ct 06108	
Email address	<a href="mailto:stephen_darcy@marxokubo.com">stephen_darcy@marxokubo.com</a>	<a href="mailto:jcm@omarchitects.com">jcm@omarchitects.com</a>	<a href="mailto:aseckler@lothropassociates.com">aseckler@lothropassociates.com</a>	<a href="mailto:info@rdaep.com">info@rdaep.com</a>	
Contact	Stephen D'Arcy	Joan O'Riordan	Arthur Sackler	Thomas Manning	
Phone #	914-269-5700	203-888-7667 x3#	860-249-7251	860-289-1100	

Kevin Bova DUE: June 27, 2024 AT 2:00PM  
RFP: 6531

TOWN OF TRUMBULL  
REQUEST FOR QUALIFICATIONS & PROPOSALS  
FOR TOWN OF TRUMBULL  
FACILITIES CONDITIONS ASSESSMENT

AMA

RFQ: 6531      DUE: JUNE 27, 2024, AT 2:00PM

Exhibit A

Fee Schedule per Project Site				
Group	Site	Address	GSF	Total Cost
1	Town Hall Building	5866 Main Street	26,062	\$11,025
	Town Hall Annex	5892 Main Street	2,184	\$5,295
	Town Hall Gazebo	70 Quality Street	N/A	Incl.
	Library	40 Quality Street	27,675	\$10,050
2	Trumbull Health Dept.	335 White Plains Road	2,430	\$5,295
	Senior Center	23 Priscilla Place	20,224	\$11,025
	EMS Building	255 Middlebrooks Ave	2,572	\$5,295
3	Trumbull Animal Shelter	315 Church Hill Road	2,472	\$5,295
	Helen Plumb Building	571 Church Hill Road	2,961	\$5,295
	Police Dept.	159 Edison Road	1,728	\$5,295
4	Public Works Complex	366 Church Hill Road	65,769	\$37,500
<b>Overall Total Cost:</b>				<b>\$101,370</b>

Our discounted hourly rates for this project are as follows:

Senior Architects/Engineers: \$125/h

Project Coordinator / Architects / Engineers: \$90/h

Admins: \$75/h

\*CADD services such as plotting, file storage, disk exchange, system interfacing will be handled as direct reimbursable costs. State "Not Applicable" (N/A) where services are not needed.

List additional categories the proposer feels necessary for the Town to completely judge the proposed. (Use additional sheets as necessary)

**TOWN OF TRUMBULL  
REQUEST FOR QUALIFICATIONS & PROPOSALS  
FOR TOWN OF TRUMBULL  
FACILITIES CONDITIONS ASSESSMENT**

RFQ: 6531      DUE: JUNE 27, 2024, AT 2:00PM

**Exhibit A**

**ONLY A GUIDE AND SAMPLE PROPOSED FEE SCHEDULE**

Please add any other Services that be apply to the qualifications scope of work  
(To be submitted with Qualifications – attach additional pages as necessary)

		ARCHITECTURAL	MEP/FP ENG	STRUCTURAL	SITE/CIVIL
	<b>POSITIONS</b>	<b>HOURLY RATE</b>	<b>HOURLY RATE</b>	<b>HOURLY RATE</b>	<b>HOURLY RATE</b>
	PROJECT MANAGER	\$115-\$145	\$140	N/A	\$175
	CADD ENGINEERS	\$105	\$80	N/A	\$185
	SENIOR INTERIOR DESIGNER	\$90	N/A	N/A	N/A
<b>ARCH. DESIGN</b>	<b>POSITION</b>	<b>HOURLY RATE</b>	<b>HOURLY RATE</b>	<b>HOURLY RATE</b>	<b>HOURLY RATE</b>
	PRINCIPAL ARCHITECT	\$175			
	PRINCIPAL PROJECT MANAGER	\$175			
	PROJECT MANAGER	\$115-\$145			
	PROJECT ARCHITECT	\$115-\$125			
	PROJECT ENGINEERS	N/A		\$190	\$165
	ASSISTANT ARCHITECTS	\$95-\$105			
	ASSISTANT ENGINEERS	N/A			
	TECHNICIAN	\$95-\$105			
	DRAFTSPERSON	\$75-\$85		N/A	\$145
	CLERICAL	\$75			
<b>ENGINEERING DESIGN</b>		<b>HOURLY RATE</b>	<b>HOURLY RATE</b>	<b>HOURLY RATE</b>	<b>HOURLY RATE</b>
	PRINCIPAL	NA	\$150	\$295	\$245
	PROJECT MANAGER	NA	\$140	NA	\$175
	SENIOR ENGINEER	NA	\$120	\$225	\$190
	ENGINEER	NA	\$110	\$170	\$130
	DESIGNER	NA	\$95	NA	\$115
	CLERICAL	NA	\$65	\$70	\$90
<b>ANY SERVICES that may apply</b>		<b>HOURLY RATE</b>	<b>HOURLY RATE</b>	<b>HOURLY RATE</b>	<b>HOURLY RATE</b>
	COST ESTIMATOR	\$100			

\*CADD services such as plotting, file storage, disk exchange, system interfacing will be handled as direct reimbursable costs. State "Not Applicable" (N/A) where services are not needed.

List additional categories the proposer feels necessary for the Town to completely judge the proposed. (Use additional sheets as necessary)



TOWN OF TRUMBULL  
REQUEST FOR QUALIFICATIONS & PROPOSALS  
FOR TOWN OF TRUMBULL  
FACILITIES CONDITIONS ASSESSMENT

RFQ: 6531      DUE: JUNE 27, 2024, AT 2:00PM

Exhibit A

ONLY A GUIDE AND SAMPLE PROPOSED FEE SCHEDULE  
Please add any other Services that be apply to the qualifications scope of work  
(To be submitted with Qualifications – attach additional pages as necessary)

SAMPLE OF SOME ENGINEERING SERVICES- Please add more

<u>POSITIONS</u>	<u>HOURLY RATE</u>
PROJECT MANAGER	\$140
CADD ENGINEERS	\$125

<u>DESIGN</u>	<u>POSITION</u>	<u>HOURLY RATE</u>
	PRINCIPAL ARCHITECT	\$190
	PRINCIPAL PROJECT MANAGER	\$190
	PROJECT MANAGER	\$140
	PROJECT ARCHITECT	\$140
	PROJECT ENGINEERS	\$140
	ASSISTANT ARCHITECTS	\$125
	ASSISTANT ENGINEERS	\$125
	TECHNICIAN	\$115
	DRAFTSPERSON	\$115
	CLERICAL	\$80

<u>CONSTRUCTION</u>	<u>ADMINISTRATION</u>	<u>POSITION</u>	<u>HOURLY RATE</u>
		CONSTRUCTION MANAGER	\$140
		ASSISTANT MANAGER	\$125
		CHIEF INSPECTOR	\$125
		INSPECTOR	\$115
		DRAFTSPERSON	\$115
		CLERICAL	\$80

<u>ANY SERVICES that may apply</u>	<u>HOURLY RATE</u>

\*CADD services such as plotting, file storage, disk exchange, system interfacing will be handled as direct reimbursable costs. State "Not Applicable" (N/A) where services are not needed.

List additional categories the proposer feels necessary for the Town to completely judge the proposed. (Use additional sheets as necessary)

Colliers

**TOWN OF TRUMBULL  
REQUEST FOR QUALIFICATIONS & PROPOSALS  
FOR TOWN OF TRUMBULL  
FACILITIES CONDITIONS ASSESSMENT**

**RFQ: 6531      DUE: JUNE 27, 2024, AT 2:00PM**

**Exhibit A**

**ONLY A GUIDE AND SAMPLE PROPOSED FEE SCHEDULE**

Please add any other Services that be apply to the qualifications scope of work  
(To be submitted with Qualifications – attach additional pages as necessary)

**SAMPLE OF SOME ENGINEERING SERVICES- Please add more**

<u>POSITIONS</u>	<u>HOURLY RATE</u>
PROJECT MANAGER	210
CADD ENGINEERS	160

<u>DESIGN</u>	<u>POSITION</u>	<u>HOURLY RATE</u>
	PRINCIPAL ARCHITECT	260
	PRINCIPAL PROJECT MANAGER	220
	PROJECT MANAGER	190
	PROJECT ARCHITECT	170
	PROJECT ENGINEERS	170
	ASSISTANT ARCHITECTS	130
	ASSISTANT ENGINEERS	130
	TECHNICIAN	120
	DRAFTSPERSON	110
	CLERICAL	105

<u>CONSTRUCTION</u>	<u>POSITION</u>	<u>HOURLY RATE</u>
<u>ADMINISTRATION</u>	CONSTRUCTION MANAGER	220
	ASSISTANT MANAGER	180
	CHIEF INSPECTOR	175
	INSPECTOR	145
	DRAFTSPERSON	110
	CLERICAL	105

<u>ANY SERVICES that may apply</u>	<u>HOURLY RATE</u>

\*CADD services such as plotting, file storage, disk exchange, system interfacing will be handled as direct reimbursable costs. State "Not Applicable" (N/A) where services are not needed.

List additional categories the proposer feels necessary for the Town to completely judge the proposed. (Use additional sheets as necessary)

FRIAR

RFQ/P 6531 Facilities Conditions Assessment

TOWN OF TRUMBULL  
REQUEST FOR QUALIFICATIONS & PROPOSALS  
FOR TOWN OF TRUMBULL  
FACILITIES CONDITIONS ASSESSMENT

RFQ: 6531

DUE: JUNE 27, 2024, AT 2:00PM

Exhibit A

## ONLY A GUIDE AND SAMPLE PROPOSED FEE SCHEDULE

Please add any other Services that be apply to the qualifications scope of work  
(To be submitted with Qualifications – attach additional pages as necessary)

SAMPLE OF SOME ENGINEERING SERVICES- Please add more

<u>SURVEY</u>	<u>POSITIONS</u>	<u>HOURLY RATE</u>
	PROJECT MANAGER	N/A
	CADD ENGINEERS	N/A
<u>DESIGN</u>	<u>POSITION</u>	<u>HOURLY RATE</u>
	PRINCIPAL ARCHITECT	\$195
	PRINCIPAL PROJECT MANAGER	\$170
	PROJECT MANAGER	\$120
	PROJECT ARCHITECT	\$120
	PROJECT ENGINEERS	N/A
	ASSISTANT ARCHITECTS	\$110
	ASSISTANT ENGINEERS	N/A
	TECHNICIAN	\$95
	DRAFTSPERSON	N/A
	CLERICAL	\$85
<u>CONSTRUCTION ADMINISTRATION</u>	<u>POSITION</u>	<u>HOURLY RATE</u>
	CONSTRUCTION ADMINISTRATOR	\$120
	ASSISTANT MANAGER	N/A
	CHIEF INSPECTOR	N/A
	INSPECTOR	N/A
	DRAFTSPERSON	N/A
	CLERICAL	N/A
<u>ANY SERVICES that may apply</u>	<u>HOURLY RATE</u>	
	CADD OPERATOR/TECHNICIAN	\$95

\*CADD services such as plotting, file storage, disk exchange, system interfacing will be handled as direct reimbursable costs.  
State "Not Applicable" (N/A) where services are not needed.

List additional categories the proposer feels necessary for the Town to completely judge the proposed. (Use additional sheets as necessary)



Lothrop

RFQ/P 6531 Facilities Conditions Assessment

**TOWN OF TRUMBULL  
REQUEST FOR QUALIFICATIONS & PROPOSALS  
FOR TOWN OF TRUMBULL  
FACILITIES CONDITIONS ASSESSMENT**

RFQ: 6531      DUE: JUNE 27, 2024, AT 2:00PM

**Exhibit A**

ONLY A GUIDE AND SAMPLE PROPOSED FEE SCHEDULE

Please add any other Services that be apply to the qualifications scope of work  
(To be submitted with Qualifications – attach additional pages as necessary)

**SAMPLE OF SOME ENGINEERING SERVICES- Please add more**

<u>POSITIONS</u>	<u>HOURLY RATE</u>
PROJECT MANAGER	\$175.00
CADD ENGINEERS	\$140.00

<u>DESIGN</u>	<u>POSITION</u>	<u>HOURLY RATE</u>
	PRINCIPAL ARCHITECT	\$225.00
	PRINCIPAL PROJECT MANAGER	\$215.00
	PROJECT MANAGER	\$205.00
	PROJECT ARCHITECT	\$175.00
	PROJECT ENGINEERS	\$185.00
	ASSISTANT ARCHITECTS	\$175.00
	ASSISTANT ENGINEERS	\$165.00
	TECHNICIAN	\$140.00
	DRAFTSPERSON	\$125.00
	CLERICAL	\$75.00

<u>CONSTRUCTION</u>	<u>POSITION</u>	<u>HOURLY RATE</u>
<u>ADMINISTRATION</u>	CONSTRUCTION MANAGER	\$175.00
	ASSISTANT MANAGER	\$150.00
	CHIEF INSPECTOR	\$140.00
	INSPECTOR	\$125.00
	DRAFTSPERSON	\$125.00
	CLERICAL	\$75.00

<u>ANY SERVICES that may apply</u>	<u>HOURLY RATE</u>

\*CADD services such as plotting, file storage, disk exchange, system interfacing will be handled as direct reimbursable costs. State "Not Applicable" (N/A) where services are not needed.  
List additional categories the proposer feels necessary for the Town to completely judge the proposed. (Use additional sheets as necessary)

We normally use a variety of methods when establishing appropriate fees for various scopes of work. For a multi-building facility condition assessment such as this one for the Town of Trumbull, we would typically begin by assembling an anticipated project team, then we would compose a proposed schedule of necessary efforts including site visits, meetings, research, document review, deliverable preparation, etc. Team members would be assigned a number of hours for the necessary tasks, and then a preliminary total fee would be derived using the hourly rates provided below.

Finally, the preliminary total would be adjusted as necessary to account for various factors and contingencies in order to arrive at the final fee amount. For this project, we would expect that the proposed final fee would be part of the first discussions after the award, and would need to be defined prior to any project assessment tasks (site visits, document review, reports, etc).

Rate Schedule (Hourly)	
\$300	Vice President / Assistant Vice President
\$250	Senior Associate
\$225	Associate
\$250	Structural Engineer
\$250	Mechanical Engineer
\$200	Project Coordinator
\$150	Project Administrator



Our standard staff rates for additional services are provided below.

### Standard Terms & Hourly Rates

#### Survey

Project Manager	225
Licensed land Surveyor	225
Two Person Crew	3500
Three Person Crew	4500

#### Design

Principal In Charge	225
Project Manager	225
Project Engineer	200
Assistant Engineer	175
Technician	125
CAD Operator	125
Clerical	100

#### Construction Services

Construction Manager	225
Assistant Manager	200
Chief Inspector	200
Inspector	190
Draftsperson	125
Clerical	100

Landscape Architect	225
Architect	225



## RATES

### Process that we will follow to establish the Fee:

- We will estimate the time and resources needed to complete the job on time, based on our experiences and the complexity of the project, and then establish the fee.
- The fee will be determined based on the final scope of work and will be divided into several phases for each building: Onsite condition assessment and data collection, analysis of the conditions, and completing of 60% and 100% assessment reports.

**TOWN OF TRUMBULL  
REQUEST FOR QUALIFICATIONS & PROPOSALS  
FOR TOWN OF TRUMBULL  
FACILITIES CONDITIONS ASSESSMENT**

RFQ: 6531      DUE: JUNE 27, 2024, AT 2:00PM

Exhibit A

**ONLY A GUIDE AND SAMPLE PROPOSED FEE SCHEDULE**

Please add any other Services that be apply to the qualifications scope of work  
(To be submitted with Qualifications – attach additional pages as necessary)

**SAMPLE OF SOME ENGINEERING SERVICES- Please add more**

<u>POSITIONS</u>		<u>HOURLY RATE</u>
PROJECT MANAGER		\$120.00
CADD ENGINEERS		
<u>DESIGN</u>	<u>POSITION</u>	<u>HOURLY RATE</u>
	PRINCIPAL ARCHITECT	
	PRINCIPAL PROJECT MANAGER	\$145.00
	PROJECT MANAGER	\$130.00
	PROJECT ARCHITECT	\$130.00
	PROJECT ENGINEERS	\$150.00
	ASSISTANT ARCHITECTS	
	ASSISTANT ENGINEERS	
	TECHNICIAN	\$85.00
	DRAFTSPERSON	\$70.00
	CLERICAL	\$80.00
<u>CONSTRUCTION</u>	<u>POSITION</u>	<u>HOURLY RATE</u>
<u>ADMINISTRATION</u>	CONSTRUCTION MANAGER	\$140.00
	ASSISTANT MANAGER	\$100.00
	CHIEF INSPECTOR	
	INSPECTOR	
	DRAFTSPERSON	
	CLERICAL	\$80.00
<u>ANY SERVICES that may apply</u>	<u>HOURLY RATE</u>	

\*CADD services such as plotting, file storage, disk exchange, system interfacing will be handled as direct reimbursable costs. State "Not Applicable" (N/A) where services are not needed.

List additional categories the proposer feels necessary for the Town to completely judge the proposed. (Use additional sheets as necessary)

