

**TOWN OF TRUMBULL  
CONNECTICUT**

Town Hall  
5866 Main Street  
Trumbull, Connecticut 06611



Trumbull Community Center Study and Building Committee  
Thursday, October 19, 2017  
7:00 PM  
Long Hill Conference Room, Trumbull Town Hall

**Present:** Co-Chairmen Joseph Pifko and Daniel Marconi, Lori Hayes-O'Brien, Jeannine Stauder, Joseph Costa, Richard Seaman, David Preusch and Dawn Cantafio

Also Present: Lynn Arnow, Chief of Staff

The meeting was called to order by Mr. Marconi at 7:05 pm followed by the Pledge of Allegiance.

**Past Minutes**

Motion was made by Mr. Marconi to approve the minutes of September 28, 2017 as written. Seconded by Mrs. Stauder. Mrs. Hayes-O'Brien made a correction on page 2, sixth paragraph – should read "Mrs. Hayes-O'Brien asked if they had spoken with individuals at Continuing Education regarding programs they might consider moving to the center." Motion was made by Mrs. Hayes-O'Brien to approve the minutes as amended. Seconded by Mr. Marconi and approved with abstentions by Mrs. Cantafio, Mr. Seaman and Mr. Preusch.

**Public Comment**

No public comment.

Mr. Pifko noted the purpose of the meeting was to prepare a presentation to the Town Council to summarize the information to date. As a Building Committee, they have covered what was requested of them by the Town Council.

Mr. Preusch presented an outline to use as a guideline for structuring the report. The Committee will need to determine if they will write a report from the beginning with the formation of the Committee or continue with information from the last report to the current date. Mr. Preusch felt the report should be divided into four phases and suggested the following outline:

1. Plan of Conservation and Development (2014) recommended #1 a community center and #2 a senior center and expanded library.
2. Committee was established by the Town Council by a 17-1 vote (2015).
3. Early action items including site visits and all the groundwork done by the Committee.
4. Conceptual design phase including architects, construction manager at risk, etc.

The Town Council takes the information and looks at the estimated cost and consider options within the project. The Council will use this information to bring the project to referendum should they approve the project for construction. The Town Council has three options – they can accept the project, they can reject the project, or they can request the Committee gather more information.

Funding was discussed. It was noted that once all the information is gathered and the project approved by the Council, the project would be sent to bonding council to write the referendum. The process and language of the referendum is very disciplined and involved.

At this stage, the project will be sent through the appropriate approval process with the Committee answering any questions and providing background information. All contractual agreements with the architect have been met. Mr. Arcari will be providing additional renderings of the inside of the building which is part of the contract but not received to date. Any other work by the architect will required a new proposal.

A subcommittee was appointed to develop the report. Mr. Preusch, Mrs. Stauder and Mr. Pifko from the Committee will work with Mrs. Arnow to draft the document which will be sent to the Committee members for input. It was agreed that, with the changing of the Town Council representatives, the final Committee report would be drafted and presented in January 2018 when the new Council is seated.

#### **Next Meeting**

The next meeting of the Building Committee will be November 16, 2017 at 7:00 pm.

#### **Adjournment**

There being no further business, motion was made by Mrs. Cantafio to adjourn the meeting at 8:02 pm. Seconded by Mr. Seaman and approved unanimously.

Respectfully submitted,

Barbara Crandall  
Clerk