

**Approved Minutes  
BOARD OF FINANCE  
October 13, 2022**

**CALL TO ORDER**

Chairman Lainie McHugh called the Board of Finance meeting to order at 7:05 p.m. in the Council Chambers. All joined in the Pledge of Allegiance and a moment of silence for the officers that were killed and injured in Bristol, CT.

**PUBLIC COMMENT**

No public comment.

**ATTENDANCE**

The Clerk recorded the following:

**Present**

Marty Isaac  
Scott Zimov  
Lainie McHugh  
Paul Timpanelli  
Justin Scheuble  
Christine El Eris – Alternate  
Marc Mascola – Alternate

**Absent**

Michael Barker  
Vincent DeGennaro – Alternate

**Also present:**

Vicki Tesoro, First Selectman; Maria Pires, Director of Finance; Daniel Schopick, Esq., Town Attorney; Martin Semmel, Superintendent of Schools, Board of Education; Paul Hendrickson, Board of Education Business Manager; Robert Dunn, Building Official; William Chin, Director of Technology, Town of Trumbull; Jeff Hackett, Technology Director, Board of Education; Kathleen McGannon, Chief Administrative Officer

Chairman McHugh indicated Ms. El Eris would be voting in place of Mr. Barker.

**TOWN TREASURER'S REPORT – Anthony Musto**

Mr. Musto was not available to present his reports.

**10-22-01 Fiscal Year 2022-2023 Supplemental Appropriation**

Mr. Timpanelli moved, seconded by Mr. Zimov, to appropriate \$56,584 from the Fund Balance to Bldg Dept-Service & Fees Contractual 01023200-522204 \$37,474 and to Bldg Dept-Professional Services 01023200-522202 \$19,110 for the purchase of permitting software.

Mr. Dunn indicated that they were looking for alternative softwares to what they had when Veoci was introduced as a way to design it from the ground up. We began looking at other softwares when Veoci made updates that were not working properly and errors occurred that were not being addressed due to Covid, etc. Mr. Dunn realized that we needed to change software when he could not reconcile the fees and we could not put the complete reports on line because we could not update the information by combining 2 different versions of Veoci. GIS will function with this new program and there are several towns in the area currently using this that we can consult with. This software will also intergrate with the Tax Assessor's software, Vision and Munis.

Vote: 6-0-0 motion carried

**10-22-02 Fiscal Year 2022-2023 Transfer**

Mr. Timpanelli moved, seconded by Mr. Zimov, to transfer from 01-315400 Fund Balance Committed for Sect. 10-248a \$255,428 to 06120100-480010-10248 Transfer in BOE Sect. 10-248a \$255,428 to provide for the transfer of BOE surplus funds from fiscal year-end 2022 to the special non-lapsing account for the Board of Education to use for technology purchases in 2022-2023.

Dr. Semmel and Mr. Hendrickson from the Board of Education came to the Board of Finance this evening to ask that the surplus of \$255,428 be transferred to a non-lapsing account for a non-recurring expense, more specifically for technology, over a period of time.

The Board indicated that funds were allocated to technology in their previous budget and they wanted to know how those funds were used. In addition, they noted that the \$901,413 non-lapsing account from last year had been spent down to \$751,413. Mr. Hendrickson indicated that the items listed on the uses of the \$901,143 were actually paid out of the FY22 Operations Security Bond, except for the \$150,000 used for the Elite bookstore lease. He also indicated that they applied funds towards outstanding loans to reduce the interest charges.

The Board of Finance indicated that those loans were taken for the purpose of leasing technology and that once these loans matured, we would roll them over and make the funds available to lease new technology. Something obviously changed; the money set aside for technology was used for other items. At this point the Board feels they should wait until the next budget cycle to decide how this should be handled.

Mr. Zimov moved, seconded by Mr. Scheuble, to amend 10-22-02 to \$156,521.

Vote to amend: 2-4-0 motion fails (opposed: McHugh, Isaac, Timpanelli, El Eris)

Vote to transfer \$255,428: 0-6-0 motion fails

### **DISCUSSION ITEMS**

- Budget to Actual Expenditures FY 2023
  - Comp. time is not shown in the Operating Budget; when it is used, it becomes salary. The auditors will provide a schedule at the end of the year.
  - The Town Council did not approve the additional funds to the Tree Warden account for FY 23.
  - The Life Guard account shows the hourly wage differential. We will need to have a projection prepared prior to opening the pools for next year.
  - EMS still has staffing issues due to shortage of available paramedics.
  - Purchasing overtime is high; we have not yet resolved this issue with the BOE.
- Revenue FY 2023 – No questions.
- Town Permits, Fees and Fines FY 2023 - No questions.
- Fund Balance FY 2022, FY 2023 – No questions.

### **APPROVAL OF MINUTES – September 15, 2022**

By unanimous consent the minutes were amended to correct the spelling of Mascolo to Mascola and the amended minutes were then unanimously approved.

Vote: 5-0-1

### **EXECUTIVE SESSION - WPCA update**

Mr. Timpanelli moved, seconded by Mr. Isaac, to go into executive session at 8:26 p.m.

Vote: 6-0-0

The following individuals were asked to move into executive session:

Lainie McHugh	Christine El Eris
Vicki Tesoro	Marty Isaac
Kathleen McGannon	Paul Timpanelli
Daniel Schopick	Marc Mascola
John Green, WPCA	Justin Scheuble
William Mauer, Engineering	Scott Zimov

Mr. Zimov moved, seconded by Mr. Scheuble, to come out of executive session at 9:18 p.m.

Vote: 6-0-0

**ADJOURNMENT**

By unanimous consent, the meeting adjourned at 9:20 p.m.

Respectfully submitted,

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Phyllis C. Collier  
Board of Finance Clerk