



**Trumbull Health Department**  
335 White Plains Road, Trumbull, CT 06611  
Phone (203) 452-1030 Fax (203) 452-1050



**MINUTES**  
**October 13<sup>th</sup>, 2021**  
**Via Video Conference**

**Members Present:** Nancy Busch – Chairperson, Debbi Charles, Allison Vallance, Amy Lehaney & Glenn Rich, MD

**Members Absent:** None.

**Also Present:** Lucienne Bango – Director of Health, William Chin – Director of Information Technology, Trumbull Community TV, Taylor Pennino – Administrative Assistant

Call to Order: Ms. Busch called the Trumbull Health Board to order at 6:16 pm.

Public Comment: Positive feedback related to flu vaccines.

Ms. Lehaney made a motion to accept the September 8<sup>th</sup> meeting minutes, seconded by Ms. Charles. Motion carried unanimously. Ms. Busch made a motion to edit date of the September minutes from the 9<sup>th</sup> to the 8<sup>th</sup>.

Ms. Bango provided a recap of department activity since the last meeting.

- Hired new part time help to help with phone calls and making vaccine appointments
- Hired part time nurse for 19.5 hours a week
- Held many flu clinics
- Held first responder drive thru flu clinic and walk ins for flu vaccine
- Held third dose COVID vaccine clinics for Pfizer
- Holding flu clinics by appointment
- Have COVID booster shoots booked through November 2<sup>nd</sup>
- Concentrating on using up flu vaccine inventory
- The Health Department is getting renovated to become more secure
- Front of office is being remodeled so we have a glass partition and a door to prevent people from freely walking in past the front desk and have to be buzzed in and out
- Blood pressure grant expired
- Looking for a new grant to work on because we have been doing the Blood Pressure Grant for so long
- Policy management and policy change grant is a possibility to replace blood pressure grant
- For healthy communities grant we focused on breast feeding
- Working with library and town hall to put in breast feeding stations
- Going to hold blood pressure clinics for employees

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2021 OCT 20 P 2:32  
TRUMBULL LAND RECORDS  
ATTEST  
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- Held blood pressure station at farmers market
- Held breast feeding basket raffle
- Participated in Workshop series on effects of COVID-19 on mental health
- Held booster clinic on October 5<sup>th</sup> at senior center
- Given out 126 COVID and 93 flu vaccines
- 300 Pfizer, 128 boosters and 126 flu vaccines scheduled between now and November 2<sup>nd</sup>
- Possibly putting entrance to Health Department in the back of building so staff can park in the back parking lot
- Possibly holding COVID vaccine drive thru but wait time after vaccine is still in place
- ELC grant has been submitted and approved after small changes were made
- ELC grant is used to fund hours for Carole and Jen's positions
- We will tap into federal funding if they stop the ELC grant to use the funds for staff
- No money is left for those positions if we have to take it out of our budget and not a grant
- Trumbull numbers are going down for COVID cases
- Once age group gets approved we are going to plan clinics for ages 5-11
- It will be difficult to hold clinic because school is in session
- Parents will have to be present at the clinic and give written permission
- Nurses that we get to volunteer might not be experienced with vaccinating children
- Location is small for full families coming in
- School nurses have other duties when in school so it will be hard for them to work at our clinics during school hours
- There are many other locations for people to get the COVID vaccine now besides the Health Department

Old Business:

- None

New Business:

- Third dose booster
- Board dinner on the 18<sup>th</sup>
- Clinic for Board of Ed

There being no further business brought before the Board, a motion made by Ms. Vallance and seconded by Dr. Charles to adjourn the meeting at 6:49 pm. Motion carried unanimously.

The next meeting is scheduled at November 10<sup>th</sup>, 2021 at 6:15 pm.

Respectfully submitted,

Taylor Pennino  
Trumbull Health Administrative Assistant