Town of Trumbull

CONNECTICUT
www.trumbull-ct.gov

TOWN HALL
Trumbull

TELEPHONE
(203) 452-5000

FINANCE COMMITTEE
MINUTES
SEPTEMBER 28, 2026

CALL TO ORDER: The Chair called the meeting to order at 7:15 p.m. All present joined in the Pledge of Allegiance.

ROLL CALL: The clerk called the roll and recorded it as follows:

PRESENT: Nicole Satin Chairman, Mary Isaac, Vice Chairman, Tom Broderick John Foreman, Tony Scinto, Alternate

ABSENT: Christine El Eris, Richard Wolf, Bill Mecca, Alternate

ALSO PRESENT: First Selectman Vicki A. Tesoro, Chief Administrative Officer Cynthia Katske, Town Attorney Daniel Schopick, Town Council Chairman Ashley Gaudiano, Town Council members, Joy Colon, Jennifer Winschel, Carl Massaro, Assistant Finance Director Lisa Lobuono, Assistant Chief of Police Glenn Byrnes

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1. RESOLUTION TC31-68: Moved by Broderick, seconded by Isaac
   BE IT RESOLVED, That $319,000 is hereby appropriated from Retained Earnings to Capital Outlay 21100000-581888.

   - Chairman of the Golf Commission Joe Gaudiano was present and indicated this is for the warehouse/barn to store their equipment.
   - $250,000 was funded in fiscal year 26 (FY26) but the project did not break ground that year and the funds went back to the retained earnings account which is why they need to formally request the funds again.
   - The cost of materials had increased and the bids came in at the end of FY26 at $283,000. The commission approved $26,000 in contingency for this project a couple of months ago, which now brings the total to $319,000.

VOTE: Motion CARRIED by unanimously.

2. RESOLUTION TC31-69: Moved by Foreman, seconded by Broderick
   BE IT RESOLVED, That $49,000 is hereby appropriated from the Fund Balance to Professional Services 01010000-522202.

   Assistant Finance Director Lisa Lobuono explained:
   - This transfer relates to reinstating the funds for the Board of Ed operational audit.
   - By the time the firm was selected it was the end of FY26.
   - The audit wasn't completed at that time, which is why they need to formally request the funds for FY27.
   - It was confirmed the funds were returned to the general fund. She was not sure if they had started this audit but would find out for the full council meeting.

   VOTE: Motion CARRIED by unanimously.

3. RESOLUTION TC31-70: Moved by Isaac, seconded by Broderick
   BE IT RESOLVED, That $384,100 is hereby appropriated from the Fund Balance to various accounts. (Schedule Attached)

   Assistant Chief Byrnes explained:
   - This is the first time in years they have come up short funded.
   - The additional funds are entirely related to hiring new officers.
   - When planning the budget they had nine officer vacancies. In anticipation of the amount of time it takes for testing, selections, and the training process, which goes on more than a year, they did not anticipate the ability to fill all these vacancies within the time the budget would cover.
   - By the beginning of the fiscal year, they had filled six of the nine vacancies, and through the course of the year they filled seven of the nine.
   - The nine vacancies in the approved budget were funded only one quarter of the fiscal year.
   - All the accounts that need additional funding are related to the additional personnel which includes their training, academy times, field training overtime, uniforms and some of the testing expenses.
   - It was confirmed the funds have already been paid out.
   - The department is close to full staffing but currently have fallen slightly behind due to 4 or 5 vacancies.
   - It is a continuous process to fill as many vacancies as possible. There are always the unknowns such as retirements, personnel moving to another department
   - They are always working to reduce overtime, 75%-80% of that account is due to minimum staffing.
   - It was confirmed departments and academies share instructors and is usually on an in-kind basis.

   VOTE: Motion CARRIED by unanimously.

4. RESOLUTION TC31-71: Moved by Scinto, seconded by Isaac
   BE IT RESOLVED, That $67,558 is hereby appropriated from the Fund Balance to various accounts. (Schedule Attached)

   Lisa Lobuono reviewed the following accounts
   :

   - HR-Professional Services – There were additional needs for legal and/or investigative services. She will get the total number of the original budget for this line item. Attorney Schopick explained this was due to a personnel matter if it is to be discussed at the council meeting, they will need executive session.
   - Legal Notices – This is budgeted yearly based on historical costs/averages years. This fiscal year there was a need for an increased number of notices.
   - Gas-Oil-Grease – This is fuel related. Each year they lock-in a price for fuel, and it's allotted for a certain number of gallons, approximately 126,000 for gas, and close to 200,000 gallons for diesel. Once they go through those number of gallons, we're subject to a market rate. That difference is the result of the increase in usage towards the end of the year.
   - Town Attorney – This represents additional required services. Attorney Schopick further explained part of what was spent was due to unusual situations in wetlands account where they needed to engage the services of an environmental attorney, and a lot is due to tax foreclosures. Ultimately the money will come back to the fund because when judgments are entered, attorneys' fees are added to the judgment, it will be collected at that time.
   - EMS – Chest compression systems were added as well as cardiac monitors this past year, and as a result, their service contract with ProCare went up more than anticipated.
   - TCTV – This was the result of additional programming during the fiscal year.
   - It was explained they are at the tail end of closing out the fiscal year. Once they go through this process and everything is approved, they will be closed out for the year.
   - The total number of appropriations for the year will be gotten for the full council meeting.

   VOTE: Motion CARRIED by unanimously.

5. RESOLUTION TC31-72: Moved by Broderick, seconded by Foreman
   BE IT RESOLVED, That $25,917 is hereby transferred from Contingency to various accounts. (Schedule Attached)

   - The Chair noted she believed this amount was reduced by the BOF. It was determined more information was needed and it was suggested to pass without recommendation to that information.

   VOTE: By unanimous consent the Finance Committee passed Resolution TC31-72 without recommendation.

ADJOURNMENT: There being no further business to discuss and upon motion made by Isaac and seconded by Broderick the Finance Committee adjourned at 7:40 p.m. by unanimous consent.

Respectfully submitted,

Margaret D. Mastroni

Margaret D. Mastroni, clerk

SCHEDULES

Trumbull Police Department

POLICE DEPT #01022000
FY 2026

SUPPLEMENTAL APPROPRIATIONS - FY ENDING JUNE 30, 2026

FISCAL YEAR _2025-2026	ACCOUNT NUMBER	BALANCE BEFORE SUPPL	AMOUNT OF SUPPL	BALANCE AFTER SUPPL
ITEM # 09-26-04				
FROM: General Fund			(384,100.00)	
TO:				
Salaries - Full Time	01022000-501101	(136,220.11)	136,500.00	279.89
				-
Salaries - Overtime	01022000-501105	(127,956.40)	128,000.00	43.60
				-
Training	01022000-501114	(52,043.95)	52,100.00	56.05
				-
Uniform Allowance	01022000-501888	(13,319.29)	13,500.00	180.71
				-
Ancillary	01022000-522203	(12,976.62)	13,000.00	23.38
Professional Development, In Service	01022000-556603	(16,290.58)	16,500.00	209.42
Vehicle Repair	01022000-567702	(24,303.44)	24,500.00	196.56
		Total:	384,100.00	

TOWN OF TRUMBULL						
SUPPLEMENTAL APPROPRITIONS						
FY 2026						
ITEM						**BALANCE**
#	**ACCOUNT**	**ACCOUNT DESCRIPTION**		**AVAILABLE BUDGE**	**SUPPLEMENT**	**AFTER SUPPL**
09-26-09	**FROM:**					
		FUND BALANCE			(67,558.00)	
	TO:					
	01010000-578801-	NATURE CENTER-MAINTENANCE SV CONTR		(132.00)	132.00	-
	01012800-522203-	TOWN ATTORNEYS-ANCILLARY	(1)	(18,829.37)	18,830.00	0.63
	01013000-522202-	HR-PROFESSIONAL SERVICES	(2)	(19,464.83)	19,465.00	0.17
	01014800-545501-	INLAND/WETLAND-LEGAL NOTICES		(126.00)	126.00	-
	01022600-578801	EMS-SERVICE CONTRACTS	(3)	(7,933.38)	7,934.00	0.62
	01030300-567701	PW-TRANSPORTATION-GAS, OIL & GREASE	(4)	(15,753.00)	15,753.00	-
	01060800-522202-	TCTV-SERVICES & FEES-PROFESSIONAL	(5)	(2,724.81)	2,725.00	0.19
	01-060800-522205-	TCTV-PROGRAM EXPENSES	(5)	(2,592.75)	2,593.00	0.25
						-
					67,558.00	67,558.00
		(1) Additional attorneys expenses, offset by Revenue				
		(2) Professional services for several investigations				
		(3) Pro Care contract to maintain all of our ambulance equip, incrs due to addt;l equip added				
		(4) Rae was locked but there was more usage				
		(5) More programing during the year				

TOWN OF TRUMBULL					
TRANSFER FROM CONTINGENCY					
FY 2026					
ITEM				TRANSFER	BALANCE
#	ACCOUNT	ACCOUNT DESCRIPTION	AVAILABLE BUDGET	CONTINGENCY	AFTER SUPPL
09-26-10	FROM:				
	01013800-501116	CONTINGENCY	454,029.00	(25,917.00)	428,112.00
	01012400-501101-	TREASURER-SALARIES-FT (extra day)??	(122.95)	124.00	1.05
	01013000-501101-	HR-SALARIES-FT	(1,449.65)	1,450.00	0.35
	01050600-501101-	SENIOR-SALARIES-FT	(24,342.33)	24,343.00	0.67
				25,917.00	
		Various personnel upgrades			