CIVIL SERVICE BOARD

MINUTES FROM ZOOM REGULAR MEETING

Wednesday, September 16, 2026

Board Members Present: Ann Langley, Chair

Michelle Wigzell

Herbert Marsh

Lauren McBride

Alice Ferreira

Also, present: Steve Librandi, HR Manager, Luisa Rosario, HR Generalist, and Bill Chin, IT Director.

The meeting was called to order at 12:04 P.M. by Chair Ann Langley.

Minutes:

MOTION made by Herbert Marsh, Seconded by Ann Langley, to Approve August 26, 2026, Regular Meeting Minutes.

VOTE – 5-0 - Item passed.

General Public:

The Chair asked Bill Chin if there was anyone in the General Public present who would like to make a statement. There were none.

New Business:

Steve Librandi presented the request to Approve the Eligibility List for the Admin Assistant III P&Z – Economic Dev./P&Z Office. Open & Competitive. 80% Training & Experience, 20% Computer Skills.

MOTION made by Alice Ferreira, Seconded by Lauren McBride, to Approve the Eligibility List for the Admin Assistant III P&Z – Economic Dev./P&Z Office. Open & Competitive. 80% Training & Experience, 20% Computer Skills.

VOTE – 5 – 0 – Item passed.

The Chair asked a question regarding the designation of Wage Group that appears on each Eligibility List. Steve Librandi explained that the wage group refers to the bargaining unit that the particular position is in. He then went on to give a brief explanation of the various bargaining units that make up the Town workforce.

Steve Librandi presented the request to Approve the Eligibility List for Maintainer IV- Highway Dept. Promotional Only. 45% Training & Experience, 45% Performance, 10% Longevity.

MOTION made by Ann Langley, Seconded by Herbert Marsh, to Approve the Eligibility List for Maintainer IV – Highway Dept. Promotional Only. 45% Training & Experience, 45% Performance, 10% Longevity.

VOTE - 5-0 - Item passed.

Approval of Transfer List Request: Request – Tatum DeNitto

MOTION made by Herbert Marsh, Seconded by Alice Ferreria, to Approve the Transfer List for Tatum DeNitto.

VOTE – 5 – 0 – Item passed.

Civil Service New Hire Report: No report this month.

MOTION made by Lauren McBride, Seconded by Alice Ferreira, to adjourn at 12:15 P.M.

VOTE: 5-0 - Item passed.

Respectfully Submitted,

Luisa Rosario