CIVIL SERVICE BOARD

MINUTES FROM ZOOM REGULAR MEETING

Wednesday, August 26, 2026

Board Members Present: Ann Langley, Chair

Michelle Wigzell

Herbert Marsh

Lauren McBride (Absent)

Alice Ferreira

Also, present: Steve Librandi, HR Manager, Luisa Rosario, HR Generalist, and Bill Chin, IT Director.

The meeting was called to order at 12:01 P.M. by Chair Ann Langley.

Minutes:

MOTION made by Michelle Wigzell, Seconded by Herbert Marsh, to Approve July 15, 2026, Regular Meeting Minutes.

VOTE – 3-0 - Item passed.

MOTION made by Ann Langley, Seconded by Michelle Wigzell, to Approve July 29, 2026, Special Meeting Minutes.

VOTE – 3 – 0 – Item passed.

Alice Ferreira joined at 12:02 P.M.

MOTION made by Michelle Wigzell, Seconded Alice Ferreira, to Approve August 6, 2026, Special Meeting Minutes.

VOTE – 4 – 0 – Item passed.

General Public:

The Chair asked Bill Chin if there was anyone in the General Public present who would like to make a statement. There were none.

New Business:

Steve Librandi presented the request to Approve the Eligibility List for the Asst. Town Clerk – Town Clerk's Office. Open & Competitive. 100% Training & Experience.

MOTION made by Alice Ferreira, Seconded by Michelle Wigzell, to Approve the Eligibility List for the Asst. Town Clerk – Town Clerk's Office. Open & Competitive. 100% Training & Experience.

VOTE – 4 – 0 – Item passed.

Steve Librandi presented the request to Approve the Eligibility List for Deputy Tax Assessor – Tax Assessors Office. Open & Competitive. 100% Training & Experience.

MOTION made by Ann Langley, Seconded by Herbert Marsh, to Approve the Eligibility List for Deputy Tax Assessor – Tax Assessors Office. Open & Competitive. 100% Training & Experience.

VOTE - 4-0 - Item passed.

Steve Librandi presented the request to Approve the Eligibility List for the Economic Development Associate – Economic Development Office. Open & Competitive. 100% Training & Experience.

MOTION made by Herbert Marsh, Seconded Ann Langley, to Approve the Eligibility List Economic Development Associate – Economic Development Office. Open & Competitive. 100% Training & Experience.

VOTE – 4 – 0 – Item passed.

Approval of Transfer list request: There was none.

Civil Service New Hire Report: Steve Librandi presented the New Hire Report to the Board. The Chair had a few questions, and Steve Librandi responded.

Steve Librandi expressed his appreciation to the Board for their time and flexibility in attending the special meetings scheduled within a short period of time. He thanked the Board for their important role in helping expedite the hiring process and allowing the Town to move forward by filling vacant positions in a timely manner. Steve Librandi expressed his appreciation for the Board's time, commitment, and continued support.

MOTION made by Michelle Wigzell, Seconded by Ann Langley, to adjourn at 12:14 P.M.

VOTE 4-0 - Item passed.

Respectfully Submitted,

Luisa Rosario