

**Golf Course Commission Meeting
June 27, 2022
Minutes**

Members Present: Don Espach (Chairman); Joe Gaudiano (Vice-Chairman); Tony Ciccaglione; Shelly Dowling; Nate Moyer; Diane Wheeler

Also Attending: Bobby Brown, Director of Golf Operations, Andy Fries, Director Golf Course Properties

Members Absent: Tom Cerulli, Owen Evans, Dave Galla

Mr. Espach called the meeting to order at 7:30 PM.

Review and Approval of Prior Minutes:

Review and approval of the Minutes of May 23, 2022 . . . A Motion was made by Mr. Moyer, seconded by Mrs. Wheeler, to approve the minutes as is. Motion carried unanimously (6 – 0)

Audience Participation:

- None

Director Golf Course Properties/Green Committee (Andy Fries, Shelly Dowling):

- See report attached
- The third pond fountain will be installed tomorrow
- Bunkers #10, 12, 13 and 17 were replenished with sand. An additional bunker sand will be delivered tomorrow.

A motion was made by Mr. Moyer, seconded by Mr. Gaudiano to move the agenda out of order and move the “Correspondence” section forward to accommodate the Trumbull Father’s Club request. Motion carried unanimously (6 – 0).

Correspondence

- A Memo was received from Mr. Emilio Annuziej, representing the Trumbull Father’s Club, requesting a fall outing on Tuesday, October 11th at resident rates. A discussion followed regarding the request.

A motion was made by Mr. Espach, seconded by Mrs. Wheeler to considered offering preferred rates after Columbus Day to organizations that offer tournaments where the majority of the proceeds are donated back to the Town. Requests must be considered by the Commission on a case-by-case basis. Motion carried (4 – 0) – Abstain: Gaudiano, Moyer

A motion was made by Mr. Espach, seconded by Mrs. Wheeler, to approve the Trumbull Father’s Club request for an outing at preferred rates on Tuesday, October 11, 2022. Motion carried (4 – 0) – Abstain: Gaudiano, Moyer

Director of Golf Operations (Bobby Brown):

- See report attached

House Committee (Tony Ciccaglione):

- See report attached
- VAD Contractors did a great job on the clubhouse roof replacement. All that remains is the gutter installation. The only issue about the project is the lack of clean-up after the installation. Six golf carts and at least one car suffered flat tires after running over nails remaining in the driveway. VAD has agreed to reimburse Tashua Knolls for the cost of fixing the tires.

Concessionaire (Domenick Faustini):

- No report given

Finance (Joe Gaudiano):

- See attached report
- Mr. Gaudiano reminded the Commission that the first of two 1-year renewals to the ATK Contract must be voted on by December 1, 2022

Personnel (Diane Wheeler):

- No report given

Correspondence

- None

Old Business:

- None

New Business:

- None

Adjournment:

A motion was made by Mr. Gaudiano at 8:55 PM; seconded by Mr. Moyer to adjourn the meeting. Motion carried unanimously (6 – 0).

Respectfully submitted,

Christine A. Plumeau
Golf Course Commission Clerk

**Golf Course Commission
Green Sub-Committee Meeting Minutes
June 15, 2022**

Members Present: Shelly Dowling (Green Committee Chair), Owen Evans, Bobby Brown,
Andy Fries

Mrs. Dowling called the meeting to order at 10:00 AM.

Topics Discussed:

- Two fountains were repaired by an outside company and will be re-installed into the ponds. The third fountain was installed but is now tripping out. It will be repaired as well.
- The ball tenders donated by the Sr. Men's Club were missing only a few days after their installation. We have replaced them with new sturdier tenders.
- #2 Knolls is sodded and the remaining thin areas will be seeded.
- Progress continues to be made on the irrigation system. The Glen irrigation must still be programmed into the computer.
- Painting has begun on the #17 rain shelter and the #12 stairs and planters. The scoreboard will be repainted as well.
- The sand in the bunkers will be replenished in the next two weeks.
- Mr. Fries is obtaining quotes from companies to remove debris from the course.
- Mr. Fries is obtaining a second quote for pond treatment.
- Mrs. Plumeau will investigate a new goose patrol company.
- Seasonal staff is full at 21 employees
- #3 Knolls and #15 are slow to respond this year. The areas have been seeded several times and sand will be added on Monday.
- The Commission previously voted to give consideration to a delayed start time on Tuesday, July 5, to give the maintenance staff time to clean up the course from the 4th of July and prepare for the Women's Amateur on July 6th. It was decided to open the course at 10:00 AM on the 5th.
- May Weather Comparison: May of 2022 had 3.69" of rain compared to 1.74" in May of 2021. In addition, we received measurable rain on 14 of 31 days in 2022 compared to only 8 days in 2021. Temperatures in both years were similar.
- We would like to thank the 9-hole Ladies Club for their continued support of the beautification of the grounds at Tashua Knolls.

Adjournment:

The meeting adjourned at 10:40 AM

Respectfully submitted,
Christine Plumeau
Administrative Assistant

June Commission Meeting 2022
Director of Golf Report

June 27, 2022

Tashua Golf Operations

- *Demand for play remains strong.
- *Juneteenth Day, June 20th caught us off guard. The golf course and restaurant were extremely busy.
- *Extracurricular activities continue at the golf course. The staff and management awareness must be on point. We are deterring players from sneaking on playing extra holes, violating dress code, abusing cart privileges. I will keep you abreast and possibly ask for help.

Programs:

- *Lessons and interest in learning the game are booming
- *8 weeks of summer camp begin tomorrow at 8am & 11am.
- *Our LPGA girls golf program is full for June & July
- *State Championship was a success. We had 15 teams and a total of 76 players. Trumbull Girls golf finished 3rd in the State with New Canaan girls winning the State title.

Upcoming Events for July

- *July 6th & 7th – CSGA Women's Amateur
- *July 11th – Miklus CTPGA event
- *July 14th – Ladies 9 hole Invitational
- *July 16th & 17th – Mens club 2 Day Member/Member
- *July 18th – Westport Police Outing
- *July 21st – Ladies 18 holer Invitational
- *July 25th – Special Olympics Outing

**TASHUA KNOLLS GOLF COMMISSION
SPECIAL PROJECTS/HOUSE COMMITTEE
Commission Meeting Monday, June 27th, 2022**

Topics For discussion

- 0 Painting required for the Starter Office, Front and Rear Entrance. Potential color Gray. Work starting July 1st.
- 0 Rain shelter at the 17th hole needs green paint (completed). Add new gate required at the Cart Barn (completed).
- 0 Investigate the potential of EV stations placed in our parking areas. Three units, \$25K, includes programming, No Install
- 0 Contacting UI for input on rebates for LED fixtures in all areas. Estimated savings \$25,000. Final BOM completed. Start in July.
- 0 Main water pipe from the Meter to the Maintenance Barn has an underground leak. Funds set. Obtain new quote. Start end of July.
- 0 Roof Repair underway. Roof work completed. Gutter and Spouts still need to be done. Expect finishing by July 1st.
- 0 Preventative Maintenance Program completed. NOW waiting for report to determine actions. Still pending on the report. July 15th.
- 0 Upgrades required for both Mens/Women bathrooms plus new carpets. New flooring installed under the Urinals. Focus on upgrade.

Respectfully submitted

Anthony Ciccaglione – Head of House Committee

Tashua Knolls Finance and Budget

27 June 2022

May Earnings/Rounds

	2021	5-year Avg.	2022
Income	\$406,877.00	\$308,943.22	\$383,688.00
Knolls Rounds	6870	5355.8	6380
Glen Rounds	2746	2234	2462
Carts	6090	4851.8	6114

Expenses updated 06/20/2022

Account Description	Original	Transfer	Revised	YTD	Encumber	Available	Percent
Salaries-FT/Permanent	376,259	52,000	428,259	339,183		89,075	79.2%
Salaries-PT/Permanent	26,118		26,118	30,187		-4,069	115.6%
Salaries-Seasonal	276,500		276,500	194,627		81,872	70.4%
Salaries - Overtime	8,000		8,000	11,181		-3,181	139.8%
Salaries- Longevity	850		850	850		0	100.0%
Uniform Allowance	4,000		4,000	4,031		-31	100.8%
Services & Fees Clerical	840		840	770		70	91.7%
Services & Fees Professional	213,935		213,935	204,210	9,725	0	95.5%
Services & Fees Ancillary	26,500	-13,000	13,500	9,667	500	3,332	71.6%
Services & Fees Contractual	143,403	33,400	110,203	106,778		3,424	96.9%
Reimbursable to GF	255,920		255,920	276,252		-20,332	107.9%
Materials & Supplies Office	48,000		48,000	37,565	1,738	8,696	78.3%
Program Supplies	175,476	10,000	185,476	185,211		265	99.9%
Communications PR	1,000		1,000	1,000		0	100.0%
Professional Dev Conferences	1,750		1,750	715		1,035	40.9%
Dues	2,100		2,100	1,000		1,100	47.6%
Oil, Gas, Grease	17,000		17,000	12,122		4,876	71.3%
Travel Reimbursement	500		500	275		224	55.0%
Maintenance Repair Contracts	22,043	49,105	71,148	60,429	2,558	8,159	84.9%
Maintenance Equipment/Buildin	60,500	69,000	129,500	122,593	1,739	5,188	94.7%
Refuse	2,500		2,500	2,613		-113	104.5%
Capital Outlay	0	205,456	205,456	96,670	102,000	6,785	47.1%
Leases	45,879		45,879	38,396	7,064	417	83.7%
Occasional Rentals	2,000		2,000	2,756		-756	137.8%
Heat	6,300		6,300	16,683		-10,383	264.8%
Electricity	46,000		46,000	34,752		11,248	75.5%
Water	64,500	-10,000	54,500	18,794		35,705	34.5%
Telephone/Internet	1,400		1,400	1,293		106	92.4%
Interest on Bonds	37,901		37,901	37,901		0	100.0%
Principal on Bonds	251,213		251,213	251,213		0	100.0%
TOTAL TASHUA KNOLLS BUDG	2,118,387	395,961	2,447,748	2,099,717	125,324	222,712	85.8%

Misc. Business

Tashua Knolls Income (MUNIS)	2,310,059
Misc. Revenue (Rent)	<u>28,013</u>
TOTAL INCOME	2,338,072

NON BUDGET EXPENSES

Credit Card Fees	55,441
Golf Car Taxes	22,492
Banking Fees	143
ATK Tournament Fees	<u>10,604</u>
TOTAL NON-BUDGET EXPENSES	88,680

Tashua Knolls

From: Emilio <annunzej@yahoo.com>
Sent: Wednesday, June 22, 2022 9:25 AM
To: Tashua Knolls
Subject: Trumbull Fathers Club Fall Event October 11th

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

> Hello,

> The Trumbull Fathers club would like to request resident rates for the Annual fall Trumbull Fathers Club golf Tournament to benefit the Trumbull elementary schools.

>

> Start at 9am and will be completed no later than 2pm on Tuesday, October 11th

>

> Thanks you for your consideration

> Emilio

October Tuesday Rate Comparisons

2021 Amount

5-Oct	\$5,212
12-Oct	\$6,887 FATHERS CLUB
19-Oct	\$1,230 Aeration
26-Oct	\$0 Rain Out

2020 Amount

1-Oct	\$5,286
8-Oct	\$4,736
15-Oct	\$6,914
22-Oct	\$2,855 Rain