

TRUMBULL LIBRARY BOARD OF TRUSTEES

MINUTES

Trumbull Library

June 8, 2022

Members Present: Rosemary Seaman, Chair, Carol Porrata Elstein, Vice-Chair, John F. Breedis, Treasurer, Marc St. Louis, Gail Voytek

Members Absent: Mary Santilli, John Carpenter

Also Present: Stefan Lyhne-Nielsen, Director

Meeting Called to Order: 7:00 p.m.

Pledge of Allegiance

Public Session:

Bridget and William Yallaly, 12 Indian Ledge Dr.
Theresa Deacon, 679 Garden St.
Elaine Creatre, 61 Lorma Ave.
Meghan Bausch, 44 Endeavor St.

Ms. Bridget Yallaly read her comments to the Board regarding the display of Pride Month books in the Library's Children section. At the conclusion of her comments, The Board stated that they will take Ms. Yallaly's comments into consideration and will come back with a reply after discussion.

Correspondence:

Fundraising request to use community room moved to New Business.

Approval of Minutes:

Motion was made by Ms. Porrata Elstein and seconded by Mr. Breedis that the minutes of the May 11, 2022 meeting be accepted as presented. Vote: 1 abstention (Marc St. Louis was absent at the May meeting). Motion passed.

Director's Report:

Book Sale

The Friends are set for the book sale this Saturday, June 11. The event is from 9:30 until 4:30 and hopefully the weather cooperates. In addition to the books, we will also have shopping bags for sale with the Friends logo. We also will have an ice cream truck from 11:15 until 12:45. As

this is our first book sale in a long while, we hope to learn a lot from the process. Next sale is planned for September 18 in conjunction with the Trumbull Arts Festival.

Summer Reading

The kickoff event will be on Saturday, June 18, 11 am – 1 pm. There will be face painting, balloon twisting and glitter tattoos, along with a showcase of the scheduled events as well as prizes the children can receive for participating.

Staffing

The Civil Service Commission will hopefully meet on Wednesday at noon to approve the posting for the Circulation Coordinator and Adult Services Coordinator positions. We still have to wait on the Associate Director of Access Services and the full-time Library Circulation/Technology Assistant position.

Treasurer's Report:

Noted at our last meeting was that the library's budgets for book purchases and program expenses were exhausted at the end of April. As anticipated, spending from Board Funds was increased to cover these items. Expenditures totaling \$5,540 were made during May, with nearly 70% going for additions to our hard cover collection (through the Merwin Trust Fund, mostly aided by the Hawley Fund and Memorials). Nearly all of the remainder went towards adult and youth programming (through the Mallett Fund). No notable income was received for the period. The library's overall budget continues on target with one month remaining the fiscal year.

Mr. Lyhne-Nielsen will run a list of book sales to show where money has gone in the past.

Fairchild-Nichols Branch:

Elevator still broken. All of Fairchild-Nichols on-line and in-person programs are well-attended. Looking for more people to join the Board.

Old Business:

Collection Development Policy Committee

Mr. Carpenter was not here, so Ms. Porrata Elstein will send out the email.

Merwin Trust

Last month Mr. Lyhne-Nielsen, Ms. Seaman and Mr. Breedis met with Tim Hare and Paul Nestro, the new directors. Things are on hold for a while because Mr. Hare is going on sabbatical. Mr. Lyhne-Nielsen had sent them documents and hasn't heard anything.

New Business

Policy Reviews

Ms. Seaman suggested looking at library policies to see if they need updating. Mr. Lyhne-Nielsen said that the most recent update was in 2017. Ms. Seaman suggested putting a "Review Date" on the policies to keep track. Mr. Lyhne-Nielsen will have Judy pull policies prior to 10 years ago for review.

Meeting Room Policy.

A request was made by Maddy and Maya's Summer Dance Camp to use the community room on June 30 for a fundraising event for Infinite Love for Kids Fighting Cancer. Ms. Porrata Elstein researched the group and said they are an acceptable group. After discussion, the Board determined that we are within policy guidelines and this is in the spirit of good will for the town. In order to not set a precedent, the group will be charged the fee to use the space and then we will donate it back to them.

Motion was made by Mr. Breedis and seconded by Ms. Voytek to allow the Maddy and Maya Summer Dance Camp to use the community room on June 30, for performance where net proceeds are donated to Infinite Love for Kids Fighting Cancer. Vote: All in favor. Motion passed.

Young Adult Area Carpet Replacement

Motion was made by Ms. Voytek and seconded by Mr. St. Louis to distribute funds in the amount of \$1,980 to cover new carpet tiles in the Young Adult section. All in favor. Motion passed.

The money from the Taste of Trumbull was raised for the purpose of renovating the Young Adult area.

Adjournment

Motion was made by Ms. Voytek and seconded by Mr. Breedis that the Board adjourn the meeting at 8:15 p.m. Vote: All in favor. Motion passed.

Respectfully submitted,

Marisa Petriello

Approved, pending final approval by the Board of Trustees

Rosemary Seaman, Chair

Trumbull Library Board of Trustees

The next meeting of the Trumbull Board of Trustees will be on July 13, at 7:00 p.m.