TVFRC Building Committee Meeting Minutes

June 4, 2026, 6:00 pm

Long Hill Room at Trumbull Town Hall

Call to Order

The meeting was called to order by Chairman Ray Baldwin at 6:00 pm.

Pledge of Allegiance

Attendance:
Ray Baldwin, Chairman
Preston Merritt
Dan Sacco
Bruce Silverstone
Richard Wolf

Absent
Preston Merritt
Michael Lombardo
Mary Issac

Also Present:
George Wiles, Wiles Architects
Frank Tomcak - Project Manager, Downes Construction
Todd Vitrano - Construction VP, PAC Group
Paul Perrucci, Project Engineer, PAC Group
Rich Infante, Trumbull Public Works
John Nugent, Attorney for Town of Trumbull
Graham Bissett, VFW Post 10059 Commander

Public Comment: Tom Lee, Cobblers Hill Rd, Trumbull – Thanked committee for quickly providing answers to questions submitted.

Approval of August 6, 2025, Meeting Minutes

Moved by Mr. Sacco and seconded by Mr. Silverstone to approve the January 29, 2026 Meeting Minutes. Vote: **5-0-0**

Financial Report (Pires)

Maria Pires could not attend the meeting. The Financial Report is attached.

Introduction of the PAC GROUP and a presentation outlining the timeline and construction schedule for the center (Wiles & Downes)

Mr. Tomcak reported that PAC Group has mobilized the site, and is getting started in the procurement process. Fabrication will take place shortly. Project sign has been

installed. It is essentially a nine-month project and should be done by February 2027. Will be overseeing the project along with Bob Sessions from Downes. Need to get through the permitting process. Expecting building permit by next week, and then PAC group can hit the ground running. Nagy Bros. is wrapping up work on phase 1 of project.

Mr. Infante: Regarding utilities, we are still waiting for U.I. to assign an engineer to work on site. We are getting lights, bases and all gear supplied by U.I. at no cost. Gas Company is on board, permit on hold and ready to go. They want to see the building up before running gas onto the site. Town supplied materials to reset the elevations. Change in parking lot came up for turning radius for fire ladder truck improved--Nagy graded this area already. Nagy believes can pick up 3 additional parking spaces in some areas of the site. Mr. Wiles said they agreed conceptually to pursue this, but will need a change order from Nagy. Mr. Infante added that one of the site lights will have to move b/c of extra parking space. Need revised blueprint.

Mr. Baldwin asked for more detail on timeline. Assuming permit takes place, next milestone is structural steel, framing first floor. Goal is to have framing in place by mid-July. Following framing, once building is tight, can push interior work and open up to other trades. Possible completion date could be by end of year.

Mr. Wiles said the fire marshal is reviewing for permitting. So far there are no major issues that he's aware of.

Mr. Baldwin thanked PAC Group and Downes for joining the meeting and they left.

Mr. Baldwin said they have strict on-site safety regulations. There are sign-in sheets if you are visiting, must have hard hat. Will have daily reports to keep track of visitors.

Review and approval of outstanding invoices and possible change orders (will be forwarded prior to the meeting)

1. **Nagy Bros Invoice** - change order $61,009.00, for water main installation--fire and domestic line and approximately 6k of this was to finish septic system. Work has been completed. Moved by Mr. Sacco and seconded by Mr. Silverstone to approve. **Vote: 5-0-0**

2. **Nagy Bros Invoice** $2,867.00 for completion of foundation. Moved by Mr. Sacco and seconded by Mr. Silverstone to approve. **Vote: 5-0-0**

3. **Wiles Assoc. Invoice** for $9,250.00 for bidding and negotiating services for site, foundation and building superstructure. Moved by Mr. Sacco and seconded by Mr. Silverstone to approve. **Vote: 5-0-0**

4. **Wiles Assoc. Invoice** for $2,899.15 for permit sets of drawings and specifications (Milford Blueprint). Moved by Mr. Sacco and seconded by Mr. Silverstone to approve. **Vote: 5-0-0**

Mr. Wiles stated that there are no change orders at this time, but there will be a couple coming down the pike. Will be additional expense for transporting the grading.

Fundraising report (all building committee members & Bakalar)

Mr. Baldwin said that since Ms. Bakalar and 3 other committee members are absent, we will pass over discussion of fundraising report until the next meeting.

Any other business related to the project

Mr. Silverstone said we should address how we will clean up around the pond at some point--we need a plan for this. Mr. Baldwin has discussed with Dmitri Paris and he is also trying to reach out to Conservation Commission because at one time they were going to work with Dmitri on a planting plan.

Mr. Wolfe asked if we have a social media presence. Doesn't think the website alone is enough–need to connect with people on social media. Mr. Wolfe will lead this effort. Mr. Baldwin suggested that he reach out to Paul Perrucci, Project Engineer, PAC Group to get photos of building progress.

Mr. Baldwin stated that Hartford Health Care will donate an AED.

Mr. Silverstone said we should give thought to putting together a marketing campaign to promote the facility.

Mr. Infante said that the original Veterans Center sign is at the site, and it will be stored for the time being until we decide what to do with it.

Adjournment

Motion made by Mr. Sacco and seconded by Mr. Silverstone to adjourn the meeting at 6:30 pm. **Vote: 5-0-0**

Submitted by

Marisa Petriello

VETERAN'S FIRST RESPONDERS CENTER						
FUNDS AVAILABLE						
4/23/2026						
	FUNDING		BUDGET	PURCHASE	ACTUAL	AVAIL
ACCOUNT #	SOURCE	PROJECT #		ORDERS	PAYMENTS	BALANCE
19120000-581888	TOWN BONDING	B8022	200,000.00	-	200,000.00	-
16120000-581888	TOWN BONDING	B8022	703,000.00		1,714.66	701,285.34
03120000-581888	ST OF CT STEAP	G0342	128,205.00		128,205.00	-
03120000-581888	FEDERAL HUD	VCHUD	750,000.00	276,910.93	473,089.07	-
03120000-581888	ST OF CT DECD	VCDEC	1,500,000.00	1,750.00	19,613.50	1,478,636.50
03120000-581888	FEDERAL CPF	VCFED	1,200,000.00			1,200,000.00
NO CONTRACT YET	ST OF CT SPECIAL ACT		900,000.00			900,000.00
	SUB-TOTAL		5,381,205.00	278,660.93	822,622.23	
TOTAL AVAILABLE						4,279,921.84

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702 PAGE ONE OF PAGES

TO OWNER: TOWN OF TRUMBULL
5866 MAIN STREET
TRUMBULL, CT. 06611

ROJECT: VETERAN CIRCLE
Site

APPLICATION NO 8

Distribution to:
[X] OWNER
[X] ENGINEER
[X] CONTRACTOR

PERIOD TO: 05/25/2026

FROM CONTRACTOR:
NAGY BROS CONSTRUCTION, LLC.
550 MAIN STREET
MONROE, CT.

ENGINEER:
M & T ENGINEERING, PC.
116 WASHINGTON AVE
NORTH HAVEN, CT. 06473

CONTRACT: VETERANS CIRCLE - SITE WORK, SEPTIC AND PAVEMENT

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM			$ 415,000.00
2. Net change by Change Orders			$ 61,009.00
3. CONTRACT SUM TO DATE (Line 1 ± 2)			$ 476,009.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)			$ 216,014.00
5. RETAINAGE:			
a. 5 % of Completed Work (Column D + E on G703)	$	10,800.70	
b. ____ % of Stored Material (Column F on G703)	$		
Total Retainage (Lines 5a + 5b or Total in Column I of G703)			$ 10,800.70
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)			205,213.30
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)			$ 142,133.30
8. CURRENT PAYMENT DUE			$ 66,400.00
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)			270,795.70

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	$7,814.00	$0.00
Total approved this Month	$53,195.00	$0.00
TOTALS	$61,009.00	$0.00
NET CHANGES by Change Order	$61,009.00	$0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: _____ Date: 10-2-26

State of: CONNECTICUT County of: FAIRFIELD
Subscribed and sworn to before me 2ND, of JUNE 2026
Notary Public: _____
My Commission expires: JUNE 30, 2029

JACQUELINE WHIPPLE
Notary Public, State of Connecticut
My Commission Expires June 30, 2029

ENGINEERS'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED . . . . . $ _____

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and onthe Continuation Sheet that are changed to conform with the amount certified.)

ENGINEER:

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

TOWN OF TRUMBULL VETERANS CIRCLE CENTER RFB-6502 SITEWORK, SEPTIC & PAVEMENT - MAY 2026 TOTAL $ 415,000.00 + ALTS	EST QTY	UNIT PRICE	EXTENDED PRICE	WORK THIS PERIOD	COMPLETED PRESENT	WORK TO DATE	RETAINAGE WTHD
1. MOBILIZATION	1LS	$ 32,000.00	$ 32,000.00	$ 6,400.00	$ 22,400.00	70%	$ 1,120.00
2. CLEAR & GRUB	1LS	$ 22,000.00	$ 22,000.00		$ 22,000.00	100%	$ 1,100.00
3. SITE EXCAVATION & MATERIALS	1LS	$ 24,000.00	$ 24,000.00		$ 9,600.00	40%	$ 480.00
4. DRAINAGE & ROOF LEADERS	1LS	$ 32,000.00	$ 32,000.00		$ 20,800.00	65%	$ 1,040.00
5. CONCRETE SIDEWALKS	1LS	$ 13,000.00	$ 13,000.00				
6. CONCRETE CURB	1LS	$ 6,000.00	$ 6,000.00				
7. SITE ELECTRIC	1LS	$ 58,000.00	$ 58,000.00				
8. WATER LINE	1LS	$ 4,000.00	$ 4,000.00	$ 4,000.00	$ 4,000.00	100%	$ 200.00
9. PAVERS	1LS	$ 31,000.00	$ 31,000.00				
10. SEPTIC SYSTEM	1LS	$ 66,000.00	$ 66,000.00	$ 6,600.00	$ 49,500.00	75%	$ 2,475.00
11. EROSION CONTROL 700 LF SILT FENCE	1LS	$ 6,000.00	$ 6,000.00		$ 4,900.00	82%	$ 245.00
12. PAVING	1LS	$ 88,000.00	$ 88,000.00				
13. LANDSCAPING	1LS	$ 16,000.00	$ 16,000.00		$ 800.00	10%	$ 40.00
14. SIGNAGE	1LS	$ 2,000.00	$ 2,000.00				
15. OFFICE TRAILER ($3,000.00 MONTHLY)	1LS	$ 15,000.00	$ 15,000.00		$ 15,000.00	100%	$ 750.00
ADD ALTERNATE # 1							
321216 BIT CONCRETE CL.1 $ 160.00 PER TON							
321216 BIT CONCRETE CL.2 $ 172.00 PER TON							
321216 PAVEMENT MARKINGS $ 1.50 (LF)							
321216 PAVEMENT MARKINGS SYM $ 4.50 (LF)							

TOWN OF TRUMBULL CONTINUE - VETERANS CIRCLE CENTER	EST QTY	UNIT PRICE	EXTENDED PRICE	WORK THIS PERIOD	COMPLETED PRESENT	WORK TO DATE	RETAINAGE WTHD
SITEWORK, SEPTIC & PAVEMENT							
ADD ALTERNATE # 2							
265613 LIGHT POLES (7) $ 6,000.00 EA	1 LS						
2656190 LED LUMINAIRES (7) $ 600.00 EA	1 LS						
C.O. # 1 TREE REMOVAL	1 LS	$ 7,814.00	$ 7,814.00		$ 7,814.00	100%	$ 390.70
C.O. # 2 WATER MAIN	1 LS	$ 40,900.00	$ 40,900.00	$ 40,900.00	$ 40,900.00	100%	$ 2,045.00
C.O. # 3 2' DOMESTIC WATER SERVICE	1 LS	$ 8,500.00	$ 8,500.00	$ 8,500.00	$ 8,500.00	100%	$ 425.00
C.O. # 4 ADDITION SLOPE FILL - STONE	1 LS	$ 9,800.00	$ 9,800.00		$ 9,800.00	100%	$ 490.00
GRAND TOTALS		**$ 482,014.00**	**$ 482,014.00**	**$ 66,400.00**	**$ 216,014.00**		**$ 10,800.70**

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702 PAGE ONE OF TWO PAGES

TO OWNER: TOWN OF TRUMBULL
5866 MAIN STREET
TRUMBULL, CT. 06611

PROJECT: VETERANS CIRCLE
CENTER FOUNDATION

APPLICATION NO 11
FINAL

PERIOD TO: 05/31/2026

Distribution to:
[X] OWNER
[X] ENGINEER
[X] CONTRACTOR

FROM CONTRACTOR:
NAGY BROTHERS CONSTRUCTION LLC.
550 MAIN STREET
MONROE, CT. 06468

ENGINEER
M & T ENGINEERING, PC
116 WASHINGTON AVE
NORTH HAVEN, CT. 06473

PROJECT NO: RFP # 6503

CONTRACT DATE:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM		$ 257,000.00
2. Net change by Change Orders		$ $85,983.60
3. CONTRACT SUM TO DATE (Line 1 ± 2)		$ 342,983.60
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)		$ 342,983.60
5. RETAINAGE:		
a. 5 % of Completed Work (Column D + E on G703)	17,149.20	
b. ____ % of Stored Material (Column F on G703)	$	
Total Retainage (Lines 5a + 5b or Total in Column I of G703)		17,149.20
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)		$ 325,834.40
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)		$ 303,871.12
8. CURRENT PAYMENT DUE		$ 2,867.00
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)		$ 17,149.20

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	$85,983.60	
Total approved this Month	$0.00	
TOTALS	$85,983.60	
NET CHANGES by Change Order	$85,983.60	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: _____ Date: 6-2-26

State of: CONNECTICUT County of: FAIRFIELD
Subscribed and sworn to before me this 2ND day of JUNE 2026
Notary Public: _____
My Commission expires: June 30, 2029

JACQUELINE WHIPPLE
Notary Public, State of Connecticut
My Commission Expires June 30, 2029

ENGINEERS'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ..... $ _____

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and onthe Continuation Sheet that are changed to conform with the amount certified.)

ENGINEER:

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

TOWN OF TRUMBULL - MAY 2026 VETERANS CIRCLE CENTER FOUNDATION CONCRETE WORK & FOUNDATION TOTAL $213,800.00 + ALTS DESCRIPTION OF WORK	EST QTY	UNIT PRICE	EXTENDED PRICE	WORK THIS PERIOD	COMPLETED PRESENT	WORK TO DATE	RETAINAGE WTHD
1). MOBILIZATION	1 LS	$ 10,000.00	$ 10,000.00		$ 10,000.00	100%	$ 500.00
2) . EXCAVATION	1 LS	$ 7,000.00	$ 7,000.00		$ 7,000.00	100%	$ 350.00
3). BACKFILL	1 LS	$ 5,000.00	$ 5,000.00		$ 5,000.00	100%	$ 250.00
4). CONCRETE	1 LS	$ 181,000.00	$ 181,000.00		$ 181,000.00	100%	$ 9,050.00
5). WATERPROOFING	1 LS	$ 3,000.00	$ 3,000.00		$ 3,000.00	100%	$ 150.00
6). INSULATION	1 LS	$ 5,000.00	$ 5,000.00		$ 5,000.00	100%	$ 250.00
7). TESTING	1 LS	$ 2,800.00	$ 2,800.00		$ 2,800.00	100%	$ 140.00
ADD ALTERNATE # 1 - WEST PATIO REBAR & CONC	1 LS	$ 31,800.00	$ 31,800.00		$ 31,800.00	100%	$ 1,590.00
ADD ALTERNATE # 2 - VESTIBULE REBAR & CONC	1 LS	$ 11,400.00	$ 11,400.00		$ 11,400.00	100%	$ 570.00
C.O.# 1 CONCRETE WALL REMOVAL	1 LS	$ 2,376.00	$ 2,376.00		$ 2,376.00	100%	$ 118.80
C.O.# 2 ROCK REMOVAL	1 LS	$ 20,909.00	$ 20,909.00		$ 20,909.00	100%	$ 1,045.45
C.O. # 3 FOOTING DRAINS & RAYDON	1 LS	$7,500.00	$ 7,500.00		$ 7,500.00	100%	$ 375.00
C.O HANDICAP FRONT ENTRY	1 LS	$ 18,537.50			PAID BY VETS COMMITTEE		
C.O. # 4 FROST PROTECTION	1 LS	$ 7,716.15	$ 7,716.15		$ 7,716.15	100%	$ 385.81
C.O. # 5 EXTRA PIERS & FOUNDATION CONCRETE	1 LS	$ 5,505.00	$ 5,505.00		$ 5,505.00	100%	$ 275.25
C.O. # 6 T & M EXTRA BACKFILL	1 LS	$ 17,573.06	$ 17,573.06		$ 17,573.06	100%	$ 878.66
C.O. # 7 SHORING RENTAL	PER MONTH	$ 642.57	$ 1,285.14		$ 1,285.14	2 MONTHS	$ 64.26
C.O. # 8 BRACE RENTAL AND PURCHASE	1 LS	$ 9,869.00	$ 9,869.00		$ 9,869.00	100%	$ 493.45
C.O. # 9 FROST PROTECTION	1 LS	$ 13,250.25	$ 13,250.25	$ 2,867.00	$ 13,250.25	100%	$ 662.52
			$ 342,983.60	**$ 2,867.00**	**$ 342,983.60**		**$ 17,149.20**

Wiles Architects, LLC
257 Naugatuck Ave
Milford, CT 06460
+12033666003
george@wilesarch.com
www.wilesarch.com

Invoice 6226

BILL TO
Raymond Baldwin
RE : Trumbull Veterans &
First Responders Center
5866 Main Street
Trumbull, CT 06611 USA

DATE	PLEASE PAY	DUE DATE
05/28/2026	$2,899.15	06/27/2026

DATE	DESCRIPTION	QTY	RATE	AMOUNT
05/28/2026	Permit sets of Drawings and Specifications - Milford Blueprint $2,521.82 x 1.15 = $2,899.15	1	2,899.15	2,899.15

Thank you for partnering with Wiles + Architects

Ways to pay

BANK

View and pay

TOTAL DUE $2,899.15

THANK YOU.

Approved 6/4/26

All unpaid invoices over 30 days will be subject to a 1-1/2 % per month finance charge, in addition to all costs of collection including all attorney's fees.

Wiles Architects, LLC
257 Naugatuck Ave
Milford, CT 06460
+12033666003
george@wilesarch.com
www.wilesarch.com

Invoice 6224

BILL TO
Raymond Baldwin
RE : Trumbull Veterans &
First Responders Center
5866 Main Street
Trumbull, CT 06611 USA

DATE	PLEASE PAY	DUE DATE
05/28/2026	$9,250.00	06/27/2026

DATE	DESCRIPTION	QTY	RATE	AMOUNT
05/28/2026	Bidding or Negotiation Svcs - Project Administration - BASE CONTRACT	1	9,250.00	9,250.00

Thank you for partnering with Wiles + Architects

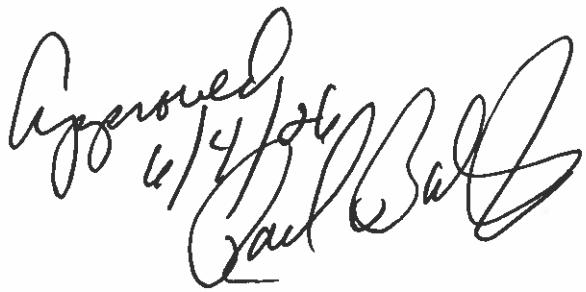
Ways to pay

BANK

View and pay

TOTAL DUE $9,250.00

THANK YOU.



All unpaid invoices over 30 days will be subject to a 1-1/2 % per month finance charge, in addition to all costs of collection including all attorney's fees.