CIVIL SERVICE BOARD

MINUTES FROM ZOOM REGULAR MEETING

Wednesday, May 20, 2026

Board Members Present: Ann Langley, Chair

Michelle Wigzell

Herbert Marsh

Lauren McBride (Absent)

Alice Ferreira

Also, present: Tom McCarthy, HR Director, Steve Librandi, HR Manager, and Bill Chin, IT Director.

The meeting was called to order at 12:03 P.M. by Chair Ann Langley.

Minutes:

MOTION made by Herb Marsh, Seconded by Ann Langley to Approve April 15, 2026, Regular Meeting Minutes.

VOTE – 3 – 0, 1 abstention, passed.

General Public:

The Chair asked Bill Chin if there was anyone in the General Public present who would like to make a statement. There was none.

New Business:

Michelle Wigzell experienced technical difficulties and was unable to participate in the meeting.

Steve Librandi presented the Eligibility List for Motor Vehicle and Personal Property Admin Asst for certifications. There was no discussion

MOTION made by Herb Marsh, Seconded by Ann Langley, to Approve the Eligibility List for Motor Vehicle & Personal Property Admin. Asst. – Tax Assessor. Open & Competitive. 75% Training & Experience, 25% Oral Exam.

VOTE - 3-0, 1 abstention, Item passed

Steve Librandi presented the request to Advertise and Recruit for a Lead Bus Driver. There was no discussion

MOTION made by Ann Langley, Seconded by Herb Marsh to Approve the Request to Advertise & Recruit for a Lead Bus Driver – Senior Center. Open & Competitive 100% Training & Experience.

VOTE –. 3-0, 1 abstention, Item passed

Steve Librandi presented the request to Advertise and Recruit for a Purchasing Agent. There was no discussion

MOTION made by Ann Langley, Seconded by Herb Marsh to Approve the Request to Advertise & Recruit for a Purchasing Agent – Finance Dept. Open & Competitive 100% Training & Experience.

VOTE – 3-0, 1 abstention, Item passed

Steve Librandi presented the request to Advertise and Recruit for an Engineering Aide. There was no discussion

MOTION made by Ann Langley, Seconded by Herb Marsh to Approve the Request to Advertise & Recruit for an Engineering Aide – Public Works. Open & Competitive 100% Training & Experience.

VOTE – 3-0, 1 abstention, Item passed

Steve Librandi presented the request to Advertise and Recruit for a Road Foreman. There was no discussion

MOTION made by Herb Marsh, Seconded by Ann Langley to Approve the Request to Advertise & Recruit for a Road Foreman – Public Works. Promotional Only 100% Training & Experience.

VOTE – 3-0, 1 abstention, Item passed

Approval of Transfer list requests: None

Civil Service New Hire Report: Report was presented by Steve Librandi; there were no questions

MOTION made by Herb Marsh, Seconded by Ann Langley, to adjourn at 12:27 P.M.

VOTE – 3-0, 1 abstention, Item passed.

Respectfully Submitted,

Stephen Librandi