

Trumbull Day Meeting (by Zoom)
Meeting Minutes
April 28, 2021

Present:

Bridget Dial
Traci Galla
Joseph Ruospo
Jennifer Uriguen
Dana Lonergan
Preston Merritt
Lisa Hughes (arrived at 7:40 PM)

Absent:

Vincent Camarota
Abigail Whitmoyer

Also present:

Joanne Orenstein, volunteer
Kathleen McGannon, Chief Administrative Officer; clerk
Katie Dunn, TCTV
William Chin, meeting IT facilitator

The meeting was opened by Vice-chairman, Mr. Ruospo at 7:05 PM.

Moved by Mr. Lonergan, seconded by Mr. Merritt to approve minutes of 4/13/2021 by unanimous consent.

Vote: in favor

Tentative Budget Presentation by Mr. Merritt:

At this time, Mr. Merritt is budgeting a loss due to no funding from the town for fireworks. (\$18,900)

Sponsors have been budgeted at \$19,000, based on past performance.

Friends and Family Sponsors cannot be determined as it has not been done in the past.

The carnival is expected to bring in \$20,000. More if the weather is good and we do not have to limit attendance in order to comply with state or CDC guidance that may occur.

Food trucks budgeted at \$500 per trucks, with hopes of at least 12-15 trucks.

Beer and Wine net \$6,000

Entertainment \$6,000 (\$2500 has already been paid as deposits for last year)

Sound \$3,500

Showmobile \$1,800?

Police \$19,000

Advertising \$2,500

EMS \$1,300

Fire Dept will depend upon arrival time of fireworks

Rentals \$2,000

Ms. McGannon to verify that the deposits from last year have been taken from the Special Agency account already.

REPORTS:

Carnival

Mr. Merritt reported that the Middletown carnival was very well attended recently.

Fireworks

Ms. McGannon will see if the time of the fireworks delivery can be changed to save on Fire Department and Police costs.

Food Trucks

Ms. Galla reported that two trucks have paid. Seven are reported to be returning paperwork shortly. Three are hoping to be able to attend. Five were contacted and have not responded. Ms. Galla will continue to reach out to other trucks.

Entertainment

Ms. Dial reported that the \$6,500 proposed by Mr. Merritt's tentative budget should be sufficient.

Friday night: The Bernadettes \$1,000

Saturday day: Tony Silber's Band \$500

Saturday night: pre and post fireworks: Parrotbeach

Ms. Orenstein reported that the goats would be free!

Ms. Orenstein will contact Mr. Camarota to discuss costumed characters.

Beer and Wine

BOE liquor waiver was approved on April 27th. Permit paperwork is underway. MOU between committee and Rotary Club is being prepared.

Vendors

Having vendors was discussed. May be limited if we need to space them for social distancing. Ms. Orenstein reported that the Discovery Museum was interested in having a tent. Non-profits would not be charged. For-profit would be charged \$100 for both days combined. It was discussed to charge non-profits a \$50 deposit, returnable upon arrival to ensure attendance because a spot will be held for them. No vote on this was taken. Vendors should provide a list of merchandise to be sold for commission approval.

Ms. Hughes arrived at 7:40 PM.

Discussion of a Friends and Family Sponsorship was held. Gold \$100, Silver \$50, and Bronze \$25 was decided. Mr. Chin from the IT Department offered to help set up a way to pay on-line rather than have checks mailed in. Discussion was held as to the best way to recognize sponsors. Again, Mr. Chin offered to help with a projector and screen for our use. (We all like Mr. Chin!)

Moved by Ms. Hughes, seconded by Ms. Galla to approve Friends and Family Sponsorships by unanimous consent.

Vote: in favor

Rentals and Purchases

Mr. Merritt offered to take charge of generators. Ms. Hughes will handle t-shirts. Ms. McGannon will see about using tents from the Rec Dept.

Advertising

Stewart Amusement will provide signage. Additional signage will be ordered. Ms. McGannon will see if the banner with the vinyl stickers survived the basement flood. Facebook posts can be boosted for a minimal cost. WEBE 108 and WICC should be contacted.

Moved by Ms. Galla, seconded by Ms. Hughes to approve all committee reports by unanimous consent.

Vote: in favor

Next meeting: May 18th 7 PM

Moved by Mr. Ruospo, seconded by Ms. Galla to adjourn by unanimous consent.

Vote: in favor