

**Trumbull Emergence Medical Service Commission Meeting
April 26, 2022
Minutes**

Members Present: Joel Hirshfield; Tom Kiely Jr.; Jeffrey Pranger; Matthew Wheeler

Also Attending: Leigh Goodman, TEMS Chief

Members Absent: Diane Mayo, Philip Lukianuk, Shea Gregg.

Vice Chairman Joel Hirshfield called the meeting to order at 7:04 PM followed by the Pledge of Allegiance.

Public Comment:

- None

Review and Approval of Prior Minutes:

Review and approval of the Minutes of February, 2 nd 2022. A Motion was made by Mr. Hirshfield, seconded by Mr. Pranger, to approve the minutes. Motion carried unanimously (4 – 0).

Chief's Report

- See attached Chief's Report and overview.

Old Business

- **Budget Update:** Chief Goodman reports that the Board of Finance decreased her staffing requesting with a request to delay the proposed 2 new hire EMTs until January and a reduction in the per diem hours. Chief Goodman has requested the Town Council Finance Committee consider increasing her budget back to the FS recommendation, and provided information behind this request. Chief Goodman firmly believes the staff are required in order to safely meet our public safety duties, and provided multiple documents to the TC for their consideration in support thereof. Additionally, Chief Goodman reports several community members have submitted letters in support of the EMS budget. Chief Goodman is concerned that her RFS funds in February, has inadvertently impacted her FY2023 requests. Chief feels strongly that her request for FTE EMTs was planned due to factors affecting the previous deployment pattern and that the additional ALS shift added does not affect this. The FTE EMTs are needed to ensure safe delivery of minimum deployment while meeting DOL regulations for per diem hours. Chief Goodman will respectfully continue to advocate for increased compensation and staff based on her extensive understanding of the EMS industry and ongoing challenges which must be addressed. (copies of data sent to BOF & Tc can be provided on request).
- **Building update:** No further action has been taken at this time, however Chief Goodman is cautiously optimistic that the Town will continue to prioritize this important project.

New Business

- **Discussion: Open House:** The EMS Commission confirmed their support of the EMS Open House
- **Discussion: EMS Week & Staff Appreciation:** Chief Goodman thanked the EMS Commission for their support funding EMS appreciation gifts for staff and invited the Commission to attend the upcoming EMS Family Picnic in May.
- **Discussion – Communications Screen for Chief’s Office** Chief Goodman is requesting to purchase a TV screen for her office to use for staff meetings so all team members can review data analytics, as well as for CAD updates, security camera footage and crisis news

A motion was made by Mr. Wheeler; seconded by Mr. Pranger to approve the purchase of Communications TV screen, and any associated hardware at a cost of \$1,000 to be funded from the Special Agency Account. Motion carried unanimously (4 – 0).

- **Discussion – Town Council Meeting Review** See Budget Update
- **Discussion** – Mr. Wheeler asked if any progress was made in regards to securing a line of credit for Chief Goodman to use should she require funds prior to a commission meeting. Chief Goodman reports that the town denied her request for a credit card.

A motion was made by Mr. Hirshfield; seconded by Mr. Lukinuk to approve a discretionary spending allowance of \$2,500.00 to be used at the Chief’s discretion to be funded from the Special Agency Account. The Chief may utilize these funds as needed, and must provide a report to the commission at the first commission meeting after the purchase date. Motion carried unanimously (4 – 0).

- **Thank You:** Chief Goodman thanked the EMS Commission for their ongoing support and for the thoughtful card and gift they presented to her earlier in the month.

Adjournment:

A motion was made by Mr. Wheeler at 8:12 PM; seconded by Mr. Kiely Jr. to adjourn the meeting. Motion carried unanimously (4 – 0).

Respectfully submitted,

Chief Goodman on behalf of
TEMS Commission Clerk