CIVIL SERVICE BOARD

MINUTES FROM ZOOM REGULAR MEETING

Wednesday, April 15, 2026

Board Members Present: Ann Langley, Chair (Absent)

Michelle Wigzell (Absent)

Herbert Marsh

Lauren McBride

Alice Ferreira

Also, present: Tom McCarthy, HR Director, Steve Librandi, HR Manager, Luisa Rosario, HR Generalist, and Bill Chin, IT Director.

Tom McCarthy advised the Board that a motion was required to appoint an Acting Chair in the absence of Chair Ann Langley.

MOTION made by Herbert Marsh, Seconded Alice Ferreira, to appoint Herbert Marsh to serve as Acting Chair in the absence of Chair Ann Langley.

VOTE - 3 – 0 – Passed.

The meeting was called to order at 12:17 P.M. by Acting Chair Hebert Marsh.

Minutes:

MOTION made by Herbert Marsh, Seconded by Lauren McBride, to Approve March 18, 2026, Regular Meeting Minutes.

VOTE – 3 – 0 – Passed.

General Public:

The Acting Chair asked Bill Chin if there was anyone in the General Public present who would like to make a statement. There was none.

New Business:

Steve Librandi explained to the Board that one candidate was accidentally left off the eligibility list for the Sewage Pump Station Operator – W.P.C.A, as the candidate was still in the process. This did not impact the list.

MOTION made by Alice Ferreira, Seconded by Lauren McBride, to Approve the Corrected Eligibility List for Sewage Pump Station Operator – W.P.C.A. Open & Competitive. 100% Training & Experience.

Vote - 3 – 0 – Passed.

Steve Librandi explained to the Board that the Grant Financial & Administrative Project Manager is a new position for the Finance Dept.

MOTION made by Herbert Marsh, Seconded by Lauren McBride to Approve the Eligibility List for the Grant Financial & Administrative Project Mgr – Finance. Open & Competitive. 100% Training & Experience.

VOTE – 3 – 0 – Passed.

MOTION made by Lauren McBride, Seconded by Alice Ferreira to Approve the Eligibility List for Admin Support II Sr Circulation Asst. – Trumbull Library. Promotional and Open & Competitive. 80% Training & Experience, Computer Skills 20%.

VOTE – 3 – 0 – Passed.

MOTION made by Alice Ferreira, Seconded by Lauren McBride to Approve the Eligibility List for Library Marketing Specialist – Trumbull Library. Open & Competitive. 80% Training & Experience, Computer Skills 20%.

VOTE – 3 – 0 – Passed.

Steve Librandi explained to the Board that the Tradesman/Leadman Electrician position is vacant as a result of an internal promotion.

MOTION made by Alice Ferreira, Seconded by Lauren McBride to Approve the Request to Advertise & Recruit for Tradesman/Leadman Electrician – Parks Dept. 100% Training & Experience.

VOTE – 3 – 0 – Passed.

Approval of Transfer list requests: None

Civil Service New Hire Report: No report this week

MOTION made by Herbert Marsh, Seconded by Alice Ferreira, to adjourn at 12:27 P.M.

VOTE – 3 – 0 – Passed.

Respectfully Submitted,

Luisa Rosario