

# TRUMBULL LIBRARY BOARD OF TRUSTEES

## MINUTES

Trumbull Library

April 14, 2021

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Members Present: Carol Porrata Elstein, Vice-Chair, John F. Breedis, Treasurer, Julia McNamee, Joan B. Hammill, Kelly Mallozzi, Nancy Rupp

Member Absent: Rosemary Seaman, Chair, Tara Liskov, Mary Santilli

Also Present: Stefan Lyhne-Nielsen, Director

Meeting Called to Order: 7:00 p.m.

Pledge of Allegiance

Public Session:

None

Correspondence:

None

Approval of Minutes:

Motion was made by Kelly Mallozzi and seconded by Nancy Rupp that the minutes be approved as read. Vote: All in favor with one abstention. Motion passed.

Director's Report:

Presently, we are aiming to open the Fairchild Library on Monday, May 3rd. We had a setback when the custodian at the branch decided to resign from the position. After posting the job and interviewing several candidates we settled on a person we believe will work out well. That said, it has forced us to move back the opening date by one week due to paperwork and processing.

We have had our first new part-time staff start this week. In all, we have formally hired 6 people thus far and still need to fill two more positions. We are staggering new hires over the course of several weeks due to social distancing concerns while training.

We have also started allowing people to use the copy machines and are expecting to allow public access to a socially distanced group of computers for information access by the end of the month.

In regards to the Friends of the Library, we reached out and had our first meeting with a small group of Trumbull residents to facilitate the formation of a new core group. Essentially, we

started looking at what some other Connecticut libraries are doing in terms of events and fundraising, in-person and digitally. Further meetings are planned.

The cameras will be installed next week at both the Main Library and the Fairchild Branch.

Treasurer's Report:

Board Funds received a small contribution from the Kathryn Blumhardt Estate to top off the bequest we received in September of 2021. This bequest is available to fund the library's needs without restrictions; no purchases have as yet been made. No other income was received during the month.

Disbursement included book purchasing through the Hawley Trust and Memorials income, and the month's rental of a dumpster using book sale income.

Fairchild-Nichols Branch:

Nancy Rupp reported that work regarding interior lighting was ongoing.

Old Business:

None

New Business:

none

Adjournment:

Motion made by Nancy Rupp and seconded by Julia McNamee that the Board adjourn the meeting at 7:21 p.m. Vote: All in favor. Motion passed.

Respectfully submitted,

Stefan Lyhne-Nielsen, Director

Approved, pending final approval by the Board of Trustees

Rosemary Seaman, Chair  
Trumbull Library Board of Trustees

The next meeting of the Trumbull Board of Trustees will be on May 12, 2021, at 7:00 p.m.