



Trumbull Health Department
335 White Plains Road, Trumbull, CT 06611
Phone (203) 452-1030 Fax (203) 452-1050



MINUTES
April 12th, 2023
Via Video Conference

Members Present: Nancy Busch – Chairperson, Debbi Charles, Allison Vallance, Karen Tolk & Glenn Rich, MD

Members Absent: None.

Also Present: Lucienne Bango – Director of Health, Joel Kunkel, MD – Medical Director, Paul Brown – Information Technology, Trumbull Community TV, Taylor Pennino – Administrative Assistant

Call to Order: Ms. Busch called the Trumbull Health Board to order at 6:21 p.m.

Introduction of new member Karen Tolk to the Board.

Public Comment: None.

Ms. Charles made a motion to accept the March 15th meeting minutes, seconded by Dr. Rich. Motion carried unanimously.

Ms. Bango provided a recap of department activity since the last meeting.

- Training for adopting new FDA Food Code
- Restaurant licensing is finished
- Received first payment for ELC2 Grant
- Budget hearing with Board of Finance
- Town Council meeting went well
- We hired an experienced full-time Sanitarian
- We will post our second full-time sanitarian position again in the near future
- Our new full-time sanitarian is certified to train any new graduates for the full-time sanitarian position
- Town Hall Scouts Day
- Public Health Week in April
- Meeting with IT for new program the sanitarians use to log inspections
- New writer for the Trumbull Times
- Meeting for Mass Recovery Plan
- Ms. Charles inquired about the Farmers Market and whether we are affiliated with licensing them or not
- Rotary Carnival starts tonight, April 12th
- Fee schedule was updated for prorated licenses
- Ms. Busch inquired about the Matter of Balance certificate that Sam and Sue obtained through training

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- Ms. Bango explained the differences of how old inspections were conducted versus how new inspections will have to be performed
- Ms. Busch inquired about the licensing schedule and when food establishments need to get inspected
- We applied for another grant and handed in our letter of intent
- We will be getting an \$80,000 Immunization Grant
- The application for the grant is due by April 28th but still has not been released
- We gave 9 COVID-19 vaccines last month and are not looking to order any more at this time
- We hosted our second Region 1 Mental Health Webinar
- 9 Flu cases in March
- 12 Ticks in March
- Our Intern's last month with us is in May

Old Business:

- Ms. Charles inquired about uniforms and the difficulty getting them for the staff
- Ms. Busch asked about a date for a thank you dinner with Ms. Lehaney

New Business:

- None.

There being no further business brought before the Board, a motion made by Dr. Rich and seconded by Ms. Charles to adjourn the meeting at 6:59 p.m. Motion carried unanimously.

The next meeting is scheduled on May 17, 2023 at 6:15 p.m.

Respectfully submitted,

Taylor Pennino
Trumbull Health Administrative Assistant