

Middlebrook Elementary School Roof Building Committee Virtual Meeting
March 31, 2021
7:00 pm.

Present: Chairman Vincent DeGennaro, Vice Chairman Pat Borghesan, Michael Ward, Robert Chistiani, Steven Cahill, Mark Hoffman and Tony Scinto

Also Present: Town Attorney Jim Nugent, Kevin Bova, Director of Purchasing, Scot Kerr, BOE, Cindy Katske, Chief Administrative Officer, Dawn Cantafio, Town Council and Dan Martin, Assistant Finance Director

The meeting was called to order at 7:02 pm by the Chairman followed by the Pledge of Allegiance.

Past Minutes

Motion was made by Ms. Borghesan to approve the minutes of March 24, 2021 as written. Seconded by Mr. Hoffman. Mr. DeGennaro requested that Mr. Scinto's and Mr. Martin's names be added to the Executive Sessions as they joined late. Motion was made by Ms. Borghesan to approve the minutes as amended. Seconded by Mr. Hoffman and approved unanimously.

Executive Session

Motion was made by Ms. Borghesan to enter into Executive Session at 7:06 pm to review cost estimates from the architecture vendors. Seconded by Mr. Chistiani and approved unanimously.

Motion was made by Ms. Borghesan to exit the Executive Session at 7:54 pm. Seconded by Mr. Chistiani and approved unanimously.

Selection of Architecture Vendor

Motion was made by Mr. Hoffman to approve Antinozzi Associates, P.C. as the architecture vendor. Seconded by Mr. Ward. Vote taken – approve – Ms. Borghesan, Mr. DeGennaro, Mr. Ward, Mr. Chistiani, Mr. Cahill and Mr. Hoffman. Against – Mr. Scinto. Motion passed six yes; one no.

Motion was made by Mr. Scinto to approve Silver/Petrucci & Associates as the architecture vendor. Seconded by Ms. Borghesan. Vote taken – approve – Mr. Scinto. Against -- Ms. Borghesan, Mr. DeGennaro, Mr. Ward, Mr. Chistiani, Mr. Cahill and Mr. Hoffman. Motion failed – one yes; six no.

The Committee selected Antinozzi Associates as the vendor for the project.

Mr. Bova discussed the next steps to be taken. All documents required have been received on both sides except for the contract. Mr. DeGennaro and Mrs. Cantafio noted the Town Council would need to approve the vendor before a contract could be awarded. Mrs. Cantafio noted she would look into adding this to the agenda for the April meeting. Mr. Nugent felt the contract would be approved and that it would be up to Antinozzi if they wanted to move forward with the project. Mr. Nugent noted a contract could be done subject to Town Council approval. It was felt that the project could move forward and that it would be acceptable to wait for the May Town Council meeting for approval, if necessary. Mr. Bova confirmed that the language "not to exceed" the amount in the estimate would be included in the contract.

It was agreed to cancel the April 7 meeting as there would not be any information available from the vendor. The next meeting would be April 21 as originally scheduled.

Adjournment

There being no further business, motion was made by Ms. Borghesan to adjourn the meeting at 8:03 pm. Seconded by Mr. Hoffman and approved unanimously.

Respectfully submitted,

Barbara Crandall
Clerk