CIVIL SERVICE BOARD

MINUTES FROM ZOOM REGULAR MEETING

Wednesday, March 18, 2026

Board Members Present: Ann Langley, Chair

Michelle Wigzell

Herbert Marsh

Lauren McBride

Alice Ferreira (Absent)

Also, present: Tom McCarthy, HR Director, Steve Librandi, HR Manager, Luisa Rosario, HR Generalist, and Bill Chin, IT Director.

The meeting was called to order at 12:09 P.M. by Chair Ann Langley.

Minutes:

MOTION made by Ann Langley, Seconded by Michelle Wigzell, to Approve February 18, 2026, Regular Meeting Minutes.

Lauren McBride abstained. Not a Board Member at the last meeting.

VOTE – 3 – 0 – Passed.

General Public:

The Chair asked Bill Chin if there was anyone in the General Public present who would like to make a statement. There was none.

New Business:

MOTION made by Herbert Marsh, Seconded by Michelle Wigzell, to Approve the Eligibility List for Sewage Pump Station Operator – W.P.C.A. Open & Competitive. 100% Training & Experience.

VOTE – 4 – 0 – Passed.

Steve Librandi explained to the Board that there are two vacancies in the Custodian position due to one employee leaving and one employee who retired. The Custodian position requires at least two years of training and experience within a Board of Education or Municipal setting.

MOTION made by Ann Langley, Seconded by Michelle Wigzell to Approve the Eligibility List for Custodian – Parks Dept. 100% Training & Experience.

VOTE – 4 – 0 – Passed.

Steve Librandi explained to the Board that the Tradesman HVAC position – Parks Dept. is vacant due to an internal promotion.

MOTION made by Herbert Marsh, Seconded by Ann Langley to Approve the Request to Advertise & Recruit for Tradesman HVAC – Parks Dept 100% Training & Experience.

VOTE – 4 – 0 – Passed.

Steve presented the Board the New Hire Report for this month, and explained to the two new Board members, Herbert Marsh and Lauren McBride, what the new hire report entails and how it is utilized during the Civil Service process.

MOTION made by Michelle Wigzell, Seconded by Lauren McBride to adjourn at 12:20 P.M.

VOTE – 4 – 0 – Passed.

Respectfully Submitted,

Luisa Rosario