

**CHARTER REVISION COMMISSION 2020
ORGANIZATIONAL MEETING
MARCH 11, 2020
MINUTES**

An Organizational Meeting of the Charter Revision Commission was held on Wednesday, March 11, 2020 at the Trumbull Town Hall.

Meeting was called to order by First Selectman Vicki Tesoro at 7:07 p.m.

All Committee members were in attendance, including Kate Donahue, Tom Tesoro, Susan Gilson, Nancy Gardiner, J.C. Cinelli, and Martin McGrath. In addition to the Committee members were Town Attorney Dan Schopick and Chief Administrative Officer and Committee Clerk Cindy Katske.

Tom Tesoro nominated Kate Donahue as Chair, seconded by Nancy Gardiner. The motion carried unanimously. Tom Tesoro nominated Nancy Gardiner as Vice Chair, seconded by Susan Gilson. The motion carried unanimously.

First Selectman Vicki Tesoro addressed the Committee, discussing their charge and the types of changes they may wish to consider, including substantive changes, wording changes, and clarifications. She referenced the 2011 and 2014 Committees, and that this Committee should look at what was considered and recommended by those committees. The Chair noted that the minutes of those committees will be posted on the Town website shortly. Discussion ensued regarding the process that must be followed, especially meeting modifications that may be required due to the Coronavirus.

The Committee discussed the first public hearing required by state statute and when it should be held. It is required to be held before the committee begins any substantive work. Moved by Tom Tesoro, seconded by Martin McCann to set Wednesday, March 25, 2020 at 7:00 p.m. at Town Hall as the commission's first public hearing. The motion carried unanimously.

A tentative meeting schedule was set as follows, with all meetings beginning at 7:00 p.m.:

Wednesday, April 1

Wednesday, April 15

Wednesday, April 22

Wednesday, April 29

Wednesday, May 6

Wednesday, May 13

Wednesday, May 20 PUBLIC HEARING

Wednesday, May 27

Town Attorney Dan Schopick discussed FOI requirements that apply to this Committee, including the definition of a public meeting, executive session, etc. Other various housekeeping issues were discussed.

Moved by J.C. Cinelli, seconded by Tom Tesoro to adjourn at 8:19 p.m. The motion carried unanimously.

Respectfully submitted,

Cindy Katske, Clerk