

Middlebrook and Booth Hill Elementary School Roof Building Committee Meeting
February 6, 2024
Nichols Room, Trumbull Town Hall
7:30 pm

Present: Chairman Patricia Borghesan, Joanne Glasser Orenstein, Michael Ward, Joy Colon (entered at 7:37 pm), Lynne Salta and Tony Scinto

Absent: Chris Bandecchi and Steven Cahill

Also Present: Dan Martin, Assistant Finance Director; Kevin Bova, Director of Purchasing; Attorney James Nugent; Cindy Katske, Chief Administrative Officer and Paul Lisi, AIA, Antinozzi Associates

The meeting was called to order at 7:36 pm followed by the Pledge of Allegiance and Roll Call.

Past Minutes

Motion was made by Mr. Ward to approve the minutes of January 10, 2024. Seconded by Ms. Glasser Orenstein and approved by unanimous consent.

Ms. Colon entered the meeting at 7:37 pm.

Middlebrook Elementary School Roof Project

Ms. Borghesan updated the Committee regarding the roof solar project being discussed. The State does not allow the submission of applications for the roof replacement and the solar panels at the same time. They must be separate applications. The problem working with the State is that they will not give you funds for a roof which is a power purchase agreement. We have had this in the past but is not a consideration at this time. There are other options which include owning and maintaining them ourselves. At this time, we won't be able to ask the State for funding for the project. Mr. Bova noted the Town and Board of Education met with a consultant regarding the various options available. Mr. Bova noted they will be doing an RFQ within the next month for a solar consultant noting they will have an efficient solar system on the roof but by a different route. All options have been evaluated. It will be a town-wide initiative for solar energy. Installation needs to be done within a certain amount of time after completion of the roof installation. There are also time constraints since the project would need to be completed during the summer. Funds will be received but from a different source. The warrantee on the new roof will not be impacted.

The Middlebrook Elementary School Roof Project portion of the meeting closed at 7:44 pm.

Booth Hill Elementary School Roof Project

Financials

Ms. Borghesan noted the financials for the project now show the approved funding authorization.

Project Update

Mr. Lisi updated the Committee noting he, Ms. Borghesan and Mr. Cote attended the PCR meeting on January 31, 2024 with the State to review the drawings and documents. Minor changes/updates were requested and the amended documentation will be resubmitted February 8. Approval to proceed to bid should be received in the next two to three weeks. Mr. Bova noted the bid will be ready for publication around the third week of February and will be out for approximately three to four weeks with a late March due date. Evaluations will be conducted by Mr. Bova and Mr. Lisi followed by submission to the Committee for approval. Nothing additional is required by the Committee to move the project forward.

Next Meeting

The next meeting was scheduled for Thursday, March 21, 2024 at 7:30 pm in person.

Antinozzi Invoice

Motion was made by Ms. Glasser Orenstein to approve Invoice #971844292 dated December 31, 2023 for Construction Documents. Seconded by Ms. Salta and approved by unanimous consent.

Adjournment

There being no further business, motion was made by Ms. Glasser Orenstein to adjourn the meeting at 7:56 pm. Seconded by Mr. Ward and approved by unanimous consent.

Respectfully submitted,

Barbara Crandall
Clerk