

TRUMBULL DAY COMMISSION
Wednesday January 31, 2024
Trumbull Town Hall
Minutes

PRESENT

Bridget Dial
Jennifer Uriguen
Rich Grassia
Erin Bermudez
Joanne Orenstein
Rob Finn
Traci Galla

ABSENT

Lisa Hughes

Also present: Kathleen McGannon, CAO

Meeting was called to order by Acting Chairman Galla at 7:01 pm.
All joined in the Pledge of Allegiance.

Commissioners introduced themselves for the benefit of new members.

ELECTION OF CHAIRMAN

Motion by Ms. Orenstein, seconded by Mr. Finn, to nominate Ms. Galla and Ms. Dial to act as co-chairs of the Trumbull Day Commission. As there were no other nominations, commissioners voted unanimously to elect Ms. Galla and Ms. Dial. **VOTE: 7-0**

2024 MEETING DATES at Town Hall, unless otherwise noted on agenda

February 28

March 27

April 24

May 29

June 12, 20, 26

Motion to accept dates made by Ms. Bermudez, seconded by Ms. Orenstein **VOTE: 7-0**

REVIEW OF 2023 FINANCIALS

2023 was a great year for Trumbull Day. Weather was great with no rain and large crowds. We are well-positioned to withstand a bad weekend, although it is not in the forecast for this year!

Motion by Ms. Orenstein to accept the Munis financial report, seconded by Ms. Uriguen. **VOTE: 7-0**

CARNIVAL AND FIREWORKS

Stewart Amusement has signed the contract to provide carnival rides and games for June 28th, 29th, and rain date June 30th. The Fire Marshal is working to secure a fireworks company. Requests for quotes have gone out.

FOOD TRUCKS

Ms. Galla is working with the food trucks. Most ask to come back each year and contact her directly. Trucks will be added to the town website as contracts are obtained.

ENTERTAINMENT AND SHOWMOBILE

The band, The Pop Rocks, has been booked for Saturday, 8-10:30 PM, They were a huge favorite last year. Discussion ensued regarding Friday night and Saturday afternoon possibilities. The stage is arranged through Mr. Grassia. We need to address the generator issues for power to the stage. A discussion should be held with Dave Cote (BOE) and John Morella (BOE) regarding power.

Mr. Grassia will investigate the cost of purchasing a stage for future use.

VENDORS

Independent vendors will be handled by Ms. Orenstein and Ms. Bermudez this year. Discussion of types of vendors allowed was held.

SPONSORSHIPS

Ms. McGannon will handle requests for sponsors from the business community again. Sponsors will be advertised on the town website and will appear on the stage banner.

BEER AND WINE SALES

Mr. Finn will explore using a few beer trucks this year to offer variety and to take the responsibility for organizing and running it away from the commission.

SECURITY

Police Chief Lombardo will assign an officer to handle security for Trumbull Day. The commission will meet with that officer once he/she is assigned.

RENTALS

Ms. McGannon will handle rentals for chairs, tables, tents, port-a-lets, light towers, etc as they go through the town purchasing department.

PUBLICITY

Ms. Galla and Ms. Dial will handle the social media sites for advertising Trumbull Day. Signs and the website will again be utilized for advertisement. No decision on the large town hall banner was made. IT Director William Chin will be asked about a town Instagram account.

VOLUNTEERS

Ms. Uriguen will handle the volunteer sign-up online.

Motion to adjourn by Mr. Grassia, seconded by Mr. Finn at 8:21 pm. **VOTE: Unanimous in favor**