

TOWN COUNCIL  
**Town of Trumbull**  
CONNECTICUT  
www.trumbull-ct.gov

TOWN HALL  
Trumbull

TELEPHONE  
(203) 452-5000



FINANCE COMMITTEE  
MINUTES  
JANUARY 30, 2023

CALL TO ORDER: The Vice-Chair called the meeting to order at 8:09 p.m.

ROLL CALL: The clerk called the roll and recorded it as follows:  
PRESENT: Mary Isaac, Vice Chairman, Nicole Satin, Dawn Cantafio, Tony Scinto, Anthony Dorsey, Mike Buswell, Alternate

ABSENT: Kevin Shively, Chairman, Joy Colon, Alternate

ALSO PRESENT: First Selectman Vicki A. Tesoro, Chief Administrative Officer Cynthia Katske, Town Attorney Daniel Schopick, Fire Marshal Megan Murphy, Director of Finance Maria Pires and Town Council Chairman Ashley Gaudiano

- 
1. RESOLUTION TC29-119: Moved by Dorsey, seconded by Satin  
BE IT RESOLVED, That \$38,955 is hereby appropriated from the General Fund to Salaries Full Time 01022800-501101 \$26,420; Fringe Benefits – FICA 01013400-511150 \$ 2,022; Fringe Benefits – Def. Contr. Plan 01013400-522110 \$1,850; Fringe Benefits – Medical 01013400-511151 \$8,663.
- The Vice-Chair explained this was a position put into the current year's budget but was not approved, the BOF and Town Council had requested the Fire Marshal come back for approval.
  - Megan Murphy explained this position is needed, they are at the stage with one of the large construction projects where she is losing one of her fulltimers 20-25 hours per week to the project.
  - Construction inspections, plan reviews, existing inspections are a huge part of their role, and have other job descriptions that have to get done as well. (Included with the back-up are statutory requirements).

- This position is needed, she has an individual who is being sought after by other towns and is currently working temporarily Part-time in her office. He was a Trumbull resident, is familiar with the town, was involved with the volunteer fire departments and has 30 years experience at another fire marshal's office, she has had a long working relationship with him when he was in another town, this is a win-win. He is retired and would like to join Trumbull full-time. He will be able to hit the ground running, if she were to hire someone new without geocode school it would take them 18-24 months to be on their own.
- It is difficult to say what the exact case load is because projects are not equal in their workload, some need many more inspections than others.
- What is needed statutorily is to make sure that all of the high occupancies are being inspected annually, not only from a statutory requirement, but also to ensure residents safety.
- She does not see a need for more employees after this addition. If this is approved, there will be four (4) fulltime fire marshals, currently there are three (3) full-time, one Part-time fire marshal and one full-time administrative assistant.
- With the additional full-timer she is confident they will okay.
- The existing Part-time fire marshal had a family event and needed to tend to them for a number of weeks and this individual was able to fill in temporarily.
- Councilman Cantafio spoke in favor and noted there is a need for this position due to initial inspections and respections of buildings already in place.
- The Vice-Chair noted the BOF passed this unanimously.
- Emergency Legislation was suggested.

VOTE: Motion CARRIED unanimously.

2. RESOLUTION TC29-120: Moved by Cantafio, seconded by Satin  
BE IT RESOLVED, That \$31,573 is hereby appropriated from the General Fund to Hazardous Waste Day 01030400-581886 \$31,573.

- Mr. Estradad explained Public Works has been reviewing its processes and has gone through their complex.
- They were able to capture more of the yard at the complex due to last year's culvert project. During the project they uncovered 12 barrels of 55 gallon drums of waste oil on site, they were unsure how long it had been there. They were disposed of at the town's hazardous waste day and there was charge for that and the testing because they were not part of the aggregate collected from residents. The complex has now been purged and is clean. Fleet Maintenance has a vendor that removes oil every three months, they purge everything.
- They have changed certain processes for waste oil on the public works site and at the transfer station, Easton and Monroe as of February 1<sup>st</sup> will have to have their own own collection at their public works sites, because we shouldn't be collecting fluids we are unsure of. In addition they have met with the BOE and they also have proper collection and disposal processes in place.
- If one PCB is found in the tank the whole 250 gallon tank has to be handled as hazardous waste and the cost goes up substantially. They are trying to limit

exposure. Also certain cleaners have a chlorinated component that contaminates the oil, the Town and BOE have shifted from using them.

- In the budget there is a line item for on-site testing, there are test kits available, they are expensive but can be used periodically. When people know there is a process in place it does deter behaviour. They are looking at all of this to see where they can tighten up the processes.
- Since Fairfield implemented the identification stickers they have not indicated less quantities but have said they haven't had any issues.
- Disposal is bid in the operations of the Transfer Station. Winwaste brings the oil, fluorescent bulbs, and electronics recycling. This is under the umbrella of that bid because we require it to be available to our residents. The bid is good through July 1<sup>st</sup>, 2024.

VOTE: Motion CARRIED unanimously.

3. RESOLUTION TC29-121: Moved by Satin, seconded by Cantafio  
BE IT RESOLVED, That \$142,613 is hereby appropriated from the General Fund to Program Expenses 01080800-522205.

- Mr. Estrada explained in the past three years they have been over by \$200,000 - \$250,000 and has hit \$300,000. This has been due to the ash blight and its effects on the aging urban forest.
- Last year the BOF gave a certain allotment and said if they are going over budget conversations will be needed along the way. In December they were working on the agendas but were full which is why they are here now asking for additional resources.
- This appropriation will keep the budget below what the average spending has been. They will make every effort to stay at this level but the future can not be predicted, in way of storms or other blight.
- The additional funds are to continue the tree maintenance.
- The year-to-date expenditure is \$120,000, it is \$22,600 over budget. This will bring the total budget to \$200,000.
- The Vice-chair noted the Council had cut the budget by \$75,000.
- Councilman Cantafio noted almost every weekend another tree or fence is down at the trail, they do great work and the repairs are done on time. It is very hard to know when trees are going to fall.
- Mr. Estrada hopes the ash tree issue will calm a bit, but he did put a moratorium on all work in December with the exception of emergency work until they got through this funding process.
- Residents are still able to put in requests via the website and those come in on steady basis, but a request does not always reflect an action, it has to be inspected by the arborist to see if in fact anything has to be done.
- Emergency Legislation was requested.

VOTE: Motion CARRIED 4-1 (AGAINST: Scinto)

ADJOURNMENT: There being no further business to discuss and upon motion made by Cantafio, seconded Satin the Finance Committee adjourned by unanimous consent at 8:39 p.m.

Respectfully Submitted,

*Margaret D. Mastroni*  
Margaret D. Mastroni, Clerk