

Trumbull Housing Authority Virtual Special Meeting

Trumbull Housing Authority Virtual Special Meeting
January 9, 2024
7:00 pm

Commissioners Present: Charlene Pederson, Kathleen McGannon, Maureen Bova, Laurel Anderson, Sara Pflueger

Also Present: Attorney Chris Hodgson; Paulette Mack, Executive Director Stern Village; Jacqueline Vera, Assistant Property Manager; Dawn Cantafio, Director of Finance; Lisa Alhabal, Resident Services Coordinator; Lisa Labella, Administrative Assistant

The meeting was called to order by Mrs. McGannon at 7:00 pm followed by the Pledge of Allegiance and Roll Call.

Executive Session

Motion was made by Ms. Pederson to amend the agenda to move the Executive Session to first on the agenda. Seconded by Ms. Pflueger and approved by unanimous consent. Motion was made by Ms. Pederson to enter into Executive Session at 7:02 pm. Seconded by Mrs. Anderson and approved unanimously. Attendees included the Board members and Attorney Hodgson. Executive Session ended at 7:27 pm by unanimous consent. Motion was made by Ms. Pederson to accept the employee's arbitration award and to allow Attorney Hodgson to relay that information to the Union. Seconded by Mrs. Bova and approved by unanimous consent.

Discussion of Animal Assistance Policy

Mrs. McGannon noted there were some changes made in the policy. Under grandfathered pets, pets owned on January 9, 2024 shall be allowed to remain on the property with a February 8 date for notification and all paperwork by pet owners filed with the main office. Mrs. Labella noted this is the 30-day window to notify the Executive Director. The staff has been working to help provide resources to people who have pets in terms of a list of pets and stickers on their doors to notify the Fire Department and Maintenance Staff of a pet in the unit. The agreement needs to be completed with back documentation provided as to whether it is a cat or a dog, inoculations and licensing, if applicable. Every year at recertification, the documents will be updated so they are current. Mrs. McGannon noted some people had concerns and wanted to make sure those concerns were addressed or if they needed to be discussed further. Discussions were held with residents to explain the policy further. Mrs. McGannon spoke with the Animal Control Officer and her concerns about not being able to accommodate and handle any pets that we would have required people to give up was very persuasive. She was very happy that the intent was not to make people give up pets that were already here. Mrs. McGannon did want to be clear that if you do not register the pet and do not follow the directives of the policy, it will be a lease violation which can lead to an eviction.

The staff is making every effort to continually update/inform residents and once the policy is approved, the form will be provided. It will be discussed at the resident meeting this week, in

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the newsletter and disseminated several times. Anyone coming in new will not be allowed to register a pet. This will be discussed on application.

Mrs. Labella noted there are state and local laws that require responsible pet ownership and they will be in play. Discussion of expenses for licensing and inoculations was held. It was agreed to add a global statement regarding inoculations and licensing. Ms. Pederson will send Mrs. Labella a statement to be included indicating the pet owner is responsible.

Motion was made by Ms. Pflueger to approve the Animal Assistance Policy as amended. Seconded by Mrs. Bova and approved unanimously.

Discussion of Renovation of Remaining Units

Mrs. McGannon noted there was prior discussion for an outside company to rehab the units to get them rental ready. Ms. Mack noted there are 13 vacancies. She has two vendors right now and is looking for a third for quotes. Mrs. McGannon noted she will move this project forward and meet as necessary to approve a vendor.

Executive Session

Motion was made by Ms. Pederson to enter into Executive Session at 7:41 pm to discuss performance of one of the Staff. Seconded by Ms. Pflueger and approved by unanimous consent. Only Board members were in attendance. Motion by Ms. Pederson, seconded by Mrs. Bova, to exit Executive Session at 8:18 PM. Unanimous consent. Motion by Mrs. Anderson to approve the compensation for the Executive Director as discussed in Executive Session, seconded by Ms. Pederson and unanimous consent.

Adjournment

There being no further business, motion to adjourn was made by Ms. Pederson at 8:22 pm. Unanimous consent.

Respectfully submitted,

Barbara Crandall
Clerk