

Golf Course Commission Meeting
Agenda

Date: Monday, June 27, 2022

Time: 7:30 PM

Place: Long Hill Room – Trumbull Town Hall

1. Meeting called to order
2. Review and approval of prior minutes
3. Audience Participation
4. Director, Golf Course Properties/Green Committee – Andy Fries/Shelly Dowling
5. Director of Golf – Bobby Brown
 - a. House Committee – Tony Ciccaglione
 - b. Concessionaire – Domenick Faustini
 - c. Finance Committee – Joe Gaudio
 - d. Personnel – Diane Wheeler
6. Correspondence
7. Old Business
8. New Business
 - a. Trumbull Father’s Club Tournament Request
9. Adjournment

Please email Chris Plumeau at tkgolf@trumbull-ct.gov if unable to attend

**Golf Course Commission Meeting
May 23, 2022
Minutes**

Members Present: Don Espach (Chairman); Joe Gaudiano (Vice-Chairman); Tom Cerulli; Tony Ciccaglione; Shelly Dowling; Owen Evans; Dave Galla; Nate Moyer; Diane Wheeler

Also Attending: Bobby Brown, Director of Golf Operations, Andy Fries, Director Golf Course Properties

Members Absent: None

Mr. Espach called the meeting to order at 7:30 PM.

Review and Approval of Prior Minutes:

Review and approval of the Minutes of April 25, 2022 . . . A Motion was made by Mr. Gaudiano; seconded by Mr. Moyer, to approve the minutes as is. Motion carried unanimously (9 – 0)

Audience Participation:

- None

Director Golf Course Properties/Green Committee (Andy Fries, Shelly Dowling):

- See report attached
- The pond fountains are in the process of being re-installed. There are a few mechanical problems with them so The Pond and Lake Connection will be out this week to assist.
- Additional ball washers and coolers will be placed around the course.
- Mr. Romano is keeping up with equipment maintenance with no major problems to report.

Director of Golf Operations (Bobby Brown):

- See report attached

House Committee (Tony Ciccaglione):

- See report attached
- Mr. Gaudiano apologized to the party that took place on May 14th for the half hour of work on the roof that took place at the start of their party. It was noted that during the roofing project constant communication was maintained with the restaurant for a list of events and the event on the 14th was not mentioned.
- A plumber has been called in for a broken toilet in the ladies on-course bathroom.
- New fiber optic lines are being trenched in conduit up Tashua Knolls Lane by Frontier.
- Mr. Ciccaglione met with Mr. Faustini to discuss on-going issues in the areas of clubhouse cleanliness and upkeep, HVAC maintenance reports and LED light replacement. Mr. Faustini has agreed to paint the clubhouse bathrooms and replace some tile in the men's room. He has also agreed to replace the lights in the Grill Room.

Concessionaire (Domenick Faustini):

- No report given

Finance (Joe Gaudiano):

- See report attached
- An updated Capital plan for the 2022/2023 Fiscal year is necessary due to the roof repairs moving to the current fiscal year and the total breakdown of the only roadworthy truck. Mr. Gaudiano proposed the following:
 - Current Approved Capital FY 2023 \$95,000
 - Replacement Truck \$-61,000
 - House (Paving, LED, Carpets) \$-58,000
 - Green (Triplex, Rough Mower) \$-82,646
 - Additional Capital Request FY 2023 \$106,646

A motion was made by Mrs. Dowing, seconded by Mrs. Wheeler to the request for transfer of \$106,646 from retained earnings to the Capital G/L for Fiscal 2023 year. Motion carried unanimously (9 – 0).

Personnel (Diane Wheeler):

- No report given

Correspondence

- None

Old Business:

- Mr. Espach proposed a revision to the Golf Course Commission’s Trumbull Municipal Golf Regulations Section G. Affiliated Clubs.

A motion was made by Mr. Espach, seconded by Mr. Cerulli to revise the Golf Course Commission’s Trumbull Municipal Golf Regulations, Section G. Affiliate Clubs (see attached) with the addition of “but not limited to” at the end of the second line of 3. B. and the removal of “V. Districts” under 3.b. Motion carried unanimously (9 – 0).

New Business:

- None

Adjournment:

A motion was made by Mr. Galla at 8:32 PM; seconded by Mr. Moyer to adjourn the meeting. Motion carried unanimously (9 – 0).

Respectfully submitted,

Christine A. Plumeau
Golf Course Commission Clerk

**Golf Course Commission
Green Sub-Committee Meeting Minutes
June 15, 2022**

Members Present: Shelly Dowling (Green Committee Chair), Owen Evans, Bobby Brown, Andy Fries

Mrs. Dowling called the meeting to order at 10:00 AM.

Topics Discussed:

- Two fountains were repaired by an outside company and will be re-installed into the ponds. The third fountain was installed but is now tripping out. It will be repaired as well.
- The ball tenders donated by the Sr. Men's Club were missing only a few days after their installation. We have replaced them with new sturdier tenders.
- #2 Knolls is sodded and the remaining thin areas will be seeded.
- Progress continues to be made on the irrigation system. The Glen irrigation must still be programmed into the computer.
- Painting has begun on the #17 rain shelter and the #12 stairs and planters. The scoreboard will be repainted as well.
- The sand in the bunkers will be replenished in the next two weeks.
- Mr. Fries is obtaining quotes from companies to remove debris from the course.
- Mr. Fries is obtaining a second quote for pond treatment.
- Mrs. Plumeau will investigate a new goose patrol company.
- Seasonal staff is full at 21 employees
- #3 Knolls and #15 are slow to respond this year. The areas have been seeded several times and sand will be added on Monday.
- The Commission previously voted to give consideration to a delayed start time on Tuesday, July 5, to give the maintenance staff time to clean up the course from the 4th of July and prepare for the Women's Amateur on July 6th. It was decided to open the course at 10:00 AM on the 5th.
- May Weather Comparison: May of 2022 had 3.69" of rain compared to 1.74" in May of 2021. In addition, we received measurable rain on 14 of 31 days in 2022 compared to only 8 days in 2021. Temperatures in both years were similar.
- We would like to thank the 9-hole Ladies Club for their continued support of the beautification of the grounds at Tashua Knolls.

Adjournment:

The meeting adjourned at 10:40 AM

Respectfully submitted,
Christine Plumeau
Administrative Assistant

**TASHUA KNOLLS GOLF COMMISSION
SPECIAL PROJECTS/HOUSE COMMITTEE
Commission Meeting Monday, June 27th, 2022**

Topics For discussion

- 0 Painting required for the Starter Office, Front and Rear Entrance. Potential color Gray. Work starting July 1st.
- 0 Rain shelter at the 17th hole needs green paint (completed). Add new gate required at the Cart Barn (completed).
- 0 Investigate the potential of EV stations placed in our parking areas. Three units, \$25K, includes programming, No Install
- 0 Contacting UI for input on rebates for LED fixtures in all areas. Estimated savings \$25,000. Final BOM completed. Start in July.
- 0 Main water pipe from the Meter to the Maintenance Barn has an underground leak. Funds set. Obtain new quote. Start end of July.
- 0 Roof Repair underway. Roof work completed. Gutter and Spouts still need to be done. Expect finishing by July 1st.
- 0 Preventative Maintenance Program completed. NOW waiting for report to determine actions. Still pending on the report. July 15th.
- 0 Upgrades required for both Mens/Women bathrooms plus new carpets. New flooring installed under the Urinals. Focus on upgrade.

Respectfully submitted

Anthony Ciccaglione – Head of House Committee

Tashua Knolls Finance and Budget

27 June 2022

May Earnings/Rounds

	2021	5-year Avg.	2022
Income	\$406,877.00	\$308,943.22	\$383,688.00
Knolls Rounds	6870	5355.8	6380
Glen Rounds	2746	2234	2462
Carts	6090	4851.8	6114

Expenses updated 06/20/2022

Account Description	Original	Transfer	Revised	YTD	Encumber	Available	Percent
Salaries-FT/Permanent	376,259	52,000	428,259	339,183		89,075	79.2%
Salaries-PT/Permanent	26,118		26,118	30,187		-4,069	115.6%
Salaries-Seasonal	276,500		276,500	194,627		81,872	70.4%
Salaries - Overtime	8,000		8,000	11,181		-3,181	139.8%
Salaries- Longevity	850		850	850		0	100.0%
Uniform Allowance	4,000		4,000	4,031		-31	100.8%
Services & Fees Clerical	840		840	770		70	91.7%
Services & Fees Professional	213,935		213,935	204,210	9,725	0	95.5%
Services & Fees Ancillary	26,500	-13,000	13,500	9,667	500	3,332	71.6%
Services & Fees Contractual	143,403	33,400	110,203	106,778		3,424	96.9%
Reimbursable to GF	255,920		255,920	276,252		-20,332	107.9%
Materials & Supplies Office	48,000		48,000	37,565	1,738	8,696	78.3%
Program Supplies	175,476	10,000	185,476	185,211		265	99.9%
Communications PR	1,000		1,000	1,000		0	100.0%
Professional Dev Conferences	1,750		1,750	715		1,035	40.9%
Dues	2,100		2,100	1,000		1,100	47.6%
Oil, Gas, Grease	17,000		17,000	12,122		4,876	71.3%
Travel Reimbursement	500		500	275		224	55.0%
Maintenance Repair Contracts	22,043	49,105	71,148	60,429	2,558	8,159	84.9%
Maintenance Equipment/Buildin	60,500	69,000	129,500	122,593	1,739	5,188	94.7%
Refuse	2,500		2,500	2,613		-113	104.5%
Capital Outlay	0	205,456	205,456	96,670	102,000	6,785	47.1%
Leases	45,879		45,879	38,396	7,064	417	83.7%
Occasional Rentals	2,000		2,000	2,756		-756	137.8%
Heat	6,300		6,300	16,683		-10,383	264.8%
Electricity	46,000		46,000	34,752		11,248	75.5%
Water	64,500	-10,000	54,500	18,794		35,705	34.5%
Telephone/Internet	1,400		1,400	1,293		106	92.4%
Interest on Bonds	37,901		37,901	37,901		0	100.0%
Principal on Bonds	251,213		251,213	251,213		0	100.0%
TOTAL TASHUA KNOLLS BUDG	2,118,387	395,961	2,447,748	2,099,717	125,324	222,712	85.8%

Misc. Business

Tashua Knolls Income (MUNIS)	2,310,059
Misc. Revenue (Rent)	28,013
TOTAL INCOME	2,338,072
NON BUDGET EXPENSES	
Credit Card Fees	55,441
Golf Car Taxes	22,492
Banking Fees	143
ATK Tournament Fees	10,604
TOTAL NON-BUDGET EXPENSES	88,680

Tashua Knolls

From: Emilio <annunzej@yahoo.com>
Sent: Wednesday, June 22, 2022 9:25 AM
To: Tashua Knolls
Subject: Trumbull Fathers Club Fall Event October 11th

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

> Hello,

> The Trumbull Fathers club would like to request resident rates for the Annual fall Trumbull Fathers Club golf Tournament to benefit the Trumbull elementary schools.

>

> Start at 9am and will be completed no later than 2pm on Tuesday, October 11th

>

> Thanks you for your consideration

> Emilio

October Tuesday Rate Comparisons

2021 Amount

5-Oct	\$5,212
12-Oct	\$6,887 FATHERS CLUB
19-Oct	\$1,230 Aeration
26-Oct	\$0 Rain Out

2020 Amount

1-Oct	\$5,286
8-Oct	\$4,736
15-Oct	\$6,914
22-Oct	\$2,855 Rain