

TOWN COUNCIL
Town of Trumbull
CONNECTICUT
www.trumbull-ct.gov

TOWN HALL
Trumbull

TELEPHONE
(203) 452-5000



AGENDA No. 839

- I CALL TO ORDER
- II MOMENT OF SILENCE
- III PLEDGE OF ALLEGIANCE
- IV ROLL CALL
- V PUBLIC COMMENT
- VI APPROVAL OF MINUTES
- VII NEW BUSINESS

DATE: June 6, 2022
TIME: 7:30 p.m.
PLACE: Town Hall

NOTICE IS HEREBY GIVEN that the Town Council of the Town of Trumbull will hold a meeting at the Trumbull Town Hall on June 6, 2022 at 7:30 p.m., with respect to the following proposed resolutions:

DISCUSSION ITEMS:

- Odyssey of the Mind Team Recognition - Middlebrook and Jane Ryan
- We The People Recognition
- American Lawyers Alliance Teacher of the Year - Katie Boland Recognition
- EDIT Task Force Update
- Annual Pension Board Letter

NEW BUSINESS:

1. RESOLUTION TC29-61: To consider and act upon a resolution which would appoint Joanne Glasser Orenstein as a member of the Middlebrook and Booth Hill Elementary School Roof Building Committee. (Christiani) (L&A)
2. RESOLUTION TC29-62: To consider and act upon a resolution which would authorize the application to the State of Connecticut Department of Revenue Services (DRS) for the Neighborhood Assistance Act program to include the Kennedy Center (\$150,000), Make A Wish Foundation of CT (\$35,000), CT Radio Information System – CRIS (\$5,000), and Cooperative Educational Services (\$100,000) and that would authorize First Selectman Vicki A. Tesoro, or her designee, to submit such application and sign all

related forms, contracts and reports in order to implement the Neighborhood Assistance Act program. (L&A)(*Public Hearing June 6, 2022 Town Council*)

3. RESOLUTION TC29-63: To consider and act upon a resolution which would authorize the Town Attorney to settle a workers compensation claim known as Nicola Costantini v. the Town of Trumbull. (L&A)
4. RESOLUTION TC29-64: To consider and act upon a resolution which would authorize the Town Attorney to settle a workers compensation claim known as James McGuire v. the Town of Trumbull. (L&A)
5. RESOLUTION TC29-65: To consider and act upon a resolution which would appropriate \$62,070 from the General Fund to 01080600-578803 Maintenance/Repairs-Program Related. (Finance)

VIII ADJOURNMENT

COPY OF THE RESOLUTION ATTACHED HERETO
Ashley Gaudiano, Chairman, Trumbull Town Council

RESOLUTIONS

1. RESOLUTION TC29-61: BE IT RESOLVED, That Joanne Glasser Orenstein, be and the same is hereby appointed as a member of the Middlebrook and Booth Hill Elementary School Roof Building Committee.
2. RESOLUTION TC29-62: BE IT RESOLVED, That the application to the State of Connecticut Department of Revenue Services (DRS) for the Neighborhood Assistance Act program is hereby authorized to include the Kennedy Center (\$150,000), Make A Wish Foundation of CT (\$35,000), CT Radio Information System – CRIS (\$5,000), and Cooperative Educational Services (\$100,000) and that First Selectman Vicki A. Tesoro, or her designee, is hereby authorized to submit such application and sign all related forms, contracts and reports in order to implement the Neighborhood Assistance Act program. (Full Resolution Attached) (*Public Hearing June 6, 2022 Town Council*)
3. RESOLUTION TC29-63: BE IT RESOLVED, That the Town Attorney is hereby authorized to settle a workers compensation claim known as Nicola Costantini v. the Town of Trumbull.
4. RESOLUTION TC29-64: BE IT RESOLVED, That the Town Attorney is hereby authorized to settle a workers compensation claim known as James McGuire v. the Town of Trumbull.
5. RESOLUTION TC29-65: BE IT RESOLVED, That \$62,070 is hereby appropriated from the General Fund to 01080600-578803 Maintenance/Repairs-Program Related.

FULL RESOLUTIONS

RESOLUTION TC29-62:

Whereas, the State of Connecticut Department of Revenue Services (DRS) offers funding to tax exempt organizations in the form of tax credits; and

Whereas, tax credits are given to eligible corporations who contribute funding to support specific programs and services of the tax exempt organizations; and

Whereas, programs supporting job training, low income residents, senior residents, residents with disabilities, child care services, or open space acquisition offer a 60 percent credit and energy conservation programs offer 100 percent credit; and

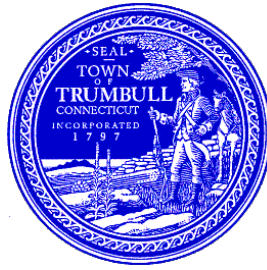
Whereas, the 2022 application will include the Kennedy Center (\$150,000), Make A Wish Foundation of CT (\$35,000), CT Radio Information System – CRIS (\$5,000), and Cooperative Educational Services (\$100,000); and

Whereas, the town of Trumbull serves as the applicant and liaison to the Department of Revenue Services on behalf of the tax exempt organizations.

Now, Therefore, Be It Resolved:

1. That the Trumbull Town Council is cognizant of the application to the State Department of Revenue Services for the Neighborhood Assistance Act program; and,
2. That Vicki A. Tesoro, or her designee, is authorized to submit such application and sign all related forms, contracts, and reports in order to implement the Neighborhood Assistance Act program.

**PENSION
BOARD**



Town Hall
5866 Main Street
Trumbull, Connecticut 06611

Date: April 26, 2022
To: Vicki A. Tesoro, First Selectman
Subject: Pension Board Update

Below is a brief update on the performance, activities and initiatives for calendar year ending 2021.

Executive Summary:

(All numbers calendar year based)

- Beirne Wealth Consulting, LLC, (Beirne) provided investment advice to the Pension Board from 2017 through 2021.
- The biennial Actuarial Valuation as of July 1, 2020 was completed.
- Net cash flows for calendar year 2021 were positive as they were from 2015 through 2021.
- The fund returned a gain of 12.7% for 2021. This compares with the U.S. public pensions reported median returns of 13.49 %, as reported by Investor Force Public DB Net Universe.
- The funded ratio was 44.7%, as of the July 1, 2020 actuarial valuation. It has continued to improve every year since 2014 when it was 35%.
- We continue to receive regular “flash reports” on how investments are performing and follow an annual governance calendar to guide quarterly meeting agendas.
- An Investment Policy Statement is in effect and the Board reviews it annually. This year the Board modified the Investment Policy to allow the total allocation to Inflation Protection & Alternatives assets from 0% to as high as 20% for the current limit of 10%.

Pension Investments:

The Investment returns for 2021 realized a gain of 12.70%, which was higher than the assumed return rate of 7.25%; the annualized 3 and 5-year results for this same period were 13.89% and 9.8% respectively.

Calendar Year	2021	2020	2019	2018	2017
Investment Performance	12.70%	10.09%	18.76%	(6.62%)	15.6%
Plans Assets (millions)	\$50.9	\$43.8	\$ 40.4	\$33.5	\$35.3
Town Contributions				\$ 5.1	\$ 4.6
a. Current				\$ 1.0	\$ 1.0
b. Make-up	\$5.3	\$5.3 (total)	\$5.6 (total)	\$ 4.1	\$ 3.6
Employee Contributions	\$.8	\$.9	\$ 0.9	\$1.0	\$ 1.0
Less: Payments	6.0	\$5.7	\$ 5.8	\$5.5	\$ 5.2
Net Cash Flow (thousands)	\$104	\$511	\$ 622	\$541	\$341

Each quarter, the Pension Board along with the investment consultant review how the investment managers performed. We continue to review investments with our advisor and make changes to enhance investment returns with an acceptable level of risk.

The following changes in investments were made by the Pension Board, based on the recommendations of Beirne, during 2021:

- Removed the AQR Fund in the Emerging Markets portfolio and asked Beirne to redeploy them appropriately.
- Allocated \$2 million to Boyd Watterson.

Actuarial Report:

Findley, the Plan actuary, performed the biennial valuation as of July 1, 2020. See chart below for previous valuation results:

	July 1, 2020	July 1, 2018	July 1, 2016	July 1, 2014
Participants				
Active	322	365	406	376
Deferred Vested	78	72	79	68
Receiving Benefits	<u>381</u>	<u>372</u>	<u>355</u>	<u>340</u>
Total	781	809	840	784
Total Liabilities	\$90,959,094	\$85,295,652	\$80,087,551	\$71,162,375

Actuarial Value of Assets	\$40,676,176	\$35,032,614	\$30,705,246	\$24,997,527
Funded Status (unfunded)	\$(50,282,918)	\$(50,263,038)	\$(49,382,305)	\$(46,164,848)
Funded Ratio	44.7%	41.1%	38.3%	35.1%

The Pension Board will be reviewing the current assumptions for the July 1, 2022 actuarial valuation with our actuaries.

Operations:

The Pension Board continued its quarterly schedule of meetings with special meetings, as needed.

The following governance schedule indicates the items reviewed at quarterly meetings, as required:

- Portfolio Investment Review and Market Environment Overview
- Administrative Fee and Portfolio Expense Analysis
- Investment Policy Review
- Legislative Update (as needed)
- Actuarial Review (biennial report)*
- Market Environment

*Timing of actuarial and liability review dependent on client's individual plan and/or fiscal year and actuarial input.

The Pension Board decided to decrease the 7.5% Assumed Rate of Return to 7.25%

There were no changes to the Pension Board membership during 2021.

The Pension Board understands the need for the administration to weigh all town financial concerns and it appreciates the ongoing support for the Retirement Plan. We welcome the opportunity to meet with you and accept ideas and recommendations for improvement.

Respectfully submitted,

The Pension Board

Patrick Clark
Chairman

Anthony Musto

Maria Pires

Donna Pellitteri

James Daly

James Meisner
Secretary

Eric Paulson

TOWN OF TRUMBULL
BOARD OF FINANCE

REQUEST FOR ACTION

DATE: 12-May-22
AGENDA: 5-22-01
AMOUNT: \$62,070

(A) APPROPRIATION FROM: ACCOUNT NAME General Fund \$62,070
ACCOUNT NO.
(B) TRANSFER
(C) BOND TO: ACCOUNT NAME Maint/Repairs-Program Related \$62,070
ACCOUNT NO. 01080600-578803

(D) SUMMARY OF REQUEST: Funding for the evaluation and engineering report to assess the viability and action plan of the Hillcrest Pool.

(E) REQUESTED BY: Dmitri Paris, Parks Superintendent

(F) SUPPORTING DATA: See attached

(G) CONCURRENCE: YES NO NEED ADD'L INFORMATION



Vicki A. Tesoro, First Selectman

(H) BOARD OF FINANCE ACTION:

1. APPROVED ___
2. RECOMMENDED TO TOWN COUNCIL ___
3. TABLED ___
4. DENIED ___
5. OTHER ___

SUPPLEMENTAL APPROPRIATIONS - FY ENDING JUNE 30, 2022


FISCAL YEAR 2021 - 2022

FISCAL YEAR	ACCOUNT NUMBER	BALANCE BEFORE SUPPL	AMOUNT OF SUPPL	BALANCE AFTER SUPPL
Supplemental Appropriations from the General Fund				
MNTNCE/REP-PROGRAM RELATED	01080600-578803	(26,730)	62,070	35,340
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REASON FOR SUPPLEMENTAL:

This parks account is primarily used for operations, maintenance and repairs of our two seasonal pools at Beach Memorial and Tashua Knolls Parks as well as our 2 splash pads at Beach and Indian Ledge. Historically, spring start up reveal significant damage sustained over the winter months that require immediate response to meet calendar deadlines. In addition, acquisition of all chemical products for the year occur at this time. The Department used this pool account to cover the forensic evaluation and engineering report to assess the viability of the Hillcrest Pool facility and determine an action plan if feasible.

Prepared by: Dayanara Aviles Date: 5/22/2022

Dept. Head Approval:  Date: 5/22/2022
 Dmitri Paris/George Estrada



**PARKS MAINT. & PROGRAM
RELATED**

**(Hillcrest Pool)
YTD FY'22**

**Expense Breakdown
01080600-578803**

PARKS MAINT. & PROGRAM RELATED
01080600-578803
YTD 2022
Actuals as of 05/01/22

Budget	\$75,000
Transfer	-
Actuals YTD	\$75,082
Open POs	\$26,648
PO Adj.	-
Avail. Balance	\$(26,730)

<i>Actuals Breakdown</i>	
<i>Emergency/One Off Exp.</i>	\$48,647
<i>Maintenance/Program Related Expenses</i>	\$26,435
Total YTD Actuals	\$ 75,082

<i>Emergency/One-Off Expenses Breakdown</i>	
<i>Hillcrest Pool Assessment</i>	\$48,647
<hr/>	
<i>Emergency Exp .Encumbrances</i>	
<i>Final Invoice for Hillcrest</i>	\$13,423
Total Emergency Spend	\$62,070

Next Steps

- ✓ Processing final TLB Assoc. invoice for Hillcrest Pool Assessment = \$13,423
- ✓ Close TLB Assoc. PO; remaining PO funds will be restored to account + \$2,850
- ✓ Request Special Appropriation for actual unexpected cost of Hillcrest Pool assessment = \$62,070
- ✓ All other POs totaling \$10,375 will remain in place ... blanket pool supplies & equipment needed in anticipation of upcoming pool openings.

PARKS MAINT. & PROGRAM RELATED
01080600-578803
TLB Invoices

SEE INVOICES FOR TLB

T L B A R C H I T E C T U R E

TLB Architecture, LLC
 92 West Main Street
 Chester, CT 06412

Town of Trumbull
 5866 Main Street
 Trumbull, CT 06611

INVOICE

No. 2021.012-1
 09/10/2021

Trumbull Hillcrest MS Pool
2021.012
 P.O. Number: 20220294-00
 For Services Rendered Through 8/31/2021

Professional Services

	Phase Fee	% Complete	Fee Earned	Prior Billing	Current Fee
Assessment & Recommendations	\$16,750.00	17.24	\$2,887.00	\$0.00	\$2,887.00
Total Professional Services	\$16,750.00		\$2,887.00	\$0.00	\$2,887.00
Invoice Amount					\$2,887.00

Attention AF Check Requisition

AMOUNT \$2,887

VEI _____

PURCH 20220294

APPROVAL [Signature]

Check Here RETURN CHECK TO DEPARTMENT

(01080600 Parks)

RECEIVED
 SEP 13 2021

T L B A R C H I T E C T U R E

TLB Architecture, LLC
 92 West Main Street
 Chester, CT 06412

Town of Trumbull
 5866 Main Street
 Trumbull, CT 06611

Purchase Orders	
Purchase Order #:	20220294
Amount :	\$14,533.04
Approved by:	<i>Dayanara Aviles</i>

INVOICE
 No. 2021.012-2
 10/07/2021

01080600- Parks Requested \$670.01 PO increase

<p>Trumbull Hillcrest MS Pool 2021.012 P.O. Number: 20220294-00 For Services Rendered Through 9/30/2021</p>
<p>Underwater Inspection Services</p>

Professional Services

	Phase Fee	% Complete	Fee Earned	Prior Billing	Current Fee
Assessment & Recommendations	\$16,750.00	100.00	\$16,750.00	\$2,887.00	\$13,863.00
Total Professional Services	\$16,750.00		\$16,750.00	\$2,887.00	\$13,863.00

Outside Services

	Invoice	Unit Rate	Qty	Markup	Amount
CT Custom Aquatics, LLC	10085	670.01	1.00	1.00	\$670.01
Total Outside Services					\$670.01

Invoice Amount

\$14,533.01

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 OCT 14 2021
 BY: _____

T L B A R C H I T E C T U R E

TLB Architecture, LLC
 92 West Main Street
 Chester, CT 06412

Town of Trumbull
 5866 Main Street
 Trumbull, CT 06611

Attention AP Check Requisition

AMOUNT \$ 6696.02

DATE 20220294 ~~20220294~~

APPROVAL *[Signature]*

Check Here RETURN CHECK TO DEPARTMENT Parks

INVOICE
 No. 2021.012-3
 01/11/2022

Trumbull Hillcrest MS Pool
2021.012
 P.O. Number: 20220294-00
 For Services Rendered Through 12/31/2021

Professional Services

	Phase Fee	% Complete	Fee Earned	Prior Billing	Current Fee
Assessment & Recommendations	\$16,750.00	100.00	\$16,750.00	\$16,750.00	\$0.00
Pool Leak Test	\$2,040.00	100.00	\$2,040.00	\$0.00	\$2,040.00
Pool Piping Camera Inspection	\$1,100.00	100.00	\$1,100.00	\$0.00	\$1,100.00
Pool & Pool Deck Structure and Finishes	\$3,200.00	0.00	\$0.00	\$0.00	\$0.00
Natorium/Building Related Systems & Assemblies	\$28,660.00	12.41	\$3,556.02	\$0.00	\$3,556.02
Conceptual Planning	\$12,500.00	0.00	\$0.00	\$0.00	\$0.00
Allowance: Pool Structure Invasive Testing	\$5,000.00	0.00	\$0.00	\$0.00	\$0.00
Allowance: Building Structure Invasive Testing	\$10,500.00	0.00	\$0.00	\$0.00	\$0.00
Allowance: Existing Conditions Measured Drawings	\$10,000.00	0.00	\$0.00	\$0.00	\$0.00
Allowance: Scissor / Boom Lifts	\$3,500.00	0.00	\$0.00	\$0.00	\$0.00
Total Professional Services	\$93,250.00		\$23,446.02	\$16,750.00	\$6,696.02

Invoice Amount

\$6,696.02

RECEIVED
 JAN 18 2022
 BY: _____

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T L B A R C H I T E C T U R E

TLB Architecture, LLC
 92 West Main Street
 Chester, CT 06412

Town of Trumbull
 5866 Main Street
 Trumbull, CT 06611

Attention AP Check Requisition

AMOUNT \$ 24,530.98

VE _____

PURCH 20220294

APPROVED [Signature]

Check Here **RETURN CHECK TO DEPARTMENT**

INVOICE

No. 2021.012-4
 02/18/2022

Trumbull Hillcrest MS Pool
2021.012
 P.O. Number: 20220294-00
 For Services Rendered Through 1/31/2022

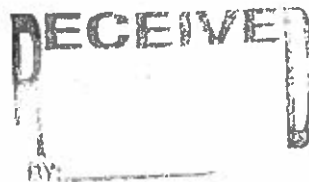
Parks

Professional Services

	Phase Fee	% Complete	Fee Earned	Prior Billing	Current Fee
Assessment & Recommendations	\$16,750.00	100.00	\$16,750.00	\$16,750.00	\$0.00
Pool Leak Test	\$2,040.00	100.00	\$2,040.00	\$2,040.00	\$0.00
Pool Piping Camera Inspection	\$1,100.00	100.00	\$1,100.00	\$1,100.00	\$0.00
Pool & Pool Deck Structure and Finishes	\$3,200.00	100.00	\$3,200.00	\$0.00	\$3,200.00
Natorium/Building Related Systems & Assemblies	\$28,660.00	27.87	\$7,987.00	\$3,556.02	\$4,430.98
Conceptual Planning	\$12,500.00	100.00	\$12,500.00	\$0.00	\$12,500.00
Allowance: Pool Structure Invasive Testing	\$5,000.00	88.00	\$4,400.00	\$0.00	\$4,400.00
Allowance: Building Structure Invasive Testing	\$10,500.00	0.00	\$0.00	\$0.00	\$0.00
Allowance: Existing Conditions Measured Drawings	\$10,000.00	0.00	\$0.00	\$0.00	\$0.00
Allowance: Scissor / Boom Lifts	\$3,500.00	0.00	\$0.00	\$0.00	\$0.00
Total Professional Services	\$93,250.00		\$47,977.00	\$23,446.02	\$24,530.98

Invoice Amount

\$24,530.98



T L B A R C H I T E C T U R E

TLB Architecture, LLC
 92 West Main Street
 Chester, CT 06412

RECEIVED
 APR 19 2022
 PUBLIC WORKS

Town of Trumbull
 5886 Main Street
 Trumbull, CT 06611

INVOICE

No. 2021.012-5
 04/11/2022

Trumbull Hillcrest MS Pool
2021.012
 P.O. Number: 20220294-00
 For Services Rendered Through 3/31/2022

Professional Services

	Phase Fee	% Complete	Fee Earned	Prior Billing	Current Fee
Assessment & Recommendations	\$16,750.00	100.00	\$16,750.00	\$16,750.00	\$0.00
Pool Leak Test	\$2,040.00	100.00	\$2,040.00	\$2,040.00	\$0.00
Pool Piping Camera Inspection	\$1,100.00	100.00	\$1,100.00	\$1,100.00	\$0.00
Pool & Pool Deck Structure and Finishes	\$3,200.00	100.00	\$3,200.00	\$3,200.00	\$0.00
Natatorium/Building Related Systems & Assemblies	\$28,660.00	39.81	\$11,410.00	\$7,987.00	\$3,423.00
Conceptual Planning	\$12,500.00	100.00	\$12,500.00	\$12,500.00	\$0.00
Allowance: Pool Structure Invasive Testing	\$5,000.00	88.00	\$4,400.00	\$4,400.00	\$0.00
Allowance: Building Structure Invasive Testing	\$10,500.00	0.00	\$0.00	\$0.00	\$0.00
Allowance: Existing Conditions Measured Drawings	\$10,000.00	100.00	\$10,000.00	\$0.00	\$10,000.00
Allowance: Scissor / Boom Lifts	\$3,500.00	0.00	\$0.00	\$0.00	\$0.00
Total Professional Services	\$93,250.00		\$61,400.00	\$47,977.00	\$13,423.00

Invoice Amount

\$13,423.00

in process

RECEIVED
 APR 18 2022
 BY: *[Signature]*

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