

AGENDA
Trumbull Parks and Recreation Commission
Regular Meeting
Monday, April 12, 2021
7:00 p.m., via Zoom

To join the meeting:

<https://zoom.us/j/92823969340?pwd=R2NDNEduUzh3RDA0d0pFQmZlYzk0dz09>

Webinar ID: 928 2396 9340

Password: 364706

Join by telephone: (929) 205-6099 or (833) 548-0276 (Toll Free) / Webinar ID: 928 2396 9340

Call to Order

Public Comment

Acceptance of Minutes

Correspondence

Old Business

New Business

Park Assignments/Committee Reports

Superintendent's Report

Division Reports

- Park Rangers
- Recreation

Any other business that may rightly come before this Commission

Adjournment

Superintendent of Parks & Recreation Report

April 12th, 2021

The past month has been extremely busy for our divisions in preparation for the new season, considering the staffing limitations that we are all facing.

It is without exaggeration to say that trying to re-animate programs from the past year especially without our Program Manager position in place has been”challenging”

One of the activities that hasn't been reported is the VEOCI Recreation Software program that the majority of our staff has been actively working on for the better part of the year. The concept is that the Town will have a fully integrated scheduling, work order and permitting system that work across ALL Departments. The one obstacle and burden is that this is not a off the shelf product, but rather one that essentially has to be built from the ground up and be tailored for every department's needs. Recreation is by far the most complicated in what functionality it has to be able to perform. Gretchen and Dave have done a remarkable job thus far exercising creativity and at times inexhaustible patience in getting this to the point it is now. Though not complete we are closing in on it and it looks like we will be able to start test driving it soon.

Parks/Maintenance is struggling without having a full staff, especially now in the spring. Optimistically we will be running at 60%-70% capacity for the next few months and that is assuming we don't have more quarantine absences or additional injuries. We will be bringing in summer help this year, but are putting off the hires as late as we can in order to be able to hold them longer in the season by H.R. regulations.

Priorities are a moving target, but we are still taking care of the majority of the seasonal needs.

We have made more progress on the Services Bridge at Twin Brooks and are on track for structural completion in the coming month.

We set up our annual Easter Egg Hunt and despite it being a little chilly was enjoyed by all.

Unfortunately we had some vandalism over the holiday weekend; Indian Ledge Restroom had significant graffiti sprayed on its exterior walls and of greater consequence Madison Field was hit by vehicular damage to the turf taking it out of play right at the start of seasonal play. Cameras were unable to capture a suitable image other than it was a BMW SUV. Restoration is underway.

In closing, the biggest and most unfortunate news this month has been the unexpected passing of our friend Steve Finger. Steve has been a foundational presence in Trumbull Little League for decades and as such been a regular figure in the world of Parks and Recreation for all of them. Steve was the person I dealt with for everything operationally; which meant we didn't always agree. But no matter what the topic, there was no doubt that Steve ALWAYS was there for the kids and the program above all else and still cared and understood our limitations and concerns in equal measure. Steve was a friend to me personally and will be irreplaceable loss to Little League and the Town.



**Town of Trumbull
Parks and Recreation
*Ranger Division***

**Parks and Recreation Commission
Ranger Division March 2021 Report**

Commissioners,

This report is a summary of the Ranger Division activities for the month of March 2021. During this month the Ranger Division patrol activity picked up due to warmer spring weather and the starting of sport activities. Rangers continued their main patrol and appearances in parks, Rails to Trails and other properties that are outside of main patrol. During the patrol function the Rangers check park buildings and report any issues to park maintenance. Some issues were discovered and resolved. There was an increase with enforcement of the Field Use Policy. There has been several field usage issues that were observed by the Rangers and were addressed. Rangers continued to pick up litter and provide daily monitoring and maintenance of trash receptacles, and due to the increased activity in the parks, Rangers have in some cases provided maintenance twice a day. Litter issues at the Great Oak Parking Lot on Dayton Rd. continue, rangers are checking this lot daily and are reporting bottles, fast food bags and other items left from previous nights. As always, rangers are removing the litter. The activity in Rails 2 Trails has sharply increased, especially on the weekend and the Division has received reports of ATV and dirtbike operation on the Booth Hill Greenbelt and the Nature Preserve on Fox Run Ln. Patrol has increased in those areas.

There were 47 written reports in March and 33 written warnings that were issued for a variety of Rules and incidents such as Prohibited Parking, Dogs off Leash, Closure of Parks, Damage to Park Property, medical, safety hazards, littering, dumping and Conduct and Behavior. There were 228 parking violations issued and 57 written parking warnings.

There were 2 permitted events in the parks.

Respectfully Submitted
Steven Chapman
Chief Park Ranger