

AGENDA
Trumbull Parks and Recreation
Commission Regular Meeting
Monday, February 13, 2023
7:00 p.m., Council Chambers

- I. Call to order
- II. Public Comment
 - a. Ray Baldwin
 - b. Youth Rugby group request to be considered a new group
 - c. Velocity Softball tournament request
 - d. Trumbull Tigers Cricket Club field use request
- III. Acceptance of Minutes
 - a. Regular meeting of January 9, 2023
- IV. Correspondence
- V. Old Business
- VI. New Business
- VII. Superintendent's Report
- VIII. Division Reports
 - a. Recreation
 - b. Park Rangers
- IX. Any other business that might rightly come before this Commission
- X. Adjournment

PARKS AND RECREATION COMMISSION
Monday January 9, 2023
Trumbull Council Chambers
Meeting minutes

IN ATTENDANCE

Kevin Bellows
Ed Ritacco
Ken Martin
Brian LeClerc
Cat Lamy
Mike Travisano
Nancy Walsh

ABSENT

John O'Brien

Also present: Mr. Matt D'Amico, Assistant Parks Superintendent

Meeting called to order by K. Bellows at 7:01 PM.

PUBLIC COMMENT

Mr. Matthew Sather of 328 Booth Hill Rd appeared before the commission to discuss ice skating at Unity Pond and the reasons for it being prohibited by the town. Mr. Sather drilled the ice to test for thickness and safety. A park ranger told them they needed to leave as skating is not permitted. Mr. Sather then went to Frog Pond and drilled to find the ice thickness unacceptable for skating. However, there were hockey players skating there and Mr. Sather was concerned for their safety. Mr. Sather then e-mailed Mr. Bellows and Mr. Paris and inquired as to the reasons for the no skating ordinance. He found the answer of "liability" unacceptable, as just about every activity carries some liability for the town. He requests that Unity Park be opened for skating, citing the shallowness of the ponds as being safe for skaters.

Mr. Martin questioned the response received by Mr. Sather and asked for the ordinance that prohibits skating. Mr. Bellows indicated that the ordinance is on the Parks website. The ordinance restricts skating on any frozen surface on town-owned property, with the exception of the pond at the upper end of Beach Rd. Mr. Martin questioned why town liability is limited to skating, when any activity on the trails or in the parks can result in injury and thus liability. Mr. Martin believes the ordinance to be poorly written.

Mr. D'Amico responded that conditions at the Unity Park ponds cannot be regulated due to organic material at the bottom of the pond which generates heat. The depth is variable, the ice freezes at different rates and unevenly. Mr. D'Amico mentioned the man-made rink that is planned for Twin Brooks Park once the construction is completed.

Mr. Martin suggested that the park rangers be required to monitor the water level and check the ice thickness daily and post signs accordingly.

APPROVAL OF MINUTES

Moved by B. LeClerc, seconded by E. Ritacco to approve the minutes as presented.

Vote: 6-0-1 (Martin)

CORRESPONDENCE

E-mail from Mr. Matt Sather regarding skating.

OLD BUSINESS

Ice Skating:

E. Ritacco: need to find a way to open Unity for ice skating.

M. D'Amico: Ice needs to be 5 inches thick for group skating.

K. Martin: Beach Pond is unsafe due to branches and debris in the pond.

M. D'Amico: Could be a manpower issue to monitor the ice throughout the day.

K. Martin: Temporary ice rink at Twin Brooks Park. Can it be placed on the large field?

M. Travisano: The field is not flat. Parking lot is a better fit for a temporary rink. Ansonia's rink is in a parking lot. Can there be hours for "sticks and pucks" and hours for free skate?

Moved by K. Martin, seconded by E. Ritacco to ask the Superintendent of Parks and/or staff to be present at the next commission meeting to discuss a plan to implement ice skating at Unity Pond for the remainder of the current winter.

VOTE: Unanimous in favor

NEW BUSINESS

C Lamy reported that she had a phone call with Mary Isaac regarding the use of funds generated from the "nips" bottle return. M. Isaac recommended that C. Lamy discuss with G. Estrada and D. Paris.

Bridge at Old Mine Park: M. D'Amico reported that two trees have fallen onto the bridge since it was closed. One support is certainly in need of repair as well as railings and decking.

K. Martin reported that cyclists were still entering the area. He would like a report on the progress of bridge repair at the next meeting.

SUPERINTENDENT'S REPORT

Manpower issues are resolved with people back from vacations and illnesses. They are working up in the orchard right now removing downed trees. Another tree fell at the former VFW property and needs removal. They are working on pruning trees around town. Full report is attached.

K. Martin inquired as to the help Parks may have provided to the highway department during leaf removal. No workers were diverted from their assigned Parks duties to help with leaf pickup.

DIVISION REPORTS

Recreation:

Written report was included with the agenda.

Park Rangers:

Written report was included with the agenda.

E. Ritacco moved, seconded by K. Martin to adjourn the meeting at 7:55 PM.

VOTE: unanimous in favor

TRUMBULL PARKS & RECREATION

Athletic Field Use Application

Submission Date: _____ Season Dates: 3/1/23 - 6/18/23
Organization Name: Trumbull Youth Rugby Organization
Certified Group Number (if applicable): _____
Sport/Activity: Rugby
Organization's Representative: Linda Smith / Tim Cooks
Phone: Linda: (203) 362-7182 Email: trumbullyouthrugby@gmail.com
Tim: (203) 943-0262

Documentation Required At The Time Of Application:

- A full list of requested fields. Please include dates, times, locations and purpose (practice, game, event, etc.). Also note if additional services are needed such as lights or additional field preparations.
- Copy of insurance- required for all businesses

Additional Documentation Required For Certified Groups 1-9:

- Roster- finalized roster, including residency, of all teams must be submitted within 3 weeks of the close of registration
- Tax information- 501(c)(3) (if applicable)
- Internal protocols for health and safety to include virus transmission
- Log-in credentials for organization's electronic schedule/participant website

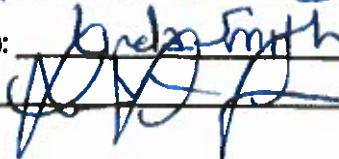
- 3 weeks prior to the opening date of season:
 - o A finalized schedule
 - o Names of coaches and proof of background checks
 - o Copies of all concussion information and training required by your coaches and provided to parents and participants prior to start of season

Athletic Field Use Application Cont.

As the applicant, I hereby certify that all information provided to the Town of Trumbull and Trumbull Parks and Recreation is true, complete and accurate to the best of my knowledge. My obtaining a permit I agree to follow the Town of Trumbull's rules and regulations. I understand that failure to do so will lead to the revocation of the permit, the denial of other legal actions by the Town of Trumbull.

The applicant acknowledges that they are aware that in response to the Covid-19 pandemic, the State of Connecticut has issued rules regarding the operation and conduct of athletic/recreational fields and facilities which must be adhered to in order to protect public health and safety. The applicant acknowledges that they have reviewed all applicable CDC, Sector Rules for Reopening, Executive Orders of the Governor, and any other applicable State agency guidelines. The applicant specifically agrees that they are responsible for complying with, and that they will comply with, and abide by all of the foregoing rules and orders for all of said league's/organization's recreational and sporting events that take place on Town of Trumbull fields or facilities.

I have received, read and will abide by the above and agree to adhere to all policies for use of Trumbull's fields and facilities, including the Town of Trumbull Field Use Policy and Recreation Department Code of Conduct.

Organization Name: Trumbull Youth Rugby Organization
Representative's Name (print): Bridget Smith Date: 2/7/23
Representative's Signature: 



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

02/07/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER SHEL Risk Purchasing Group 306 Main Street Worcester MA 01608		CONTACT NAME: Tyler Lauback PHONE (A/C, No, Ext): E-MAIL: tla@especialty.com ADDRESS:		FAX (A/C, No):	
INSURED Trumbull Youth Rugby Organization 63 Hills Point Trumbull CT 06811		INSURER(S) AFFORDING COVERAGE			NAIC #
		INSURER A: Mount Vernon Fire Insurance			26522
		INSURER B: United States Fire Insurance Co.			21113
		INSURER C:			
		INSURER D:			
		INSURER E:			
		INSURER F:			

COVERAGES

CERTIFICATE NUMBER: CL232722208

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.


INSURER LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER	NPP2585045	02/07/2023	02/07/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ Included
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY				COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED \$ RETENTION \$				EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A			<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
B	Accident & Health	US1872783	02/07/2023	02/07/2024	Per Incident \$25,000 Deductible \$100

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedules, may be attached if more space is required)

The Town of Trumbull is included as additional insured with respects to the name insureds operations only.

Molestation or Abuse Each Claim \$100,000
 Molestation or Abuse Aggregate \$200,000
 Assault or Battery Each Occurrence \$50,000
 Assault or Battery Aggregate \$50,000

CERTIFICATE HOLDER**CANCELLATION**

Trumbull Parks & Recreation Department 5892 Main St. Trumbull CT 06811	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
--	--

© 1988-2015 ACORD CORPORATION. All rights reserved.

TRUMBULL YOUTH RUGBY

DATE	TIME	FIELD REQUEST	ACTIVITY
3/4	11-12:30 or 12-1:30	Madison, Indian Ledge, Kacehele, Hillcrest/HS	Open House Practice
3/12	11-12:30 or 12-1:30	Madison, Indian Ledge, Kacehele, Hillcrest/HS	Open House Practice
3/14	6:00-7:30	Madison, Indian Ledge, Kacehele, Hillcrest/HS	Practice
3/16	6:00-7:30	Madison, Indian Ledge, Kacehele, Hillcrest/HS	Practice
3/21	6:00-7:30	Madison, Indian Ledge, Kacehele, Hillcrest/HS	Practice
3/23	6:00-7:30	Madison, Indian Ledge, Kacehele, Hillcrest/HS	Practice
3/28	6:00-7:30	Madison, Indian Ledge, Kacehele, Hillcrest/HS	Practice
3/30	6:00-7:30	Madison, Indian Ledge, Kacehele, Hillcrest/HS	Practice
4/4	6:00-7:30	Madison, Indian Ledge, Kacehele, Hillcrest/HS	Practice
4/6	6:00-7:30	Madison, Indian Ledge, Kacehele, Hillcrest/HS	Practice
4/11	6:00-7:30	Madison, Indian Ledge, Kacehele, Hillcrest/HS	Practice
4/13	6:00-7:30	Madison, Indian Ledge, Kacehele, Hillcrest/HS	Practice
4/18	6:00-7:30	Madison, Indian Ledge, Kacehele, Hillcrest/HS	Practice
4/20	6:00-7:30	Madison, Indian Ledge, Kacehele, Hillcrest/HS	Practice
4/25	6:00-7:30	Madison, Indian Ledge, Kacehele, Hillcrest/HS	Practice
4/27	6:00-7:30	Madison, Indian Ledge, Kacehele, Hillcrest/HS	Practice
5/2	6:00-7:30	Madison, Indian Ledge, Kacehele, Hillcrest/HS	Practice
5/4	6:00-7:30	Madison, Indian Ledge, Kacehele, Hillcrest/HS	Practice
5/9	6:00-7:30	Madison, Indian Ledge, Kacehele, Hillcrest/HS	Practice
5/11	6:00-7:30	Madison, Indian Ledge, Kacehele, Hillcrest/HS	Practice
5/16	6:00-7:30	Madison, Indian Ledge, Kacehele, Hillcrest/HS	Practice
5/18	6:00-7:30	Madison, Indian Ledge, Kacehele, Hillcrest/HS	Practice
5/23	6:00-7:30	Madison, Indian Ledge, Kacehele, Hillcrest/HS	Practice
5/25	6:00-7:30	Madison, Indian Ledge, Kacehele, Hillcrest/HS	Practice
5/30	6:00-7:30	Madison, Indian Ledge, Kacehele, Hillcrest/HS	Practice
6/1	6:00-7:30	Madison, Indian Ledge, Kacehele, Hillcrest/HS	Practice
6/6	6:00-7:30	Madison, Indian Ledge, Kacehele, Hillcrest/HS	Practice
6/8	6:00-7:30	Madison, Indian Ledge, Kacehele, Hillcrest/HS	Practice
4/30	9:00-1:00	Madison, Indian Ledge, Kacehele, Hillcrest/HS	Game

5/13	9:00-1:00	Madison, Indian Ledge, Kacehele, Hillcrest/HS	Game
5/21	9:00-1:00	Madison, Indian Ledge, Kacehele, Hillcrest/HS	Game
6/4	9:00-1:00	Madison, Indian Ledge, Kacehele, Hillcrest/HS	Game

Town of Trumbull, Connecticut
Parks & Recreation Department
Athletic Field Special Event Application For Certified Groups

Submission Date: 1/23/23 Group Number: 4
Organization Name: Velocity softball of CT
Sport/Activity: Girls Youth Softball
Organization's Representative: Anthony Tsingerlotis
Phone: 203 984-4232 Email: velocitysoftballct@gmail.com

Description of Event

Detailed Description of Event: 100 Softball Tournament

Type of Event: Private Public Fund-Raising _____

Location: Jane Ryan Elementary / Madison Tashua Complex

Date: May 6 & 7 Rain Date: _____

Start Time: 8:00 am Completion Time: 6:00 pm

Number of People Expected (including athletes and spectators): 45

Additional Amenities, Approvals and Requests:

- Vendor or Caterer
- Live Band or DJ
- Inflatables
- Tents

- Bus Parking
- Portable Restrooms
- Lights
- Other (please specify) Food Truck
- Security/Parking Attendants
- Field Preparation

Hold Harmless Clause

Notwithstanding the issuance of a permit issued by the Town of Trumbull in conjunction with this facility request. The applicant Anthony Tsingerliops shall indemnify the Town of Trumbull for and hold the Town of Trumbull harmless and free from all damages sustained by person or property and for any damages or monies paid out by the Town of Trumbull in the settlement of any claim and claims of judgement as well as for costs, expenses and attorney's fee incurred in connection therewith.

Submission of this request form does not constitute an approval of the event until you receive a written approval from the Trumbull Parks & Recreation Department.

Applicant Signature: [Signature] Date: 1/23/23

Parks & Recreation Department Use Only	
Total Fees Due: _____	Date Payment Received: _____
Permits Approved: _____	
Received By: _____	Date: _____
Approved By: _____	Date: _____
Notes:	

Cynthia Katske

From: Noreen Wilpiseszki
Sent: Friday, February 10, 2023 12:34 PM
To: Cynthia Katske
Subject: FW: Recreation

Noreen Wilpiseszki
Recreation Program Manager
(203)452-5008



From: Noreen Wilpiseszki
Sent: Wednesday, February 8, 2023 8:04 AM
To: Dmitri Paris <dparis@trumbull-ct.gov>
Subject: FW: Recreation

He's going to bring the forms to the meeting.

Thank you,
Noreen Wilpiseszki
Recreation Program Manager
(203)452-5008



From: Goldy <goldy8600@gmail.com>
Sent: Tuesday, February 7, 2023 7:35 PM
To: Noreen Wilpiseszki <nwilpiseszki@trumbull-ct.gov>
Subject: Re: Recreation

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hi lorrie

Trumbull Parks & Recreation Department
Main Street
Trumbull, CT 06611

Dear Sir/Madam,

Athletic Field Use Permit Request

We, the Trumbull Tigers Cricket Club respectfully request the use of the field located on Madison Avenue, abutting the rear of the Tashua Knolls golf course for 2023 Spring and Summer games. Under our former team name, Cheetah Cricket Club, we enjoyed the permitted use of this ground for many successful seasons between 2011 and 2018. The Recreation Department and Parks Superintendent and his staff prepared and provided an excellent mowed field and playing surface known as a "pitch".

We have rebranded at the Trumbull Tigers Cricket Club with a full roster of local players and continue to seek to introduce and promote the game within the border Trumbull community.

We are seeking use on weekends only for games between the hours of 8am and 11am from May through September.

As mentioned, the Superintendent provided field preparation in previous seasons. We would appreciate this again. This would entail only that a layer of clay be added to cover the pitch (8x8) to make it slightly elevated from the grass to prevent puddling and mud after rain and an unusable playing surface. This field preparation is completely sustainable and non-invasive. The field area would need mowing only.

As required, attached is the following:

- Insurance Certificate
- Previous Years tax Return
- 501(3)
- Roster with season schedule

Sincerely,

Trumbull Tigers Cricket Club
C/O 460 Edison Road
Trumbull, CT 06611

Sent from my iPhone

On Feb 6, 2023, at 4:10 PM, Noreen Wilpiseszeski <nwilpiseszeski@trumbull-ct.gov> wrote:

Good afternoon,

Per our conversation, please send me your request to be put on the Feb 13th agenda and I will forward it accordingly.

Thank you,

Noreen Wilpiseski
Recreation Program Manager
(203)452-5008
<image001.jpg>

RECREATION REPORT

February 2023

With the mild winter weather we have not yet had any weather-related cancelations this basketball season! The regular basketball season for grades 4-12 will start winding down in late February, with playoffs starting in early March. The K-3 Basketball Leagues have a few weekends left and will be finishing up mid-March.

Winter programs are up and running with over 250 participants taking weekly classes such as yoga, karate, and cooking or playing social sports like pickleball, volleyball, and badminton. An additional session of the TYA winter workshop has been added to accommodate the 30+ participants on the winter session wait list! Spring program registration is OPEN with many tennis lessons already sold out! Due to upcoming renovations at Tashua Knolls we are relocating Tennis lessons to join Pickleball lessons at Unity Park.

Registration for Trumbull Parks & Recreation Summer Programs begins March 1st. We expect all camps and swim lessons to sell out. *NEW FOR 2023* we will hold Junior Camp at TECEC! We have been given access to two classrooms and outdoor space as well as sharing the large indoor space around the schools summer schedule. We are NOW HIRING for lifeguards, gate monitors, and camp counselors. Applicants must apply through HR by using the online portal found on the town website.

Other:

- Office closed February 20, 2023.
- Summer program registration STARTS March 1



Town of Trumbull
Parks and Recreation
Ranger Division

Parks and Recreation Commission
Ranger Division January 2023 Report

Commissioners,

This report is a summary of the Ranger Division activities for the January 2023. The weather in January was unseasonably mild and the activity in the parks increased over December. In January, Rangers responded and took 32 written reports. During proactive patrol, rangers observed 11 cases of dogs being off leash at Unity, Indian Ledge and Island Brook, and Rangers assisted Trumbull Police for a dog bite on Rails to Trails. There was 1 case of dumping at Old Mine Park. Rangers conducted 3 welfare checks, two at Beaches Parking lots. A male was observed unconscious in a vehicle, TPD and EMS notified, a female with an unknown medical condition and an elderly woman who had fallen at Twin Brooks. There was 1 case of damage to Town Property at Old mine as a result of a tree that had fallen on the bridge as a result of a storm .

There were 71 parking violations issued, 4 written parking warnings and 3 written infractions

Parking Violations by park	Written Parking Warnings
Twin Brooks 55	1
Old Mine 6	0
Indian Ledge 7	3
Island Brook 0	0
Unity 0	0
Beach 1	0
Nothnagle 2	0

Respectfully Submitted
Steven Chapman
Chief Park Ranger