

Trumbull Health Board
335 White Plains Road, Trumbull, CT 06611
Phone (203) 452-1030 – Fax (203) 452-1050

TRUMBULL HEALTH BOARD

Agenda

Wednesday, February 8, 2023 – 6:15pm

Trumbull Health Board Regular Meeting

Feb 8, 2023 6:15 PM

<https://us06web.zoom.us/j/83856777132?pwd=aTM1MWpmSU8xSXpqVVZvbkp1Ni9hdz09>

Webinar ID: 838 5677 7132

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Join by telephone: (301) 715-8592 or (833) 548-0276 (Toll Free) / Webinar ID: 838 5677 7132

1. Call meeting to order
2. Pledge of Allegiance
3. Public Comments
4. Review Minutes of January 11th, 2023
5. Review of the January Health Department Activity Report
6. Old Business
7. Adjournment

RECEIVED FOR RECORD
VOLUME _____ PAGE _____
2023 FEB - 3 P 1:40
TRUMBULL LAND RECORDS
ATTEST
TOWN CLERK



Trumbull Health Department
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MINUTES
January 11th, 2023
Via Video Conference

Members Present: Nancy Busch – Chairperson, Debbi Charles, Allison Vallance, & Glenn Rich, MD

Members Absent: Amy Lehaney.

Also Present: Lucienne Bango – Director of Health, Joel Kunkel, MD – Medical Director, William Chin – Director of Information Technology, Trumbull Community TV, Taylor Pennino – Administrative Assistant

Call to Order: Ms. Busch called the Trumbull Health Board to order at 6:17 p.m.

Public Comment: None.

Ms. Charles made a motion to accept the December 14 meeting minutes, seconded by Ms. Vallance. Motion carried unanimously.

Ms. Bango provided a recap of department activity since the last meeting.

- ARPA Funding was approved for the parking lot project
- The second full-time sanitarian position is still not filled
- We currently have Quasha as a full-time sanitarian and Shaun as our part-time sanitarian who does most of the septic
- The Town has reached out to sanitarian applicants but no one has accepted the position yet
- Ms. Bango is going to hold off on posting the position again until the end of this fiscal year since we have Shaun to help us part-time
- Ms. Busch inquired about the status of union regarding the position's pay grade
- Ms. Bango stated they did increase the pay to qualified candidates to the top step and applicants are still not interested due to the competitive market
- The topic of workforce shortages was discussed
- There is a sanitarian shortage statewide
- Ms. Busch inquired about the training provided by the state to certify new sanitarians
- There are only 5-10 individuals that are able to train and give out certifications to new sanitarians
- State implemented a field training program that was put on hold during COVID-19
- The State offered for local health departments to utilize the individuals who are qualified to train new employees from other towns and to pay a fee for those services in an effort to solve the issue
- Ms. Charles stated this structure is similar to teachers, most regulations are implemented at the state level and not local
- Some of the regulations created by the state, local health departments are unable to follow
- Some departments are falling behind on their inspections due to these regulations

RECEIVED FOR RECORD
VOLUME _____ PAGE _____
2023 JAN 12 P 9:15
TRUMBULL AND RECORDS
TEST
TOWN CLERK

- During COVID-19 there was no Commissioner of Health, since then we have gotten a new person to fill this position
- The new Commissioner is working on fixing the issues for local health, but these matters are not a quick fix
- Our contract is out for signature with the Attorney General for our ELC2 Grant
- We have been waiting since March of 2022 to get this funding
- The state has still not reviewed 50% of the applications for the ELC2 Grant
- We are going to receive \$120,000 for that grant and the funding can be used through February of 2024
- We will use it to pay some of current staff, buy equipment, and vaccinate homebound residents
- There will be a new intern starting the week of the 23rd, she is a Fairfield U student with a major in public health and a minor in communications
- She will be working two days a week at the health department through April of 2023
- Ms. Bango plans on having the intern help with outreach at the library to help distribute radon kits and help with our summer camp
- National Radon Month is the month of January
- Cosmetology and Tobacco licensing has wrapped up
- Sue and Sam participated in healthcare at Hillcrest Middle School and outreach at a toy drive held at one of the local fire departments during the holiday season
- We received 5,000 covid test kits that expire January 26th and were distributed all throughout town
- The topic of test kit expiration dates was discussed, most kits get their expiration dates extended 6 months dependent on the lot number
- We have let go MedUSA and gone back to TransactRx for medical billing
- Ms. Bango is looking to make Jen's part-time position a permanent position to handle all of the medical billing
- We placed our preorder for flu, last year we spent \$32,000 and this coming year we will spend about \$41,000
- The price of the flu vaccine has gone up, in addition, we ordered more since we were able to distribute all of our vaccine by November this past flu season
- We want to offer more senior and night flu clinics next year
- The state has mandated the use of CTWiz for every vaccination encounter, but that has already been a common practice for the health department
- Ms. Vallance stated we received a ton of positive feedback for the evening and drive thru clinics we held
- Ms. Bango is wrapping up her budget for fiscal year 2024 and will send it to Ms. Busch for review before submitting it to the Town

Old Business:

- None.

New Business:

- None.

There being no further business brought before the Board, a motion made by Dr. Rich and seconded by Ms. Charles to adjourn the meeting at 6:55 p.m. Motion carried unanimously.

The next meeting is scheduled on February 8, 2023 at 6:15 p.m.

Respectfully submitted,

Taylor Pennino

Trumbull Health Administrative Assistant

Activities/Projects
January 2023
Director of Health

Meetings

- DPH COVID-19 conference calls
- ESF8-Local Health Emergency Preparedness
- Cabinet Meetings
- Region 1 Subcommittee
- Staff Meeting
- HIA
- CADH
- SDE and DPH calls
- ELC grant – approved for signatory process
- Workforce Development
- Met with new intern-start date 1/26
- Flu vaccine pre-order
- School immunizations
- TPAUD
- Relocation
- New DPH data portal
- Mental Health in a Post-COVID World

Public Relations/Outreach

- Several social media posts including: COVID updates, COVID Vaccinations, RSV, Radon Awareness Week, The Hub, Mental Health in a Post COVID world, child vaccination schedules, CT Marijuana laws
- Responded to calls and emails related to public health issues
- Updated Websites and Facebook
- Press release for radon kits

Research/Reporting

- Provided press releases, educational materials and outreach to town officials and residents on health topics
- Updated all Excel databases for monthly financials and reports and grants
- Updated DPH annual report documents

Regulatory Enforcement

- Responded to health concerns and complaints
- Processed tobacco and salon license renewals and late fees
- No heat and no electricity order-relocation

Health Educator Monthly Report January 2023

Programs:

Emergency Preparedness Grant

- Participated in the CRI planning group meeting on 1/5/2023
- Participated in the ESF 8 meeting on 1/9/2023
- Completed and submitted BP4 Q2 Progress Report to Regional Coordinators on 1/3/2023
- Completed and submitted BP4 Q2 progress report on 1/6/2023
- Promoted Region 1 LHDs webinar series, Mental Health in a Post Covid World, to town employees, staff, school nurses, and guidance counselors
- Participated in Region 1 LHDs webinar series, Mental Health in a Post Covid World on 1/26/2023
- Conducted inventory of PPE on 1/23/2023
- Continued to work with partners to update contact information for emergency plans
- Continued to consolidate/organize multiple preparedness documents on our server
- Working with EMD and PD to update POD security plan
- Began review/revisions of LDA #12 Mass Dispensing Plan

DPH Meetings:

- Participated in DPH Conference Calls on 1/11/2023 and 1/25/2023

CDC Meetings:

- Participated in the CDC Coronavirus Conference Call on 1/9/2023. Updates on Covid and Ebola were provided

Other Meetings:

- Participated in HIA Behavioral Health Task Group meeting on 1/4/2023, 1/11/2023
- Participated in the Statewide Epidemiology Subcommittee meeting on 1/5/2023
- Participated in statewide Health Educators meeting on 1/10/2023
- Participated in the SDE conference call on 1/17/2023.
- Participated in TPAUD meeting on 1/18/2023.
- Participated in the DPH Overview of Carbapenem Resistant Organisms on 1/19/2023
- Participated in Local Health Data Portal office hours on 1/24/2023
- Participated in THD Staff meeting on 1/30/2023
- Participated in Community Health planning meeting with public health nurse and intern on 1/30/2023

Other:

- Prepared and submitted press release re: Availability of Covid bivalent booster vaccine
- Shared facebook post on Cannabis Law, Region 1 Mental Health Webinar Series, and Availability of Covid bivalent booster vaccine
- Prepared THD presentation for TPAUD meeting on 1/18/2023. Presentation highlighted programs and services offered by THD
- Participated in Tashua Elementary School Mental Health Awareness Event on 1/11/2023
- Organized basement to prepare for renovations on 1/23/2023
- Coordinated Heart Healthy Talk at the Lakewood/Trumbull YMCA for 2/27/2023
- Outreach to Parks and Recreation to discuss the use of town parks for upcoming events (summer camp, Easter bike parade, etc.)

Office Administration

- Prepared Health Board documentation for 2023
- Reviewed emails from maternity leave
- Organized and reviewed electronic filings
- Reviewed EFT correspondence
- Corresponded with Jen regarding future billing procedures
- Received updates on medical billing status
- Reviewed updates from DPH regarding VFC vaccines
- Prepared cash receipts document for FY2024

NURSE		Monthly
DISEASE SURVEILLANCE		23-Jan
FOODBORNE	Brucellosis	0
	Campylobacteriosis *	0
	E-coli	0
	Giardiasis	0
	Hepatitis A	0
	Legionellosis	0
	Norovirus	0
	Salmonella	1
	Shinga Toxin	0
	Vibrio	0
Yersiniosis	0	
STDs	Chlamydia #	5
	Gonorrhea #	1
	Syphilis #	0
VACCINE PREVENTABLE	Haemophilus Influenza	0
	Hep B	1

	Influenza	256
	Pertussis	0
	Pneumococcal	1
	Varicella	0
VECTOR-BORNE	Babesiosis	2
	Dengue Fever	0
	Lyme	3
	West Nile Virus	0
OTHER	Clostridium Difficile (C. Diff.)	0
	Carbapenem-resistant Enterobacteriaceae	0
	Hepatitis C	14
	Legionella	0
	Mercury Poisoning	0
	MRSA (Staph - Meth Resistant)	0
	MSSA (Staph- Meth Sensitive)	0
	Non-TB Mycobacterium	0
	Staph Aureus	1
	Streptococcus Group A	0
	Streptococcus Group B	0
	Candida Glabrata	1
	Tuberculosis	1
		287
	Space held for next "problem"	
VACCINES ADMINISTERED		
VACCINES	Vaccine - Hep B	0
	Vaccine - Influenza (all)	0
	Vaccine - Pneumonia (Pevnar 20)	0
	Vaccine - Shingrix	3
	Vaccine - Tdap	0
	VFC- DTaP	0
	VFC - Hepatitis A	2
	VFC - Hepatitis B	2
	VFC - Influenza	0
	VFC - MenACWY	3
	VFC- MenB	0
	VFC - MMR	0
	VFC - Polio	3
	VFC - Tdap	2
	VFC - Tdap (Cocoon)	2
	COVID vaccine	8
	VFC - Varicella	4

		29
OTHER	Blood Pressure Screening (# Participants)	2
	Fit Testing	0
	PPD	0
	Ticks	3
	Positive for Lyme	2
	Positive for Anaplasmosis	0
	Positive for Babesiosis	0
	Quantiferon- Ukraine	0
	Lead Case	0
	Animal bite	0
	Rabid bat	0
MICS.		

Monthly:

Temperature data dump
AED check
Vaccination reconcilliaiton
Defrost freezer

Daily/PRN:

Vaccination chart reviews
Tick data
Lead reviews
CTDSS updates

Outreach:

1/4/2023 Visit to Madison Pharmacy & Trumbull Medical Arts Pharmacy
11-Jan Tashua Elem Mental Health Game Night
18-Jan Presentation to TPAUD
26-Jan Mental Health presentation to Region1

Meetings:

1/4/2023 Mental Health Webinar planning meeting
1/5/2023 HIA Access to Care Task Force
1/5/2023 EPI task force
1/5/2023 Region 1 Monthly CRI Meeting
1/6/2023 Immunization Coalition
1/9/2023 ESF8 Meeting
1/10/2023 Monthly Regional Communications subcommittee
1/11/2023 DPH local health call
1/13/2023 Polio training
1/17/2023 SDE call
1/17/2023 DPH HAI-AR with LHD's in IPC

- 1/18/2023 CAPHN board meeting
- 1/18/2023 Viral Respiratory diseases- Hospital EPIs/lps, LHDs and NH medical dir
- 1/23/2023 Mental Health Webinar planning meeting
- 1/24/2023 New portal training
- 1/25/2023 CTWiz training
- 1/25/2023 DPH local health call
- 1/25/2023 HAI- Infection control nurses
- 1/26/2023 EPI Health Education subcommittee
- 1/30/2023 Monthly THD staff meeting
- 1/31/2023 EPI IPC subcommittee

SANITARIAN		JAN
BEAUTY	Cosmetology Plan Review	5
	Pre - Op Cosmetology Inspections	
	Cosmetology Inspections	
	Cosmetology Reinspections	
COMPLAINTS	Complaints (# of Calls)	9
	Contact Letters	
	Orders/Hearings	
	Court Appearances	
DAYCARE	Daycare Inspections	
FOOD	Food Plan Reviews	28
	Food Inspections	
	Food Re-Inspections	1
	Seasonal Food Inspections	
	Seasonal Food Reviews	
	Itinerant Food Vendor Inspections	
	Itinerant Food Vendor Reviews	
	Temporary Food Inspections	
	Temporary Food Reviews	

	Meetings	3
	Trainings	
	Seminars	
	Site Inspections	12
	Farmer's Market - Plan Review	
	Farmer's Market - Inspections	
OTHER	Water Testing	
POOL	Pool Inspections	
	Pool Re-Inspections	
SEPTIC	B100a Soil Testing	2
	B100a Reviews	2
	Site Visits	2
	Septic Repair Soil Testing	1
	New Lot Soil Testing	
	Septic Reviews	1
	Building Permits	3
	CO's	3
	Septic Permits (New)	
	Septic Permits (Minor Repair)	
	Septic Permits (Repair)	1
	Septic Inspections	
	Septic Extensions	
	Permit to Discharge	
TOBACCO	Tobacco Inspections	
	Tobacco Re-Inspections	
WELL	Well Permits	
	Well Inspections	