

TOWN OF TRUMBULL, CONNECTICUT
REQUEST FOR QUOTATION (RFQ)
UPLIFTING OF POLICE DEPARTMENT UTILITY VEHICLES

RFQ 6015

DUE: October 17, 2013 at 3:00 PM

GENERAL INSTRUCTIONS TO BIDDERS

The Town of Trumbull, Connecticut (hereinafter referred to as Town), through the Office of the Purchasing Agent, will accept sealed bids for the **UPLIFTING OF POLICE DEPARTMENT UTILITY VEHICLES** for the Trumbull Police Department as detailed in the attached specifications.

1. **PREPARATION OF PROPOSALS**

- a) Bids shall be submitted by using the enclosed BID PROPOSAL FORM that accompanies this request. Submit one (1) ORIGINAL and one (1) EXACT COPY. Bidders should submit bids in a clear, concise and legible manner to permit proper evaluation of responsive bids.
- b) Bidders may also submit, under separate cover with their proposal, any samples of reports and documents that are necessary to meet the requirements (deliverables) of this request should a purchase order be awarded

2. **BID SUBMISSION**

Bids are to be submitted in DUPLICATE and sealed in a sealed envelope and addressed as follows:

Bid 6015 - Due: October 17, 2013
Purchasing Agent - Town of Trumbull
5866 Main Street, Trumbull, CT 06611

Be advised that the person signing the formal proposal must be authorized by you organization to contractually bind your firm with regard to prices and related contractual obligations for the delivery period requested.

3. **BID TIME AND BID FORMS**

- a) Bids shall be received at the office of the Purchasing Agent, Town Hall, prior to the advertised hour of opening, at which time all proposals will be publicly opened and read aloud.
- b) A bidder may withdraw a proposal at any time prior to the above scheduled date and time. **Any bid received after the above scheduled date and time shall not be considered or opened.**
- c) All bid documents contained herein must be completed in their entirety; failure to do so may disqualify a bid.

4. **TOWN OPTIONS**

- a) The Town of Trumbull reserves the right to reject any and all bids and does not bind itself to accept the lowest bid or any proposal. The Town reserves the right to ask for new bids in whole or in part, or to reject any or all bids, or any part thereof, and to waive any requirements, irregularities, technical defects or service therein when it is deemed to be in the best interest of the Town.
- b) If a bid proposal does not meet or better the required specifications, requirements, and scope of work requested on all points that must be outlined in a letter attached to the bid proposal otherwise it will be presumed that the bid as proposed is in accordance with the required specifications.
- c) If your product does not meet or better the required specifications on all points that must be outlined in a letter otherwise it will be presumed that a proposal is in accordance with the required specifications.
- d) In addition to consideration of a favorable bid, the Purchasing Department may give consideration to the most favorable delivery date and past experience.

5. **TAXES**

All purchases made by the Town, and associated with the award of this requirement shall be tax exempt. Any taxes must not be included in bid prices. A Town Tax Exemption Certificate shall be furnished upon request.

6. **INQUIRIES**

- a) All inquiries regarding this request shall be answered up to the close of business on **October 11, 2013**, after which time no additional questions will be accepted. To ensure consistent interpretation of certain items, answers to questions the Town deems to be in the interest of all bidders will be made available in writing or by Fax as appropriate to all bidders. Inquiries of a technical nature may be directed to **Deputy Chief Michael Harry (203-261-3665)**.
- b) The Town reserves the right to communicate with any or all of the bidders to clarify the provisions of Proposals. The Town further reserves the right to request additional information from any bidder at any time after proposals are opened.
- c) **It is the sole responsibility of a bidder to verify any addendums that may have been issued relating to this request prior to submission of a proposal. Any notice of addendum shall be published on the Purchasing Department Website www.trumbull-ct.gov. Failure to submit a response that does not address any changes or addendums may result in a disqualification of a proposal submission.**

7. **AWARD AND AUTHORITY**

The Town will issue notification of award in the form of a Purchase Order.

8. **PRICING**

- a) All prices quoted are to be firm for a period of one (1) year following bid opening.
- b) Special Consideration will be given to responses with extended firm price dates. The Town is always interested in any and all cost reduction opportunities.

9. **ASSIGNMENT OF RIGHTS, TITLES, AND INTERESTS**

Any assignment or subcontracting by a bidder, vendor, or contractor for work to be performed, or goods and/or services to be provided, in whole or in part, and any other interest in conjunction with a Town procurement shall not be permitted without the express written consent of the Town of Trumbull.

10. **HOLD HARMLESS CLAUSE**

Bidder agrees to indemnify, hold harmless and defend the Town from and against any and all liability for loss, damage or expense which the Town may suffer or for which the Town may be held liable by reason of injury, including death, to any person or damage to any property arising out of or in any manner connected with the operations to be performed under an agreement with the Town, whether or not due in whole or in part of any act, omission or negligence of the Town or any of his representatives or employees.

11. **WORK REGULATIONS AND STANDARDS**

All work activities performed in association with this request must be performed and completed for the Town in accordance with current Federal State and Local regulations. All services performed shall also conform to the latest OSHA standards and/or regulations.

12. **CONFLICT OF INTEREST**

No purchase shall be made from nor shall services (other than services as an officer, agent, or employee of the Town) be secured from any officer or employee of the Town, or from any partnership or corporation in which such officer or employee is a partner or officer, or holds a substantial interest, unless such relationship and the fact that such purchase is contemplated shall be made known in writing to the agency making such purchase, and notice thereof posted, for at least five (5) days before such purchase be made, in the office of the agency making such purchase and in a public place in the Trumbull Town Hall.

13. **EQUAL TO ITEMS**

Any "Equal-To" items proposed in response to this request must be approved by the Town; the Town reserves the right to reject any proposal offering equipment and/or materials, which, if in its opinion does not meet the standard of quality established by the attached specifications. Any such decision shall be considered final and not subject to further recourse.

TOWN OF TRUMBULL, CONNECTICUT
REQUEST FOR QUOTATION (RFQ)
UPLIFTING OF POLICE DEPARTMENT UTILITY VEHICLES

RFQ 6015 DUE: October 17, 2013 at 3:00 PM

REQUIREMENTS, SPECIFICATIONS, SCOPE OF SERVICES,

The Trumbull Police Department is seeking competitive bids from qualified contractors to supply and install new and/or transfer existing emergency equipment to three (3) 2014 model Ford Police Interceptor Utility vehicles.

Requirements

1. Bidders are to provide full details of any exceptions to the specifications and scope of service. Details must be submitted separately and attached to the proposal page.
2. The Trumbull Police Department (TPD) will not accept receipt of equipment (installed or otherwise) unless all specifications stated in the bid document have been accommodated and/or approved by written consent. The awarded contractor shall be required to correct any nonconforming issues, at no expense to the Town.
3. All equipment and materials supplied as specified shall be new and of current manufacture (excluding existing equipment provided TPD) and shall meet or exceed all specifications described herein. Any modifications to equipment design, configuration, and layout shall be approved in writing prior to receipt.
4. The awarded contractor shall remain the single-point-of-contact for all warranty issues. Details of warranty against defective materials and workmanship must be provided with proposal. If additional warranty is offered on equipment and labor, submit details and cost options with bid proposal.
5. The awarded contractor must have a full-time service department and employ fully trained personnel and provide emergency repair services within twenty-four (24) hours notice during business hours. No exceptions.
6. Identify all subcontractors who will be assigned to perform any service as part of this contractor. Provide TPD with at least three (3) references regarding equal scope contracts performed.
7. All unused equipment (unless otherwise specified) shall be removed and returned to the Trumbull Police Department.
8. The awarded contractor must be a factory authorized dealer and installer of, but not limited to, Whelen, Havis-Shields, and Progard equipment. Contractor must provide a fully secure indoor facility for all work to be performed and upon occasion may be required to provide onsite repair work when necessary. Adequate inventory must be stocked for such items in order to eliminate vehicle downtime.
9. The awarded contractor must hold a State of Connecticut V9 license and may be required upon request to provide proof of all applicable licensing, certification, etc, necessary to perform the work as part of this contract.
10. Costs submitted are to include all labor, equipment, minimum one-year warranty (unless otherwise specified in the specifications or scope of service) and pick-up and delivery of vehicle to-and-from TPD to the Contractor's workplace.
11. Provide pick-up and delivery service for vehicles utilizing own transport, including dealer/repairer and transporter plates, etc. The TPD will not be responsible for providing municipal plates and the awarded contractor must assume all liability during transportation and storage of vehicles. Note, where pick-up and delivery service is not available, the awarded contractor's repair facility must be located within one (1) hour travel time from Trumbull.
12. The Town of Trumbull reserves the right to terminate the contract if not completed with thirty (30) calendar days upon receipt of vehicles by Contractor. No exceptions.
13. All wiring of components for vehicles must be duplicated to the existing fleet. This includes gauge of wire, color of wire, fuse location, fuse manufacturer, etc. Contractor shall supply electrical diagrams for all installed equipment.
14. Non conductive grommets shall be used where wires are installed through the firewall, roof, etc. All wires shall be loomed and wire tied to secure them and wire ties shall be cut to prevent injuries. A detailed wiring schematic shall be provided to document vehicles have been wired to TPD specifications.
15. Equipment for vehicles shall be powered the same as current fleet (i.e. wired constant, or from ignition, or charge guard).
16. Installation of all mobile equipment shall be in accordance with good engineering practice complying with all manufacturer specifications and requirements, and also comply with the following:
 - a. No power wiring may be reused, with the sole exception of pre-fabricated lightbar cables on re-used lightbars.
 - b. Splices may only be used immediately adjacent to fuses as necessary for installation of the fuse holder.
 - c. Power supply wire gauge shall be at least equal to that of the leads attached to the equipment. Where it is necessary to route power supply leads more than ten feet (10') the wire gauge shall be larger (i.e., if equipment leads are 12-gauge and the length will be longer than ten feet, the installer shall use 10-gauge wire for both positive and ground).
 - d. Power supply for two-way radios shall be taken directly from the battery and fused at the battery.
 - i. Exception: In the case of single-unit radios in 'police package' vehicles, if switched power taps exist that were provided by the vehicle manufacturer specifically designed for the attachment of public safety two-way equipment, the single-unit radio may take power from that point and will be fused at that point.

- ii. Exception: in the case of a single-unit radio where no power tap specifically designed for the attachment of public safety two-way equipment exists, and the Town requires that the single-unit radio be controlled by the ignition switch, the Supplier shall provide a relay to be rated for continuous duty and for the radio load which shall be wired directly to the radio battery, and controlled by the ignition switch. This relay shall provide the power feed for the single unit radio. If the relay is placed in the engine compartment, it shall be waterproofed and designed for that environment. A 'Charge-Guard' brand automatic power control timer may be substituted for the ignition-controlled relay, if requested by the Town at the time of installation.
- e. All fuses and fuse holders used within the engine compartment shall be waterproof and designed for that environment.
- f. If the manufacturer requires separate ground lead for the radio equipment, the ground lead shall be fused at the connection to the battery. The fuse ampere capacity shall be the same as that of the positive lead fuse.
- g. All splices must be soldered.
- h. No antennas, antenna connectors, or antenna wire (coaxial cable) may be reused.
- i. Exposed wiring shall be protected by plastic loom that completely covers the wires.
- j. Wiring (and wiring inside loom) shall be supported and secured by use of plastic wire ties, in a neat and professional manner. Note electrical tape is specifically identified as an unacceptable means of supporting or securing wire.
- k. Sufficient slack wire which allows the easy removal and reinstallation of equipment shall be provided. Other excess wire is prohibited.
 - i. Exception: The use of pre-fabricated strobe light cables, excess shall be neatly dressed using plastic wire ties.
 - ii. Exception: the use of pre-sized serial cables, excess to be neatly coiled in the trunk.

SCOPE OF SERVICE

Provide all labor, cruiser computer devices and all other required materials consisting of the following:

1. Install and provide graphics to match existing fleet. Graphics shall be 3M brand with a five (5) year warranty.
2. Provide new wiring harness and power wires, etc.
3. All service and installation shall be performed by trained factory authorized technicians.
4. Vehicles shall include 14K gold plated fuse and ground distribution blocks.
5. All wiring shall be loomed with black non-conductive shielding. All wires where passing through holes shall be protected with non-conductive shielding.
6. All loomed wires shall be secured with wire ties. Each tie must be trimmed elimination sharp edge.
7. All aftermarket equipment must be wired to manufacturers specifications.
8. A full color schematic must be provided to TPD in order to solve trouble shooting issues.
9. All vehicles must be wired with same wire gauge, color and route as existing fleet. No exceptions.
10. Provide three (3) year warranty on labor with twenty-four (24) hour response during business hours.
11. Provide minimum one (1) year manufacturers' warranty on all parts, components, devices, etc.
12. The awarded contractor must stock, but not limited to, Whelen, Havis-Shields, and Progard replacement products to accommodate for warranty replacement and additional purchases.

SPECIFICATIONS:

Patrol 2014 Model Interceptor Utility (3 vehicles)

New equipment per vehicle:

- 1 WHE-SA315P - 100 watt siren speaker bracket
- 1 WHE-SAK44 - Speaker bracket
- 1 WHE-CCSRN3 - Whelen control head siren and switch

Whelen LED Lightbar specification (no substitutes)

- 1 WHE-SR8BBRR – Duo Tech LED Lightbar
- 1 WHE-SPZ33000 – Duo Tech rear LED traffic advisor
- 1 WHE-SRALF1 – LED alley light kit, driver and passenger
- 1 WHE-SXTDLED – Hi intensity LED take down light kit
- 2 WHE-SLDBBR – two (2) pair of red and blue 500 series LEDs inboard front
- 1 WHE-MKEZ82 – Ford Utility lightbar mounting kit

Supplemental LED warning Light Package

- 6 WHE-VTX609C – two (2) tail light, two (2) reverse light, two (2) front turn signal LEDs
- 2 WHE-ION – two (2) ION to be grill mounted
- 2 WHE-IONPEDB – two (2) pedestal mounting brackets for grill lights
- 2 WHE-ION – two (2) ION to be flush mounted in rear hatch
- 2 WHE-IONFROM – two (2) grommet mounts for ION flush mounted in rear hatch
- 2 WHE-ION – two (2) ION to be rear side cargo window mount

- 2 WHE-IONPEDB – two (2) pedestal mounting brackets for rear side cargo window

Prisoner transport system and Components

- 1 P1000UJINT13A – Progard pro cell single containment system
- 1 US2GMADP-P – passenger side air bag switch

Center Console Equipment Specifications (must include equipment brackets for all customer supplied equipment)

- 1 CVS1308UJINT – center console assembly 21" vehicle specific
- 1 C-EB40-CCS-1P – Cencom equipment console bracket
- 1 - Motorola two way radio console bracket for APX7500 series
- 2 C-FP-1 – 1 inch filler panel to be installed between each component
- 1 C-FP-2. – 2.5 inch filler panel for console
- 1 C-ARM-103 – arm rest assembly
- 1 C-CUP2-1 – Dual internal cup holder
- 1 C-LP-2 – 12 volt power outlet
- 1 CMC – mic clip
- 1 CMCB – mic clip bracket
- 2 CGX – charge guard device (one for two way radio, one (1) for computer)
- 1 HAV-C-SBX-101 – Rear cargo lift up storage tray to be rear cargo mounted

Additional Requested Equipment and Service:

- 1 SANSC917 – gun rack to be mounted on C-SBX-101 with remote button and timer
- 1 3M – provide and install TPD graphics kits reflective 3M brand
- 1 3M – wrap doors of vehicles
- 1 Watchguard – install customer supplied Watchguard camera
- 1 – install customer supplied modems, two way radios, antenna
- 1 misc. materials – build materials, wire, loom, fuse, fuse holders, etc.
- 1 labor – install all aforementioned products listed

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BID PROPOSAL

THE UNDERSIGNED AFFIRMS AND DECLARES that this Bid is executed with full knowledge and acceptance of the specifications, requirements, terms and conditions contained herein and with complete understanding and full compliance of system requirements and hereby submits this Bid for the request contained herein and certifies that this Bid meets all the specifications and conditions requested herein. Any substitutions to the specifications requested are clearly and completely noted. Any alternate Bids are presented in a similar format to those requested and are attached herein.

TOTAL PROPOSED PRICE FOR UPLIFTING OF THREE FORD POLICE DEPARTMENT UTILITY VEHICLES as requested herein:

_____ \$ _____
Written amount

Above Price Shall Remain Firm for _____ Days

Delivery (FOB Trumbull): _____ Days ARO (After Receipt of Order)

Warranty: _____

The undersigned, as bidder, declares that no person, or persons, other than those named herein, are interested in this Proposal; that this Proposal is made without collusion with any person, firm or corporation; that no person or persons acting in any official capacity for the Town is directly or indirectly interested therein or in any portion of the profit.

Company Name

By (Signature)

Address

Print Name

Address

Title

Date

Telephone/Fax