

TOWN OF TRUMBULL, CONNECTICUT  
DEMOLITION OF PROPERTY  
48 LARKSPUR DRIVE, TRUMBULL, CT  
REQUEST FOR QUOTATION

GENERAL INSTRUCTIONS

RFQ NUMBER 5968

DUE: JANUARY 10, 2013 @ 3:00 PM

The Town of Trumbull, Connecticut (hereinafter referred to as Town), through the Office of the Purchasing Agent, will accept sealed bids for the Demolition of property located at 48 Larkspur Drive, Trumbull, CT in accordance with the attached specifications and scope of work.

1. **PREPARATION OF BIDS**

Bids shall be submitted by using the enclosed BID PROPOSAL FORM that accompanies this request. Submit one (1) ORIGINAL and one (1) EXACT COPY. Bidders should submit bids in a clear, concise and legible manner to permit proper evaluation of responsive bids.

Bidders may also submit, under separate cover with their proposal, any samples of reports and documents that are necessary to meet the requirements (deliverables) of this request should a purchase order be awarded

2. **BID SUBMISSION**

Bids are to be submitted in a sealed envelope and addressed as follows:

**Purchasing Agent – Bid # 5968**  
**Due: JANUARY 10, 2013@ 3:00 PM**  
Town of Trumbull  
5866 Main Street  
Trumbull, CT 06611

Please be advised that the person signing the formal proposal must be authorized by your organization to contractually bind your firm with regard to prices and related contractual obligations for the delivery period requested.

3. **BID TIME**

- a) Bids shall be received at the office of the Purchasing Agent, Town Hall, prior to the advertised hour of opening, at which time all proposals will be publicly opened and read aloud.
- b) A bidder may withdraw a proposal at any time prior to the above scheduled date and time. Any bid received after the above scheduled date and time shall not be considered or opened.

4. **TOWN OPTIONS**

- a) The Town of Trumbull reserves the right to reject any and all bids and does not bind itself to accept the lowest bid or any proposal. The Town reserves the right to ask for new bids in whole or in part, or to reject any or all bids, or any part thereof, and to waive any requirements, irregularities, technical defects or service therein when it is deemed to be in the best interest of the Town.
- b) If a bid proposal does not meet or better the required specifications, requirements, and scope of work requested on all points that must be outlined in a letter attached to the bid proposal otherwise it will be presumed that the bid as proposed is in accordance with the required specifications.

5. **TAXES**

All purchases made by the Town, and associated with the award of this requirement shall be tax exempt. Any taxes must not be included in bid prices. A Town Tax Exemption Certificate shall be furnished upon request.

6. **GENERAL INQUIRIES**

- a. All inquiries regarding this request shall be answered up to the close of business on January 7, 2013 after which time no additional questions will be accepted. To ensure consistent interpretation of certain items, answers to questions the Town deems to be in the interest of all bidders will be made available in writing

or by Fax as appropriate to all bidders. Inquiries shall be directed to the Mr. William Maurer (203.452.5050).

- b. Additionally, after proposals are received, the Town reserves the right to communicate with any or all of the bidders to clarify the provisions of Proposals. The Town further reserves the right to request additional information from any bidder at any time after proposals are opened.

7. **AWARD AND AUTHORITY**

The Town Purchasing Agent will issue notification of award in writing.

8. **PRICING**

- a) Bidders are requested to quote as a completed TURN KEY project price.
- b) All prices quoted are to be firm for a period of at least 180 days following bid opening.
- c) Special Consideration will be given to responses that can expedite the work and that have a proven track record of finishing on time.

9. **ASSIGNMENT OF RIGHTS, TITLES, AND INTERESTS**

Any assignment or subcontracting by a bidder, vendor, or contractor for work to be performed, or goods and/or services to be provided, in whole or in part, and any other interest in conjunction with a Town procurement shall not be permitted without the express written consent of the Town of Trumbull.

10. **HOLD HARMLESS CLAUSE**

Bidder agrees to indemnify, hold harmless and defend the Town from and against any and all liability for loss, damage or expense which the Town may suffer or for which the Town may be held liable by reason of injury, including death, to any person or damage to any property arising out of or in any manner connected with the operations to be performed under an agreement with the Town, whether or not due in whole or in part of any act, omission or negligence of the Town or any of his representatives or employees.

11. **WORK REGULATIONS AND STANDARDS**

- a) All work activities performed in association with this request must be performed and completed for the Town in accordance with current Federal State and Local regulations. All services performed shall also conform to the latest OSHA standards and/or regulations.
- b) The selected contractor shall comply with applicable laws and regulations relating to Federal, State and Local employment practices, nondiscrimination, safety and health regulations. The contractor shall be responsible for "Certified Statements of Compliance" regarding Prevailing Wages. Contractor shall also collect and submit four (4) Certified "Statements of Compliance" from any sub-contractors.

12. **INSURANCE**

- a) The successful bidder will be required to furnish a Certificate of Insurance naming the Town of Trumbull as the additional insured. The insurance is to include Contractor's Liability and Worker's Compensation, thereby holding the Town of Trumbull harmless from all eventualities that may occur relative to this Bid and the resulting purchase order or contract. The Certificates of Insurance will be provided by companies licensed in the State of Connecticut and will be in amounts of \$1,000,000 General Aggregate, \$1,000,000 Automobile Liability and Worker's Compensation, and Employer's Liability \$100,000 (each accident) to the Town of Trumbull. Such policies shall provide that no coverage shall be changed or cancelled unless thirty- (30) days prior notice of such change or cancellation shall be made to the owner.
- b) Such notice shall be sent to the Purchasing Agent, Town of Trumbull, Town Hall, Trumbull, Connecticut 06611. In the event of cancellation, the contractor shall cease all operations on or before the effective date of said cancellation and he shall not commence work again until he has obtained replacement insurance and has delivered a Certificate of Insurance to the office of the Owner's Purchasing Department.

13. **PRICING**

- a) The requirements and specifications of this request call for a specific service being purchased and does not permit any substitutions. All prices quoted are to be firm for a period of one (1) year following Proposal opening. The Town is always interested in any and all cost reduction opportunities.
- b) The Town requires firm fixed prices for a period of one (1) year following Proposal opening and nothing elsewhere in this Proposal shall abrogate this firm period.

14. **TIME IS OF THE ESSENCE, PERFORMANCE AND TERMINATION**

This project must be completed in total no later than **JANUARY 30, 2013** and **Time is of the Essence**. The Contractor shall perform this service consistent with good professional practice and in accordance with the standards and specifications set forth herein. In the event of unacceptable performance the Town shall be under no obligation to make payment and may terminate any purchase order.

15. **PERFORMANCE, LABOR, AND MATERIALS BONDS**

A performance Bond and a labor and materials bond for the amount of FIFTY percent (50%) of the total proposed price shall be provided before a purchase order is awarded. The aforementioned bonds shall remain in force until final acceptance of performance and completion of all required specifications.

16. **PERMITS**

Contractor shall obtain all necessary and required permits, if any, to comply with federal, state and local regulations, at their own expense.

17. **CONFLICT OF INTEREST**

No purchase shall be made from nor shall services (other than services as an officer, agent, or employee of the Town) be secured from any officer or employee of the Town, or from any partnership or corporation in which such officer or employee is a partner or officer, or holds a substantial interest, unless such relationship and the fact that such purchase is contemplated shall be made known in writing to the agency making such purchase, and notice thereof posted, for at least five (5) days before such purchase be made, in the office of the agency making such purchase and in a public place in the Trumbull Town Hall.

18. **MISCELLANEOUS**

- a) Bidders desiring to make substitutions to the specifications and requirements contained herein shall submit those items as a separate attachment to the Proposal form. Substitute Proposals shall not affect determination of lowest Bid Proposals. **SUBSTITUTIONS SHALL ONLY BE ACCEPTABLE IF EQUAL TO OR BETTER THAN THE SPECIFICATIONS CONTAINED. ACCEPTANCE SHALL BE AT THE SOLE DISCRETION OF THE TOWN.**
- b) Bidders shall provide a minimum of five (5) references (name of organization and contact person) for similar work completed in the past. The Town reserves the right to initiate telephone contact with any references listed in a proposal.
- c) The following items are to be submitted with the proposal:
  - References for similar work with verified, up-to-date contact information
  - Proof or references verifying ability to staff projects to expedite completion
  - Proposed project schedule including estimated manpower assigned to project
  - Letter and submittals for any proposed equipment/materials substitutions
  - Breakdown of allowances in the quote for different tasks as described above

19. **ADENDUMS**

It is the responsibility of the bidder to verify prior to final submittal of a bid or bid if any addenda to this request have been issued. Any addenda to this request shall be posted on the Town of Trumbull website [www.trumbull-ct.gov](http://www.trumbull-ct.gov) under the Purchasing Department's section.

17. **SPECIFICATIONS**

- a) Should any Bidder find discrepancies in the Specifications, or be in doubt as to the exact meaning, notify the Town at once. The Town may then, at their option, issue Addenda clarifying same. The Town shall not be responsible for oral instructions or misinterpretations of Specifications.
- b) The Town reserves the right to issue Addenda at any time prior to the Bid Opening. All such Addenda become, upon issuance part of the Specification. Each Bidder shall cover such Addenda in the proposal and shall acknowledge receipt of same on the blank provided therefore.
- c) The Town reserves the right to require any or all Bidders to submit statements as to previous experience in performing comparable work; and as to financial and technical organizations and resources available for this work. The mere opening and reading aloud of a bid shall not constitute or imply the Town's acceptance of the suitability of a Bidder or the bid, nor shall possession of Drawings or Specifications

constitute an invitation to bid. The competency and responsibility of Bidders as well as the number of working days required for completion will be considered in making an award.

18. **PRIOR INSPECTION AND EXISTING CONDITIONS**

It is the responsibility of the bidder to visit the site and verify all field conditions prior to submitting their bid. Site visits can be arranged by calling Mr. William Maurer (203)452.5050.

TOWN OF TRUMBULL, CONNECTICUT  
DEMOLITION OF PROPERTY  
48 LARKSPUR DRIVE, TRUMBULL, CT  
REQUEST FOR QUOTATION

SPECIFICATIONS, REQUIREMENTS, AND SCOPE OF WORK

RFQ NUMBER 5968

DUE: JANUARY 10, 2013 @ 2:00 PM

GENERAL

Description:

This project consists of demolition of a single family residence and attached structures, driveway, walks and retaining walls located at 48 Larkspur Drive in the Town of Trumbull, CT. Included in the demolition is the removal and legal disposal offsite of all material resulting from the demolition of the single family residence, attached structures, driveways, walks, retaining walls, hazardous material (excluding asbestos), debris and litter. Final grading will conform to the plan entitled "48 Larkspur Drive Trumbull, CT Grading Plan" any required fill will be clean common fill. Fill will be placed in lifts to reduce the amount of settlement. Seed and mulch will be applied to all disturbed areas.

Submittals:

1. Qualification data and a copy of the Connecticut Demolition license for your company to be submitted with Bid Documents.
2. Detailed sequence of demolition and removal of material with approximate starting and ending dates. PLEASE NOTE project **must** be completed by January 15, 2013.
3. Proposal of noise and dust control.
4. Submit demolition plan prior to start.

Quality Assurance:

Demolition Firm Qualifications: Company's experience in performing demolition of this type.

Regulatory Requirements:

1. All utilities to be abandoned in accordance to service provider's regulations and specifications. The existing water service and sanitary service will not be reused in the future.
2. Provide copies of all Utility Disconnect verifications.
3. Secure all necessary permits.
4. Contactor will utilize "Best Management Practices" (BMP) to prevent siltation of nearby wetlands, watercourses and storm sewers. Such practices include the installation of silt fences and securing the site against erosion during rainfall and, if necessary, flooding conditions. Best Management Practices will be implemented during demolition, grading and seeding.
5. Notify "Call Before You Dig" at 800-922-4455 prior to start of work.
6. Provide certification and samples for any required fill material prior to placing.
7. Comply with all hauling and disposal regulations of authorities having jurisdiction.
8. All work done in the Town right-of-way will require a street opening permit and must be done by a Contractor licensed by the Town of Trumbull.

Pre-Demolition Conference: Conduct a conference at the site prior to starting project. Review methods and procedures related to the demolition including, but not limited to the following:

1. Inspect and discuss condition of building to be demolished.
2. Review structural load limitations of existing building.
3. Review and finalize demolition schedule and verify availability of materials, personal, equipment and facilities needed to make progress and to avoid delays.
4. Review requirements of work performed by other trades.
5. Review staging area for materials on the site.
6. Review methods of removing materials from site.

**Preparation:**

1. Install siltation and erosion controls as show on plan entitled "48 Larkspur Drive Trumbull, CT Grading Plan"
2. Site Access and Temporary Controls: Conduct demolition operations to ensure minimum interference with roads, streets, walks, walkways and other occupied and used facilities.
3. Temporary Facilities: Provide temporary barricades and other protection as require to; prevent injury and provide safe passage to workers and general public.
4. Shoring: Provide and maintain shoring, bracing and structural supports as required to preserve stability and prevent any uncontrolled movement or uncontrolled collapse during demolition.

**Execution**

**Examination:**

1. Remove and legally dispose of: (4)- 4' fluorescent lights, (2)- ballasts, (1)- 275 gallon oil tank and oil, (1)- mercury ampule associated with a thermostat, (2)- lawnmower batteries, (3)- smoke alarm batteries.
2. Survey existing condition and correlate with requirements of demolition
3. Engage a professional engineer, if needed, to survey conditions of the building to determine whether removing any element might result in structural deficiency or unplanned collapse of any portion of the structure or adjacent structures during demolition.
4. Survey existing conditions and record by use of preconstruction photos and videotapes.
5. Perform surveys as work progresses to detect possible hazards resulting from demolition.

**Disposal of Demolished Materials:**

General: Except for materials indicated to be recycled, reused, salvaged, or otherwise indicated to remain owner's property, remove demolished materials from project site and legally dispose of them.

1. Do not allow demolished material to accumulate on-site.
2. Remove and transport debris in a manner that will prevent spillage on adjacent surfaces and areas.
3. Remove debris from elevated portions of the building by chute, hoist or other means that will convey debris in a control descent.
4. Burning of demolished material on site is prohibited.

**Grading:**

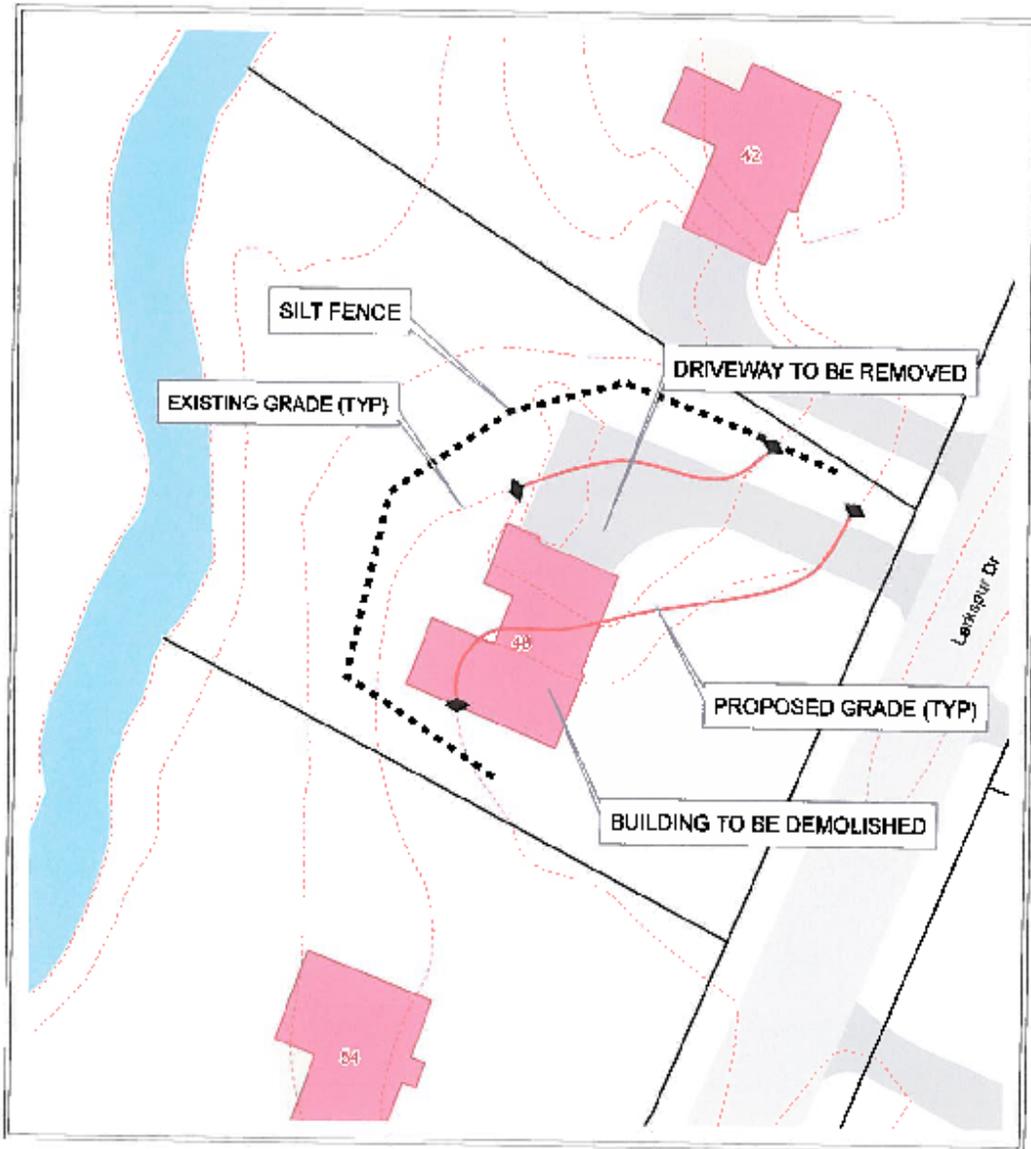
General: After demolition of the single family residence, attached structures, driveway, walks, retaining walls, removal of all material and debris all disturbed areas to be regarded in accordance to the grading plan. All disturbed and filled areas to have 6" minimum depth of topsoil. After spreading topsoil the entire disturbed area to be plant with a conservation mix grass seed and covered with hay mulch.

**Cleaning:**

Clean adjacent areas and maintain dust, dirt and debris caused by the demolition process and procedures. Return all areas to the conditions existing before demolition began.

**Alternate and Optional**

As a separate item specify the cost of crushing all concrete walls, slabs and footings into manageable size pieces. Concrete is to remain onsite and placed in the area of the existing foundation with a minimum of 48" of cover over the top of the concrete pieces. Concrete pieces are to be placed in such a manner as to minimize any settling.



**Legend**

- Existing Contour
- Hydro (Poly)
  - <all other values>
- LAYER
  - WAT\_POND
  - WAT\_RIVER
  - WAT\_WETLANDS\_PT



1 in = 40 ft

**48 Larkspur Drive  
Trumbull, CT**  
GRADING PLAN

TOWN OF TRUMBULL, CONNECTICUT  
DEMOLITION OF PROPERTY  
48 LARKSPUR DRIVE, TRUMBULL, CT  
REQUEST FOR QUOTATION

BID PROPOSAL FORM

RFQ NUMBER 5968

DUE: JANUARY 10, 2013 @ 2:00 PM

Proposal of \_\_\_\_\_ (hereinafter called "Bidder"), organized and existing under the laws of the State of Connecticut, doing business with the Town of Trumbull, Connecticut (hereinafter called the "Owner").

In compliance with your Advertisement for Bids, Bidder hereby proposes for the Demolition of a residence located at 48 Larkspur Drive, Trumbull, CT together with all related incidental and appurtenant work as described in the specifications or outlined and/or shown on the exhibits. The work is to be done in strict accordance with the Specifications and all Contract Documents, within the time set forth therein, and at the prices stated on the Bid Schedule.

By submission of this Bid, the Bidder certifies, that this Bid has been arrived at independently, without consultation, communication, or agreement as to any matter relating to this Bid with any other Bidder or with any competitor.

Bidder hereby agrees to commence work under this contract on or before a date to be specified in the "Notice to Proceed", and to fully complete the Project by **JANUARY 30, 2013**. Bidder further agrees to provide and sustain the required Bonds and Insurance Policies as required.

Bidder acknowledges receipt of the following Addendum (if any):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Bidder understands that the Owner reserves the right to reject any or all bids and to waive any informality in the bidding.

Bidder agrees that this bid shall be good and may not be withdrawn for a period of sixty (60) calendar days after the scheduled closing time for receiving bids.

The undersigned hereby declares that with regard to all conditions affecting the work to be done and the labor and materials required, this bid (proposal) is based on its investigations and findings, and the Town of Trumbull, and the Engineers and their officers, agents and employees shall not in any manner be held responsible for the accuracy of, or be bound by any estimates, relative to the proposed work, indicated in this or in the other contract documents; that no warranty or representation has been made by the Town, or the Engineers or their officers, agents and employees as to the estimated quantities to be used for comparison of bids will even approximate the actual quantities or materials and work which the Contractor may be required to furnish or perform.

Respectfully submitted,

\_\_\_\_\_ (Name of Entity)

By \_\_\_\_\_

Title \_\_\_\_\_

Address: \_\_\_\_\_

If a partnership, give names of partners, using also the phrase, "co-partners trading and doing business under the firm name and style of \_\_\_\_\_, composed of partners as

follows: \_\_\_\_\_  
\_\_\_\_\_

**BID PROPOSAL (continued)**

**THE BIDDER SHALL STATE THE NAMES OF ALL OF ALL PROPOSED SUBCONTRACTORS .** (Insert description of work and subcontractors' names as may be required below.)

**PROPOSED SUBCONTRACTORS**

If none, write "None" \_\_\_\_\_.

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\*Description of Work \_\_\_\_\_  
Proposed Subcontractor Name \_\_\_\_\_  
Address \_\_\_\_\_

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\*Description of Work \_\_\_\_\_  
Proposed Subcontractor Name \_\_\_\_\_  
Address \_\_\_\_\_

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\*Description of Work \_\_\_\_\_  
Proposed Subcontractor Name \_\_\_\_\_  
Address \_\_\_\_\_

This is to certify that the names of the above mentioned subcontractors are submitted with full knowledge and consent of the respective parties. The Bidder further warrants that none of the proposed subcontractors have any conflict of interest as respects this contract.

**THE UNDERSIGNED AFFIRMS AND DECLARES** that this bid is executed by said bidder with full knowledge and acceptance of the Specifications, Requirements, Scope of Work, Terms and Conditions contained herein and with complete understanding and full compliance with all requirements. This proposal is to provide all materials, labor, and all else whatsoever necessary to properly complete all specified building improvements to the satisfaction of the Town Deputy Director of Public Works, for the cost detailed below:

**TOTAL (FIRM FIXED LUMP SUM PRICE)**      \$ \_\_\_\_\_

\$ \_\_\_\_\_ Dollars and \_\_\_\_\_ Cents

Written figure

**Work to Commence** \_\_\_\_\_ calendar days after Notice to Proceed or signed contract

**Estimated Days to Complete:** \_\_\_\_\_ days.

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
By (Signature)

\_\_\_\_\_  
Address

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

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Telephone/Fax

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Cell Phone