

Addendum NO. 1

**TOWN OF TRUMBULL
REQUEST FOR QUALIFICATIONS/PROPOSAL
CONSULTING SERVICES
PLANNING STUDY 1 - IL2 ZONE (RESERVOIR AVE/LINDEMAN DRIVE/OAKVIEW
DRIVE)
PLANNING STUDY 2 -IL 3 ZONE (TRUMBULL CORPORATE PARK)
RFQ/P # 6280 DUE: March 23, 2018 @ 2 pm**

Addendum #1 Dated 03-19 -2018

This addendum is answer questions on Bid 6280.

1. Is there a map or site plan that shows clearly defined boundaries for the two sites?

As part of the planning effort we will be finalizing the study area. Generally, for Plan 1- Reservoir Avenue from the Parkway overpass to the Bridgeport line, All of Lindeman, Oakview Drive, and Cambridge Drive area is included. For Plan 2- The entire area of the Trumbull Corporate Park, including the entranceway area that is within the Town of Trumbull.

2. Can you give us a rough sense of the budget and the timetable for the project? It will be very difficult to propose a set of services without understanding the timeframe for the project and the funding available for the work.

A total of \$60,000 has been set aside to fund both studies at this time. The proposer should submit a cost estimate based to complete the scope of work/job description.

3. What is the source of funding for improvements?

There is not a budget for improvements at this time. The idea of having each plan in place is so the Town can work toward incremental improvements and as development is proposed, improvements can be tackled. The scope of the plan will go well outside of just construction or infrastructure improvements.

4. What is the ownership structure of these business parks? Is the land within the sites owned by a single or multiple entities? Is there a separate entity in charge of managing the business parks currently, and if so what will be their ongoing role? Who controls the common areas, roads and open space of the sites and pays for the upkeep, the City of Trumbull or an independent entity?

For the most part, the land within each Plan area is privately owned and there are multiple owners. There is no entity managing either Plan area. The Town generally is in charge of the roadways.

5. **The RFP includes a task for revising regulations in the business parks, can you provide us with any current regulations that are in place for these zones?**

Other than the emergency exit for Trumbull Corporate Park, should we consider any other improvements to site access to be within the scope of this proposal

The Town is already undergoing a comprehensive regulation revision process. The consultant will have an ability to make recommendations into that process based on feedback and ideas generated through the planning process. Trumbull's current regulations are on the Town website under the Planning and Zoning page. As for other improvements, that is why we are commissioning each Plan. We want to explore what changes can drive positive interest in each area. This is not a design process that is being requested. The Town is seeking services to develop a plan for each area that will developed with stakeholder input that can inform the transformation of each area.

Inquiries of a technical nature may be directed to ***Economic and Community Development Director***
Rina Bakalar 203-452-5043 rbakalar@trumbull-ct.gov

All other questions may be directed to the **Kevin J Bova**, Purchasing Agent (203-452-5042) kbova@trumbull-ct.gov.