

TOWN OF TRUMBULL, CONNECTICUT
REQUEST FOR QUOTATION
(MSW)
MUNICIPAL SOLID WASTE & RECYCLING AT TOWN
& BOARD OF EDUCATION BUILDINGS
GARBAGE, REFUSE AND RECYCLABLES
GENERAL INSTRUCTIONS TO BIDDERS

BID NUMBER: 6278 DUE: MARCH 14, 2018 2:00 PM

The Town of Trumbull, Connecticut (hereinafter referred to as Town), through the Office of the Purchasing Agent, will accept sealed bids for the Pickup and Removal of Garbage, **MSW & Recyclable** at various Town and Board of Education buildings. The services are detailed in the attached and specifications and shall be in accordance with the conditions set forth in this request for quotation.

1. PREPARATION OF PROPOSALS

Bids shall be submitted by using the enclosed **BID PROPOSAL FORM, WHICH** accompanies this request; submit one (1) ORIGINAL and Two (2) EXACT COPIES. Bids must be submitted in a clear, concise and legible manner to permit proper evaluation.

2. BID SUBMISSION

Bids are to be submitted in a sealed envelope addressed as follows:
 Bid #6278 **MSW & Recyclable** Due: MARCH 14, 2018 2PM
 Purchasing Agent: Kevin J Bova
 Town of Trumbull
 5866 Main Street
 Trumbull, CT 06611

Please be advised that the person signing the formal proposal must be authorized by your organization to contractually bind your firm with regard to prices and related contractual obligations for the delivery period requested.

3. BID TIME

Bids shall be received at the office of the Purchasing Agent, Town Hall, prior to the advertised hour of opening, at which time all proposals will be publicly opened and read aloud.

A bidder may withdraw a proposal at any time prior to the above scheduled date and time. Any bid received after the above scheduled date and time shall not be considered or opened.

4. TOWN OPTIONS

The Town reserves the right to reject any or all bids and to waive any requirements, irregularities, technical defects or service therein when it is deemed to be in the best interest of the Town.

5. INSURANCE

The successful bidder shall provide the Town Purchasing Agent with a Certificate of Insurance before work commences. The Town shall be named as an additional insured with an Insurance Company licensed to write such insurance in Connecticut, against the following risks and in not less than the following amounts:

- Worker's Compensation
- Contractor's Public Liability and Property Damage
- Automobile Insurance

General Liability	Each Person	Each Occurrence	Aggregate
Bodily Injury Liability	\$1,000,000	\$1,000,000	\$1,000,000
Property Damage Liability		\$500,000	\$500,000
Personal Injury Liability		\$1,000,000	\$1,000,000
Comprehensive Automobile Liability			
Bodily Injury	\$1,000,000	\$1,000,000	\$1,000,000
Property Damage		\$500,000	\$500,000

Such policies shall provide that no coverage shall be changed or cancelled unless thirty- (30) day's prior notice of such change or cancellation shall be made to the owner. Such notice shall be made by registered mail; postage prepaid, to the Purchasing Agent, Town of Trumbull, Town Hall, Trumbull, Connecticut 06611.

In the event of cancellation, the contractor shall cease all operations on or before the effective date of said cancellation and he shall not commence work again until he has obtained replacement insurance and has delivered a Certificate of Insurance to the office of the Owner's Purchasing Department.

6. PRICING

All prices quoted are to be firm for Three (3) years following bid opening. Prices are to be quoted for services at all listed all Town and BOE locations. Proposed pricing shall include all material and labor costs associated with this effort.

The requirements and specifications of this request call for a specific service being purchased and do not permit any substitutions. However, the Town is always interested in any and all cost reduction opportunities.

If your service does not meet or better the required specifications on all points that must be outlined in a letter, otherwise it will be presumed that a proposal is in accordance with the required specifications.

7. TAXES

All purchases made by the Town, and associated with the award of this requirement shall be tax exempt. Any taxes must not be included in bid prices. A Town Tax Exemption Certificate shall be furnished upon request.

8. INQUIRIES

All inquiries regarding this request shall be answered up to the close of business on **March 7 2018**, after which time no additional questions will be accepted. To ensure consistent interpretation of certain items, answers to questions the Town deems to be in the interest of all bidders will be made available in writing or by Fax as appropriate to all bidders. Inquiries of a technical nature may be directed to **Mr. John Marsilio (203-452-5045/5077)**; all other questions may be directed to the **Kevin J Bova**, Purchasing Agent **(203-452-5042)** kbova@trumbull-ct.gov.

Additionally, after proposals are received, the Town reserves the right to communicate with any or all of the bidders to clarify the provisions of Proposals. The Town further reserves the right to request additional information from any bidder at any time after proposals are opened.

9. AWARD AND AUTHORITY TO COMMENCE WORK

The Town Purchasing Agent will issue notification of award in writing. Work may commence when authority to Proceed has been given by the Purchasing Agent. We are awarding a full 3 year term, Prices may be the Same for all 3 years OR may have increases, The Town will decide on the best overall pricing for 3 years. Along with a Standard contractual agreement and a Purchase order. The award shall be made after careful Consideration of all factors including but not limited to price.

METHOD OF AWARD

The following criteria will be used to evaluate all quotes:

1. Firm Price
2. Delivery Options and Discounts
3. Vendor's ability to supply & support the products that match the specifications
4. Vendor references

10. TERM OF CONTRACT

The Town requires firmed fixed prices for a period of **Three (3) years** following bid opening. All prices quoted shall be firm for ninety (90) days following bid opening and nothing elsewhere in this bid shall abrogate this firm period. Special Consideration will be given to responses with extended firm price dates.

11. **ASSIGNMENT OF RIGHTS, TITLES, AND INTERESTS**

The contractor or subcontractor offers and agrees to assign to the public purchasing body all rights, title and interest in and to all causes of action it may have under Sec. 4 of the Clayton Act, 15 U.S.C. Section 15 or under Chapter 624 of the General Statutes of Connecticut arising out of the purchase of services, property or intangibles of any kind pursuant to a public purchase contract or subcontract. This assignment shall be made and become effective at the time the public purchasing body awards or accepts such contract, without further acknowledgment by the parties. Any assignment or subcontracting by a bidder, vendor, or contractor for work to be performed, or goods and/or services to be provided, in whole or in part, and any other interest in conjunction with Town procurement shall not be permitted without the express written consent of the Town of Trumbull

12. **HOLD HARMLESS CLAUSE**

The Contractor further agrees to indemnify, hold harmless and defend the Town from and against any and all liability for loss, damage or expense which the Town may suffer or for which the Town may be held liable by reason of injury, including death, to any person or damage to any property arising out of or in any manner connected with the operations to be performed under this Contract, whether or not due in whole or in part of any act, omission or negligence of the Owner or any of his representatives or employees.

13. **WORK REGULATIONS AND STANDARDS**

All work performed in association with this request must be performed and completed for the Town in accordance with current Federal State and Local regulations. All services performed shall also conform to the latest OSHA standards and/or regulations.

14. **PERFORMANCE AND TERMINATION**

The type of service requested is essential for the day-to-day operation of Town & BOE facilities and Time is of the Essence. The contractor shall perform this service consistent with good professional practice and in accordance with the standards and specifications set forth herein. The Town shall be under no obligation to make payment unless acceptable standards of performance are met. Each missed pick-up shall result in a charge or reduction of payment of one hundred dollars (\$100) to the contractor. Repeatedly missed pick-ups may result in termination of any contract award.

15. **PERMITS**

- a) Contractors shall obtain all necessary and required permits to comply with federal, state and local regulations at their own expense.
- b) The contractor shall obtain all necessary permits for use of the Transfer Station at Spring Hill Road, Trumbull, Connecticut from the Town Public Works Operations Manager.

16. **INVOICES**

The contractor shall invoice on a monthly basis (1/12 of the total annual proposed price) for all services performed in that month. **The monthly invoice shall show a monthly breakdown of the monthly charge BY EACH TOWN & BOE LOCATIONS.** The contractor shall forward the ORIGINAL invoice(s) for payment to the appropriate locations

PWD Department
Town of Trumbull
366 Church Hill Road
Trumbull, CT 06611

BOE
Long Hill Administration Building
6254 Main Street Trumbull CT, 06611

17. INSPECTION

Bidders are required to inspect sites to be collected prior to submission of any bid. The submission of a bid shall be considered assurance that the bidder accepts the conditions of this request and that it conforms to the Town health regulations.

Contacts PWD & BOE

Town Side: John Marsilio 203-452-0545/5077 jmarsilio@trumbull-ct.gov

Allen White 203-452- 5070 awhite@trumbull-ct.gov

BOE Side: Mark Deming 203-4524306 MDeming@trumbullps.org

Steve Kennedy 203-452-4306 SKennedy@trumbullps.org

18. OPTION TO RENEW

The Town may renew the term of a contract awarded for this requirement for Three (3) additional years, at the price stated in the Bid Response Form by giving the contractor at least thirty (30) days written notice. If mutually agreed upon

19. BIDDER QUALIFICATIONS

Bidders shall submit for references the names, addresses and contacts for similar projects recently completed. The Town may make such investigations as necessary and it deems appropriate to determine the qualifications of the bidder to perform the work required. If the Town is not satisfied that the bidder is properly qualified, the Town reserves the right to reject the bid of said bidder. For vendors who have not performed services for the Town of Trumbull and Board of Ed. within the last year, bidders must include three (3) references, verifiable upon request, along with their bid. In addition, inquiries with the State of CT DEP-Waste Management Division and Trumbull Department Public Works may be made to determine if a vendor has had any recycling or dumping violations within the last two years.

20. CONFLICT OF INTEREST

Public officials shall be prohibited from receiving any town work procured through a Public Bid or bid Waived process so as to avoid any appearance of Impropriety or Conflict of interest; and; Public officials Cannot circumvent the Intent of this Ordinance by receiving town Work through a bid waiver, as proscribed by the Trumbull Town Charter.

21. ADENDUMS

It is the responsibility of the bidder to verify prior to final submittal of a bid or bid if any addenda to this request have been issued. Any addenda to this request shall be posted on the Town of Trumbull website www.trumbull-ct.gov under the Purchasing Department's section. Bidders may also call the Purchasing Department directly 203.452.5042 for inquiries regarding addenda.

- a) The Town reserves the right to issue Addenda at any time prior to the Proposal Opening. All such Addenda become, upon issuance part of the Specification. Each Responder shall cover such Addenda in the proposal and shall acknowledge receipt of same on the blank provided therefore.
- b) The Town reserves the right to require any or all Responders to submit statements as to previous experience in performing comparable work; and as to financial and technical organizations and resources available for this work. The mere opening and reading aloud of a proposal shall not constitute or imply the Town's acceptance of the suitability of a Responder or the proposal, nor shall possession of Specifications constitute an invitation to proposal. The competency and responsibility of Responders as well as the number of working days required for completion will be considered in making an award.

22. DELIVERY

Special consideration may be given to bidders that can provide flexible pick-up schedules.

23. GUARANTEE

Awarded bidder must guarantee quality of service for the duration of the contract

TOWN OF TRUMBULL, CONNECTICUT

REQUEST FOR QUOTATION

**MUNICIPAL SOLID WASTE & RECYCLING AT TOWN
& BOARD OF EDUCATION BUILDINGS
GARBAGE, REFUSE AND RECYCLABLES**

BID NUMBER: 6278 DUE: MARCH 14, 2018 2:00 PM

TOWN SIDE SPECIFICATIONS

The contractor shall be responsible for the removal and pick-up of all Municipal Solid Waste (MSW), i.e. garbage, Refuse including all recyclables from following Town buildings and locations:

Twice-Weekly Pick-up (Tuesday and Friday pick-ups preferred)

1.	Town Hall	5866 Main Street
2.	Police Station	158 Edison Road
3.	EMS Building	250 Middlebrooks Ave
4.	Tashua Maintenance Barn	5134 Madison Ave.
5.	Senior Center	23 Priscilla Place
6.	Main Library	33 Quality Street
7.	Highway Department	366 Church Hill Road

Once Weekly Pick-up

1.	Fairchild Library	1718 Huntington Turnpike
2.	Health Department	355 White Plains Road
3.	Animal Shelter	324 Church Hill Road
4.	Tellalian Building	5892 Main Street

All Buildings - "Blue Bin" recyclables shall be removed and properly disposed of at least once every other week.

- A. Each location shall be equipped with an adequately sized container(s) and be scheduled for a twice (two times) each week pick-up unless otherwise indicated above.
- B. All locations shall require recycling ("blue bin items") pick-up every other week (bi-weekly).
- C. The Contractor shall provide a separate container for the collection and recycling of corrugated cardboard.
- D. The contractor is required to maintain an appropriate compliment of vehicles to provide the level of service requested herein and shall comply with all refuse, recycling, safety and related Federal, State and Municipal laws and ordinances.
- E. Garbage vehicles shall be equipped with compaction type bodies along with rear hopper and mechanical compression devices or front loading systems. These vehicles shall also be equipped with a sounding alarm on the rear wheels per the State and local regulations for operating vehicles in reverse. Recycling vehicles shall not compact their contents.
- F. The vehicles utilized in the performance of this requirement shall be maintained in good mechanical condition. All bodies and hoppers of any vehicle carrying non-recycling refuse must be watertight to prevent seepage, and provide adequate protection from refuse being blown away while underway or at rest.
- G. The equipment used in the performance of this requirement may be inspected by Town officials prior the award and during the performance of a contract.
- H. The contractor shall be required to inspect the site of each pickup prior to submitting their formal response to this request to determine the container size requirements and vehicle needs for each site. In addition, the contractor is expected to utilize the space within any existing dumpster enclosures for this work.

- I. The selected contractor is Exempt for all tipping fees related to the disposal all solid wastes from the Town building designated in this request.
- J. Vendor will deliver recyclables to the locations designated by town.
- K. Bi-annual clean-up of inside dumpsters

THE BOARD OF EDUCATION SIDE SPECIFICATIONS AND REQUIREMENTS

SPECIFICATIONS AND GENERAL REQUIREMENTS

1. These specifications are provided for a disposal service for “municipal solid waste” (MSW), a.k.a. garbage and refuse, and recyclable removal from the schools of Trumbull for a Three (3) year period. With a second three-year Term option, starting on July 1st, 2021 through and including June 30th, 2024 if mutually agreed upon. (Exact dates vary each year based on school calendar). The collection year will be divided into two (2) separate periods designated as:
 - a. The Summer Vacation Collection will be from July 1, 2018 through and including **August 20, 2018**
 - b. The School year Collection will be from **August 23, 2018** through and including June 30, 2019.
(Exact dates vary each year based on school calendar)...
2. The Hot Lunch Program is dependent upon these services. In addition to schoolroom trash, paper, etc., there will be a large amount of perishable kitchen refuse.
3. The successful contractor shall provide an appropriate number and construction of vehicles to provide an adequate level of service to insure that the contractor shall be in compliance with all refuse, recycling, safety and related laws and ordinances.
 - a. Vehicles or trucks used shall be equipped with “leach” bodies or equal, with rear hopper and mechanical compression device (or approved equal). They shall be further equipped with a sounding alarm on the rear wheels per State and Local regulations for operating vehicles in reverse.
 - b. They shall be maintained in good mechanical condition. Bodies and hoppers of any vehicle carrying non-recyclable refuse must be watertight to prevent seepages. Any vehicle used for the transportation of recyclable materials must provide adequate protection against recyclable being blown from the truck while underway or at rest.
4. On occasion, a special pick-up for trash may be requested as a result of a community or social function given at a particular school. These special pick-ups will be for only the school or schools designated by the Supervisor of Maintenance and Custodial Services or Alternate. The special pick-ups may be requested on a Saturday or Sunday depending on the dates the functions are scheduled. The cost for such additional pick-ups shall be included on the bid form.
5. Consideration shall be given to children participating in outside activities. Their safety shall take precedence over refuse removal. The successful bidder will **ALERT HIS OPERATORS AND DRIVE VEHICLES AT A MAXIMUM SPEED OF 10 M.P.H. WHILE ON SCHOOL GROUNDS.**
6. A. Bidders will arrange for more than one (1) source of disposal. A back-up disposal of the MSW (garbage and refuse) facility shall be available in the event the ordinary disposal location is not in service.

B. All MSW deliveries to the TEAM station will be without tipping fee. The town will not charge the successful bidder a tipping fee as it is expected that the materials in the load will only be from the Trumbull Public Schools.

C. All loads may be inspected for compliance to the requirement that each delivery is dedicated only to the Trumbull Public School's MSW. Any load found in non-compliance with this requirement shall be fined the maximum amount the law permits, in addition to a penalty equal to the tonnage of the load multiplied by three (3) times the current tipping fee the Town is utilizing.

- D. Recyclable materials shall be properly disposed of:
- O.C.C. – Old Corrugated Cardboard
 - R.P. – Recyclable, plain paper (copy, notebook, art paper, etc.)
 - “Blue Bin” Items – bottles, cans, 1 & 2 plastics, newspaper

7. A. Adequately sized containers shall be provided at all buildings for the collection of O.C.C. The vendor shall take these materials to a recycling center. The tonnage of the O.C.C. brought to the recycling center shall be reported to the Town on a quarterly basis. The Board of Education custodial personnel shall breakdown the O.C.C. to maximize the weight of the materials in the container.

B. Adequately sized containers shall be provided at all buildings for the collection of W.O.P. The vendor shall take these materials to a recycling center and the tonnage shall be reported to the Town on a quarterly basis.

C. Adequately sized containers shall be provided at all the buildings for the collection of “blue bin” items. The vendor shall take these materials to the Regional Recycling Center on Honey spot Road Ext. in Stratford, CT or similar approved site. No tipping fee will be leveled on any tonnage of blue bin items delivered to said Stratford facility.

D. The vendor shall report the fee paid to the contractor for the delivery of O.C.C. & W.O.P. to their respective recycling centers on a quarterly basis, while reporting the tonnage’s delivered.

E. Containers for MSW and recyclables shall be leak free and covered. Any containers that do not meet this requirement will be replaced, by the contractor upon request of the Town.

F. The vendor is presumed to have familiarized themselves with the expected volumes- tonnages of these recyclable materials. Furthermore, the contractor shall make adjustments to the container sizes and times of pickup to insure compliance with the requirements. Recycling pick-ups can be made weekly at most locations, except where container fullness or storage becomes an issue.

8. Container service must be provided at all Board of Education buildings, as specified in **Table 1 (attached)**.
9. Payments will be made on a monthly basis.
10. Bidders will submit prices (bids) covering the combined services of recycling and MSW collection during the two bid periods: School Year Collection and summer Vacation Collection.
11. The BOE prefers awarding the bid for M.S.W. and recycling pick-ups to one vendor. However, the BOE may award separate bids for each service. For this reason, bids for M.S.W. pick-ups and recycling pick-ups only are requested.
12. For the purpose of becoming familiar with respective schools and routes, the Successful bidder or bidders will complete dry runs during the week before their Contract date.
13. The successful bidder or bidders will be supplied with:
- a. A schedule of lunch periods at the various schools.
 - b. A school calendar listing the dates for holidays and school recesses.

SCHOOL YEAR COLLECTION

1. All MSW container pick-ups shall be made the day after school is in session in the morning before students are dropped off with the following exceptions:
- a. Pick-ups for refuse shall be made Tuesday through Saturday mornings

- b. Holiday pick-ups can be made either on the holiday or in the afternoon of the day before the holiday. No pick-up would be necessary the morning following the holiday.
 - c. All afternoon (P. M.) pick-ups must be made during the hours specified in **Table2 (attached)**. Exceptions to this schedule may be allowed with the prior approval of the Supervisor of Custodial/Maintenance Services or his alternate.
 - d. Failure to follow the Schedule as posted, without prior approval, will result in a \$100.00 penalty charge, in the form of a credit, on the monthly refuse bill, per incident.
2. Pick-ups at Trumbull High School on snow days or early dismissal days must be made by 3:00 P. M. The regular schedule of pick-ups must be maintained at all other schools.
 3. During school recesses, i.e., Christmas, Winter and Spring recesses, two (2) complete pick-ups will be required per week. At the schools, this will include the day after schools shut down and after 1:00 P.M. of the day before classes resume.

Due to programs and classes that may be scheduled during school recesses, it may be necessary to have more than two (2) pick-ups per week at a particular school or schools. Such pick-ups will be scheduled one week in advance by the Supervisor of Custodial/Maintenance Services. All bidders must include a price for additional service as described above on a per pick-up per school basis.
 4. Recyclables will preferably be picked up on Wednesday. Containers to be provided by vendor, as explained otherwise herein. The Town will consider alternate day of the week pick-up, but a definite schedule must be mutually agreed to.

At Trumbull High School, two recycling pick-ups per week will be required.

Collection days of recyclables from all TPS facilities shall be agreeable to the TPS Plant Administrator and shall not be altered without his approval, once a pattern is established.

5 Bi-annual clean-up of inside dumpsters

SUMMER VACATION COLLECTION

The pick-up (collection) locations for July and August 2018, 2019, and 2020 will be the same as designated in the School Year Collection.

The Schedule for pick-ups will be each Tuesday and Friday of the week, two (2) per week at each location. If a holiday falls on a Tuesday or Friday, the pick-up for that day will be scheduled on a different day that same week, normally the day before or after the holiday.

Each year, there are summer school and summer programs at Trumbull High School (or Madison Middle School), Frenchtown Elementary School, and the Preschool. Pick-ups shall be made five days per week for the six weeks that these programs are held (approximately 18 additional pick-ups per school after deducting the mandatory twice-weekly summer pick-ups).

Collections at schools must be between 7:30 A. M. and 2:30 P. M.

It is suggested that the collection of recyclables during July and August of each year shall be on the first (1st) and the fifteenth (15) of each month, with the exception of the Long Hill Administration Building which will continue to have one weekly collection throughout this period.

PENALTY CLAUSE

If MSW or recyclables are not picked-up as specified, there will be a one hundred dollar (\$100.00) penalty charge per incident, deducted from the monthly invoice.

SPECIFICATIONS & GENERAL REQUIREMENTS (Continued)

Containers shall be leak-free and covered. All containers that do not meet this requirement will be replaced

TABLE 1.

BUILDING	SUGGESTED SIZE SIZE OF CONTAINER	LOCATION
Booth Hill School	6 YARDS	545 Booth Hill Road
Daniels Farm School	6 YARDS	710 Daniels Farm Rd
Jane Ryan School	6 YARDS	190 Park Lane
Middlebrook School	6 YARDS	220 Middlebrooks Avenue
Frenchtown Elementary School	6 YARDS	30 French Town Road
Tashua School	6 YARDS	401 Stonehouse Road
Hillcrest Middle School	6 YARDS	530 Daniels Farm Road
Long Hill Administration Building	6 YARDS	6254 Main Street
Trumbull Early Education Center	6 YARDS	240 Middlebrooks Avenue
Madison Middle School	8 YARDS	4630 Madison Avenue
Barn	3 YARDS	548 Daniels Farm Road
Agriscience Building	One 6 YARD, One 3 yd.	536 Daniels Farm Rd.
Trumbull High School	Two 6 YARD	72 Strobel Road

* The contractor shall provide adequately sized containers. If the suggested size is inadequate, the contractor shall increase the size of the containers without additional Charges. Charges may be increased/decreased if the physical size of the building Increases/decreases.

TABLE 2.

BUILDINGS	ALLOWED P.M. PICK-UP TIME:
Booth Hill School	Before 7:00 am or after 4:00 P.M.
Daniels Farm School	Before 7:00 am or after 4:00 P.M.
Jane Ryan School	Before 7:00 am or after 4:00 P.M.
Middlebrook School	Before 7:00 am or after 4:00 P.M.
Frenchtown Elementary School	Before 7:00 am or after 4:00 P.M.
Tashua School	Before 7:00 am or after 4:00 P.M.
Long Hill Administration Building	Before 7:00 am or after 4:00 P.M.
Trumbull Early Education Center	Before 7:00 am or after 4:00 P.M.
Hillcrest Middle School	Before 7:00 am or after 4:00 P.M.
Barn	Before 7:00 am or after 4:00 P.M.
Agriscience Building	Before 7:00 am or after 4:00 P.M.
Madison Middle School	Before 7:00 am or after 4:00 P.M.
Trumbull High School	Before 7:00 am or after 4:00 P.M.
(2nd pick-up)	12:30 - 2:30 P.M.

Note: The contractor shall provide adequately sized container to collect
Recyclables at each building without interfering with grounds and traffic flow.
Toters for white paper inside building to be provided by contractor.

TOWN OF TRUMBULL, CONNECTICUT
REQUEST FOR QUOTATION
MUNICIPAL SOLID WASTE & RECYCLING AT TOWN
& BOARD OF EDUCATION BUILDINGS
GARBAGE, REFUSE AND RECYCLABLES

BID NUMBER: 6278 DUE: MARCH 14, 2018 2:00 PM

BID PROPOSAL FORM

THE UNDERSIGNED AFFIRMS AND DECLARES that this PROPOSAL is executed with full knowledge and acceptance of the specifications, requirements, terms and conditions contained herein and with complete understanding and full compliance of all requirements and hereby submits this proposal for the request noted above and certifies that this proposal meets all the specifications and conditions requested herein. Any substitutions to the specifications requested are clearly and completely noted. Any alternate proposals are presented in a similar format to those requested and are attached herein. It is understood that the Town reserves the right to reject any or all proposals or waive any formalities in this proposal request.

ADDENDA

The following Addenda have been received. The modifications to the Bid Documents noted therein have been considered and all costs thereto are included in the Base Bid.

Addenda # _____, _____, _____, _____, _____

	Location	YEAR 1	YEAR 2	Year 3
1	Town Hall	\$ /mo	\$ /mo	\$ /mo
2	Police Station	\$ /mo	\$ /mo	\$ /mo
3	EMS Building	\$ /mo	\$ /mo	\$ /mo
4	Tashua Maintenance Barn	\$ /mo	\$ /mo	\$ /mo
5	Senior Center	\$ /mo	\$ /mo	\$ /mo
6	Main Library	\$ /mo	\$ /mo	\$ /mo
7	Highway Department	\$ /mo	\$ /mo	\$ /mo
	Once Weekly Pick-up			
8	Fairchild Library	\$ /mo	\$ /mo	\$ /mo
9	Health department	\$ /mo	\$ /mo	\$ /mo
10	Animal Shelter	\$ /mo	\$ /mo	\$ /mo
11	Tellalian Building	\$ /mo	\$ /mo	\$ /mo
	MONTHLY TOTAL (lines 1-11)	\$ /mo	\$ /mo	\$ /mo
	TOTAL 12 Months	\$ /Yr	\$ /Yr	\$ /Yr

BOE pricing Proposal continued:

BOE HAS THE OPTION TO AWARD TO ONE CONTRACTOR OR MAY AWARD MSW TO ONE CONTRACTOR AND RECYCLING TO ANOTHER:

Combined Refuse/Recycling pick-up for Thirteen (13) Board of Education Buildings:

First Year (2018-19) \$ _____
Second Year (2019- 20) \$ _____
Third Year (2020-21) \$ _____

M.S.W. pick-up only for Thirteen (13) Board of Education Buildings:

First Year (2018-19) \$ _____
Second Year (2019- 20) \$ _____
Third Year (2020-21) \$ _____

Recycling pick-up only for Thirteen (13) Board of Education Buildings:

First Year (2018-19) \$ _____
Second Year (2019- 20) \$ _____
Third Year (2020-21) \$ _____

Additional pricing (ADD)

**Please give prices for additional containers cost if needed by Town & BOE
Price per month:**

1.5 yard _____

3 yard _____

4-yard _____

6 Yard _____

8-Yard _____

10-Yard _____

20-Yard _____

40-Yard _____

Pease give a cost associated (deduct only) for BOE, if the authority in BOE determine they do not need the frequency under:

School year collection

1

- a) Pick-ups for refuse shall be made Tuesday through Saturday mornings (5 times)

Refuse pick-ups from table 1

4 times a week-cost per month \$ _____

3 Times a week-cost per month \$ _____

2 Times a week-cost per month \$ _____

For Town and BOE we have Bi-annual clean-up of inside dumpsters
Please give a price if requested on a price to clean if we need more than Bi-Annau

\$ _____

Company Name

By (Signature)

Address

Print Name

Company Name

Title

Date

Telephone/Fax

Email

24 Hour Telephone

Attach Bidder Qualifications and References

TOWN OF TRUMBULL, CONNECTICUT
REQUEST FOR QUOTATION
GARBAGE PICKUP AT TOWN
& BOARD OF EDUCATION BUILDINGS
GARBAGE, REFUSE AND RECYCLABLES REMOVAL

BID NUMBER: 6278 DUE: MARCH 14, 2018 2:00 PM

REFERENCES

(To be submitted with proposal – attach additional pages as necessary)

List references for similar services provided for at least Four (4) clients in the past five (5) years (attach any other client references if desired). **PLEASE NOTE IT IS THE TOWN'S INTENT TO COMMUNICATE WITH THE REFERENCES LISTED HEREIN.**

CLIENT 1:

Organization Name: _____
Contact Name: _____ Phone: _____
Service Dates: _____
Project(s): _____

CLIENT 2:

Organization Name: _____
Contact Name: _____ Phone: _____
Service Dates: _____
Project(s): _____

CLIENT 3:

Organization Name: _____
Contact Name: _____ Phone: _____
Service Dates: _____
Project(s): _____

CLIENT 4:

Organization Name: _____
Contact Name: _____ Phone: _____
Service Dates: _____
Project(s): _____

TOWN OF TRUMBULL, CONNECTICUT
REQUEST FOR QUOTATION
GARBAGE PICKUP AT TOWN
& BOARD OF EDUCATION BUILDINGS
GARBAGE, REFUSE AND RECYCLABLES REMOVAL

BID NUMBER: 6278 DUE: MARCH 14, 2018 2:00 PM

THE PROPOSER SHALL STATE THE NAMES OF ALL OF ALL PROPOSED SUBCONTRACTORS.

PROPOSED SUBCONTRACTORS

If none, write "None" _____.

*Description of Work _____
Proposed Subcontractor Name _____
Address _____

*Description of Work _____
Proposed Subcontractor Name _____
Address _____

*Description of Work _____
Proposed Subcontractor Name _____
Address _____

*Description of Work _____
Proposed Subcontractor Name _____
Address _____

*Insert description of work and subcontractors' names as may be required.

This is to certify that the names of the above-mentioned subcontractors are submitted with full knowledge and consent of the respective parties.

The Proposer warrants that none of the proposed subcontractors have any conflict of interest as respects this contract.

Proposer _____
(Fill in Name)

By _____
(Signature and Title)

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STATEMENT OF QUALIFICATIONS (To be submitted with proposal)

Submitted by:

Name of Organization

Name of Individual _____

Title _____

Address _____

Telephone _____

Submitted to:

Name _____

Address _____

Telephone _____

Project Name and Description (if applicable)

Contractor's General Business Information

Check If:

Corporation Partnership Joint Venture Sole Proprietorship

If Corporation:

a. Date and State of Incorporation

b. List of Executive Officers

Name Title

If Partnership:

a. Date and State of Organization

b. Names of Current General Partners

c. Type of Partnership

General Publicly Traded

Limited other (describe) _____

If Joint Venture:

a. Date and State of Organization

b. Name, Address and Form of Organization of Joint Venture Partners: (Indicate managing partner by an asterisk*)

If Sole Proprietorship:

a. Date and State of Organization

b. Name and Address of Owner or Owners

1. On Schedule A, attached, list major engineered construction projects completed by this organization in the past five (5) years. (If a joint venture list each participant's projects separately).

2. On Schedule B, attached, list current projects under construction by this organization. (If joint venture, list each participant's projects separately).

3. Name of Surety Company and name, address, and phone number of agent.

4. Is your organization a member of a controlled group of corporations as defined in I.R.C. Sec. 1563?

Yes ___ No ___

If yes, show names and addresses of affiliated companies.

5. Furnish on Schedule C, attached, details of the construction experience of the principal individuals of your organization directly involved in construction operations.

6. Has your organization ever failed to complete any construction contract awarded to it?

Yes___ No ___

If yes, describe circumstances on attachment.

7. Has any Corporate officer, partner, joint venture participant or proprietor ever failed to complete a construction contract awarded to him or her in their own name or when acting as a principal of another organization?

Yes___ No ___

If yes, describe circumstances on attachment.

8. In the last five years, has your organization ever failed to substantially complete a project in a timely manner?

Yes___ No ___

If yes, describe circumstances on attachment.

I hereby certify that the information submitted herewith, including any attachment is true to the best of my knowledge and belief.

Name of Organization: _____

By: _____

Title: _____

Dated: _____

END OF RFQ