

**TOWN OF TRUMBULL, CONNECTICUT
PARKS AND RECREATION
REQUEST FOR PROPOSAL
COMPLETE REMOVAL OF EXISTING LINER, FELT PADDING, SOME CONCRETE REPAIR AND INSTALLATION
OF A NEW PVC POOL LINER**

BID NUMBER 6275: DUE: February 13, 2018 AT 2:00PM

The Town of Trumbull, Connecticut (hereinafter referred to as Town), through the Office of the Purchasing Agent, will accept sealed bids for **Complete removal of the existing liner & existing Felt pad , with some concrete repair and Installation of a NEW PVC poll liner at Beach Memorial pool.**

Located at Beach Memorial Road, Trumbull CT, 06611. Based on Attached specifications, contractor shall provide all materials and labor for demolition removal of pool liner and concrete work and replacement of new pool liner within the specifications. For the Trumbull PARKS AND RECREATION in accordance with the enclosed specifications.

A HIGHLY RECOMMENDED Pre proposal meeting will be conducted for interested parties on Tuesday January 30, 2018 at 10 am, at the POOL FACILITY LOCATED ON BEACH MEMORIAL ROAD, TRUMBULL, CT.

This RFP is not a contract offer, and no contract exists until a written contract is signed by the Town and the successful proposer.

Please be clear this award will be made by February 20, 2018 with the full understanding of all Specifications. . The award shall be made after careful consideration of all factors including but not limited to price from the base BID.

1. PREPARATION OF PROPOSALS

Bids shall be submitted by using the enclosed BID PROPOSAL FORM that accompanies this request. Submit one (1) ORIGINAL and two (2) EXACT COPIES. Bidders should submit bids in a clear, concise and legible manner to permit proper evaluation of responsive bids. Proposals received after the advertised time and date due shall not be opened or considered. The Town reserves the right to communicate with any or all of the proposers to clarify the provisions of Proposals. The Town further reserves the right to request additional information from any proposer at any time after proposals are opened

Proposers may also submit, under separate cover with their proposal, any samples of reports and documents that are necessary to meet the requirements (deliverables) of this request should a purchase order be awarded

2. BID SUBMISSION

a) Bids are to be submitted in A sealed envelope clearly marked and addressed as follows:

**BID 6275: COMPLETE REMOVAL OF EXISTING LINER & FELT PAD, SOME CONCRETE
REPAIR AND INSTALLATION OF A NEW PVC POOL**

Due: FEBUARY 13, 2018 @ 2PM

Attention: Kevin J Bova

Purchasing Agent

Town of Trumbull

5866 Main Street, Trumbull, CT 06611

b) Please be advised that the person signing the formal proposal must be authorized by your organization to contractually bind your firm with regard to prices and related contractual obligations for the delivery period requested.

c) No oral, telephonic, or faxed proposals will be considered. No telephone corrections, deletions, or additions will be accepted. The Town reserves the right to reject any or all bids, and to waive any or all formalities in connection therewith.

3. **BID TIME**

- a) Bids shall be received at the office of the Purchasing Agent, Town Hall, prior to the advertised hour of opening, at which time all proposals will be publicly opened and read aloud.
- b) A bidder may withdraw a proposal at any time prior to the above scheduled date and time. Any bid received after the above scheduled date and time shall not be considered or opened.

4. **TOWN OPTIONS**

- a) The Town & Parks and Recreation reserves the right to reject any or all bids and to waive any requirements, irregularities, technical defects or service therein when it is deemed to be in the best interest of the Town.
- b) If your proposal does not meet or better the required specifications on all points that must be outlined in a letter otherwise it will be presumed that a proposal is in accordance with the required specifications.
- c) Any item that is submitted as equal but upon delivery is found to not be delivered on time that **item /Bid will not be opened and will be returned to the Vendor at their expense or disregarded.**

The Town of Trumbull reserves the exclusive right to determine whether or not a proposal meets or Exceeds the stated specifications. The award shall be made after careful consideration of all factors Including but not limited to price.

5. **TAXES**

All purchases made by the Town, and associated with the award of this requirement shall be tax exempt. Any taxes must not be included in bid prices. A Town Tax Exemption Certificate shall be furnished upon request.

6. **INQUIRIES**

- a) All technical inquiries regarding this request may be directed to Dmitri Paris Park supervisor (203-452-5075 or 203-650-6084) (dparis@trumbull-ct.gov). If Submittals and shop drawings for Structural engineering are, needed it will be handled by or overseen by Dmitri Paris Park supervisor. All inquiries regarding this request shall be answered up to the close of business on **February 6, 2018** after which time no additional questions will be accepted. All other questions may be directed to the Kevin Bova, Purchasing Agent (203.452.5042) kbova@trumbull-ct.gov . To ensure consistent interpretation of certain items, answers to questions the Town deems to be in the interest of all bidders will be made available in writing or by Fax as appropriate to all bidders.
- b) Additionally, after proposals are received, the Town reserves the right to communicate with any or all of the bidders to clarify the provisions of Proposals. The Town further reserves the right to request additional information from any bidder at any time after proposals are opened.
- c) It is the sole responsibility of the responding firm to verify any addendums that may have been issued relating to this request prior to submission of a proposal. Failure to submit a bid or proposal that does not address any changes or addendums may result in a disqualification of a bid submission.

7. **AWARD AND AUTHORITY**

The Purchasing agent from Town Hall will issue notification of award in writing. Along with a Standard contractual agreement and a Purchase order. The award shall be made after careful Consideration of all factors including but not limited to price from the base BID.

8. **METHOD OF AWARD**

The following criteria will be used to evaluate all quotes:

- 1. Firm Price
- 2. Delivery Options and Discounts
- 3. Vendor's ability to supply & support the products that match the specifications
- 4. Proposers are requested to quote as a completed Project for all materials, & Labor as per Specifications and drawings.
- 5. Vendor references

9. PRICING

All prices quoted are to be firm for a period of one hundred and twenty (120) days following bid opening. Special Consideration will be given to responses with extended firm price dates. The Town is always interested in any and all cost reduction opportunities.

10. ASSIGNMENT OF RIGHTS, TITLES, AND INTERESTS

Any assignment or subcontracting by a bidder, vendor, or contractor for work to be performed, or goods and/or services to be provided, in whole or in part, and any other interest in conjunction with Town procurement shall not be permitted without the express written consent of the Town of Trumbull.

11. HOLD HARMLESS CLAUSE

Bidder agrees to indemnify, hold harmless and defend the Town from and against any and all liability for loss, damage or expense which the Town may suffer or for which the Town may be held liable by reason of injury, including death, to any person or damage to any property arising out of or in any manner connected with the operations to be performed under an agreement with the Town, whether or not due in whole or in part of any act, omission or negligence of the Town or any of his representatives or employees.

12. WORK REGULATIONS AND STANDARDS

All work activities performed in association with this request must be performed and completed for the Town in accordance with current Federal State and Local regulations. All services performed shall also conform to the latest OSHA standards and/or regulations.

13. WARRANTIES

A copy of all applicable warranties must be submitted in full detail.

14. INSURANCE

The successful bidder shall provide the Town Purchasing Agent with a Certificate of Insurance before work commences. The Town shall be named as an additional insured with Insurance Company licensed to write such insurance in Connecticut, against the following risks and in not less than the following amounts:

Commercial General Liability	Each Occurrence	Aggregate
Bodily Injury Liability	\$1,000,000	\$1,000,000
Property Damage Liability	\$1,000,000	\$1,000,000
Personal Injury Liability	\$1,000,000	\$1,000,000
Comprehensive Auto Liability	Each Occurrence	Aggregate
Including coverage of owned, non-owned & rented vehicles	\$1,000,000	\$1,000,000

The insurance policy must contain the additional provision wherein the company agrees that Thirty (30) days prior to termination, expiration, cancellation or reduction of the insurance afforded by this policy with respect to the contract involved, written notice will be served by registered mail to the Purchasing Agent, Town of Trumbull. Additionally the successful bidder (Contractor) shall provide adequate statutory Workmen's Compensation Insurance for all labor employed on this project, and comprehensive General Public Liability Insurance (Coverage "B"). The successful bidder (Contractor) and each Subcontractor agree that their insurance carriers waive subrogation against the Town, its agents or employees with respect to any loss covered by the Contractor's and each Subcontractor's insurance.

15. CONFLICT OF INTEREST

Public officials shall be prohibited from receiving any town work procured Through a Public Bid or bid waived process so as to avoid any appearance of Impropriety or Conflict of interest; and; Public officials cannot circumvent the Intent of this Ordinance by receiving town work through a bid waiver, as Proscribed by the Trumbull Town Charter

16. LOWEST RESPONSIBLE PROPOSAL

a) The Town along with Parks and Recreation Department shall determine the "lowest responsible qualified proposer" on the basis of the Proposer submitting the lowest "Total Proposal /Base bid". Responsiveness of his Technical Proposal; and demonstrating a history of the ability and integrity necessary to perform the required work; and certifying that it shall perform the work in accordance with the Plans, Specifications and requirements.

Proposals will be compared on the basis of the "Total Proposal"/Base Bid of the items listed in the Proposal and on basis of the Proposer's experience and competence.

If the Lowest Total Proposal exceeds the amount of funds available for the project, the Town along reserves the right to increase or decrease any class, item or part of the work. After determining the "lowest responsible qualified proposer", the Town will issue a Notice of Award to the successful Proposer.

In the event that the lowest responsible qualified proposer fails to execute the Contact and/or fails to provide the required documents within the time period prescribed, the Town at its option may consider the lowest responsible qualified proposer to be in default, in which case the Bid Guarantee shall become the property of the Town.

17. SPECIFICATIONS

a) Each Bidder will be held responsible to have studied the Specifications, visit the site regarding the proposed work, satisfied itself regarding all existing conditions and measurements, and to have included in the proposal an amount sufficient to cover all work.

b) Should any Bidder find discrepancies in the Specifications, or be in doubt as to the exact meaning, notify the Town at once. The Town may then, at their option, issue Addenda clarifying same. The Town shall not be responsible for oral instructions or misinterpretations of Specifications.

c) The Town reserves the right to issue Addendum at any time prior to the Bid Opening. All such Addendums become, upon issuance part of the Specification. Each Bidder shall cover such Addendum in the proposal and shall acknowledge receipt of same on the blank provided therefore.

d) The Town reserves the right to require any or all Bidders to submit statements as to previous experience in performing comparable work; and as to financial and technical organizations and resources available for this work. The mere opening and reading aloud of a bid shall not constitute or imply the Town's acceptance of the suitability of a Bidder.

18. PROPOSAL, PERFORMANCE AND PAYMENT BONDS

a) A Bid Bond payable to the Owner must accompany each Proposal for ten (10%) percent of the total amount of the Proposal. As soon as the Proposal prices have been compared, the Owner will return the bonds of all except the three lowest responsible Proposals. When the Agreement is executed, the bonds of the two remaining unsuccessful Proposers will be returned or they may be picked up. The Bid Bond of the successful Proposer will be retained until the Payment Bond and Performance Bond have been executed and approved, after which it will be returned. A certified check may be used in lieu of a Bid Bond.

b) **A Performance Bond and a Payment Bond, each in the amount of 100 percent (100%) of the Contract Price, with a corporate surety approved by the Owner, will be required for the faithful performance of the contract. Attorneys-in-fact who sign the Bid Bonds or Payment Bonds and Performance Bonds must file with each bond, a certified and effective dated copy of their power of attorney.**

- c) The party to whom the contract is awarded will be required to execute the Agreement and obtain the **Performance Bond and Payment Bond within ten (10)** calendar days from the date when Notice of Award is delivered to the Proposer. The Notice of Award shall be accompanied by the necessary Agreement and Bond forms. In case of failure of the Proposer to execute the Agreement, the Owner may, at his option, consider the Proposer in default, in which case the Bid Bond accompanying the proposal shall become the property of the Owner.
- d) The Owner, upon receipt of acceptable Performance Bond, Payment Bond and Agreement signed by the Contractor, shall sign the Agreement and return to the Contractor an executed duplicate of the Agreement within a reasonable period of time. The returned executed Agreement by the Owner to the Contractor shall be accompanied with a Notice to Proceed.

19. ADENDUMS

It is the responsibility of the bidder to verify prior to final submittal of a bid or bid if any addenda to this request have been issued. Any addenda to this request shall be posted on the Town of Trumbull website www.trumbull-ct.gov under the Purchasing Department's section. Bidders may also call the Purchasing Department directly 203.452.5042 for inquiries regarding addenda.

20 LIQUIDATED DAMAGES

Work must be completed by May 23, 2018. Contractor further agrees to pay as Liquidated damages, the sum of (\$1500.00) fifteen hundred dollars for each consecutive calendar day thereafter.

21. WORK REGULATIONS, STANDARDS AND FEDERAL AND STATE PREVAILING WAGE

- a) All work activities performed in association with this request must be performed and completed for the Town in accordance with current Federal State and Local regulations. All services performed shall also conform to the latest OSHA standards and/or regulations.
- b) Applicable laws and regulations relating to **State of Connecticut Prevailing Wages**, employment practices, nondiscrimination, safety and health regulations shall be adhered to by the contractor. The contractor shall be responsible for "Certified Statements of Compliance" regarding Prevailing Wages. Contractor shall also collect and submit four (4) Certified "Statements of Compliance" from any sub-contractors. Prevailing Wage rates are either included in the initial bid documents or will be issued as an addendum (Once the State issues the Prevailing Wage summary to the Town).

22. MISCELLANEOUS

- a) All Contractors must develop a complete and thorough schedule, which demonstrates that the Contractor will be able to complete the project in a timely fashion. . The Town will take in weather Permitting e.g. Rain, Snow or Temperature/ degrees.
- b) Selected proposer agrees to warranty all work completed for this requirement.
- c) The Town may make such investigations as necessary and it deems appropriate to determine the qualifications of the proposer to perform the work required. If the Town is not satisfied that the proposer is properly qualified, the Town reserves the right to reject the proposal of said proposer.

TOWN OF TRUMBULL, CONNECTICUT
PARKS AND RECREATION
REQUEST FOR PROPOSAL
COMPLETE REMOVAL OF EXISTING LINER & FELT PAD, SOME CONCRETE REPAIR AND INSTALLATION OF
A NEW PVC POOL LINER

BID NUMBER 6275: DUE: February 13, 2018 AT 2:00PM

Description of Project/Service/Item:

A HIGHLY RECOMMENDED Pre proposal meeting will be conducted for interested parties on Tuesday January 30, 2018 at 10 am, at the POOL FACILITY LOCATED ON BEACH MEMORIAL ROAD, TRUMBULL, CT.

If you miss the only Recommended site visit ,Then a Site Visits are highly encouraged by Contact Dimitri Paris Park Superintendent, Parks 203-452-5075 please be aware if do not make a site visit this will be a factor in determining the BID award. However, there is no guarantee that a visit can be arranged outside the scheduled visit.

Beach Memorial Pool

Trumbull, CT

PVC Membrane Installation

General: The Town of Trumbull Parks and Recreation Department is seeking proposals for a complete removal of the existing liner, concrete repair and installation of a NEW PVC Pool Liner at its Beach Memorial Pool location.

Removal: All existing liner membrane and Felt padding and all components associated with its installation will be removed by the contractor-estimated date for this will be around April 2, 2018

Disposal: Town will provide a Dumpster on site for the disposal of the existing liner materials and will be responsible for its disposal.

Pressure Testing: All Skimmer lines will be pressure tested prior to installation
With repairs as required.

Concrete Repair: All surface preparation required including all felt padding any epoxy needed to fill cavities must be done in detailed per detailed specifications

Dimensions: Pool Size is One Hundred Twenty-seven feet, eleven inches (127'-11") by Eighty-three feet Seven inches (83' 7") with varying depths from Zero inches to Nine feet six inches (9'-6")

Installation of the PVC Membrane per specifications:

- Coat interior of the pool with sanitizing agent.
- Adhesive application.
- Apply (150 mil) Felt to isolate membrane from the pool.(Town may decide to do double felt)

- Install 60 mil or greater PVC membrane through hot air welding throughout, Must completely clean after any welding.
 - Terminations will be at top of pool wall below stainless gutters and zero entry location floor skimmer and will be made with Stainless Steel Skirts. In addition, will need to test any welds.
 - Cut out for all main drains, inlets, skimmers. All penetrations will be terminated with compression flanges.

 - Complete additional perimeter caulking, detail work, and finish work to make a complete watertight installation.
 - Clean site suitable for pool filling and perform final inspection. With the Town representation present – Dmitri Paris and may have Town Engineer there.
 - Membrane and all welds shall carry a Min. of a 10-year warranty.
 - Other installation items shall carry a 1 year limited warranty. (E.g. caulk, fasteners at compression fittings etc...)
- Upon all other, please always refer to the specifications.

Specific detail for the installation at the zero depth entry area will need to be addressed, we are asking for experience & or best practices that you may know of. You may include this in your proposal

All contractors are required to make their own measurements to insure accuracy of the bids. Contractor must provide documentation verifying specifications.

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PROPOSAL FORM

Project: BEACH MEMORIAL PARK
POOL LINER
BEACH MEMORIAL ROAD
TRUMBULL, CONNECTICUT

BASE BID

TOTAL PROPOSED INCLUDING MATERIALS AND LABOR FOR DEMOLITION, REMOVAL OF LINER,
FELT PADDING, SOME CONCRETE WORK REPAIR & REPLACEMENT OF NEW PVC LINER PER
SPECS.

Total Proposed \$ _____
(Written in Dollars)

Total Proposed: _____
(Written in words)

ALTERNATES

UNIT PRICES FOR CONCRETE, FELT AND EPOXY. THESE WILL BE AN ADD THIS WILL
APPLY IN ADDITION TO THE SUM OF THE BASE BID. IF THE TOWN AGREES THAT IS MAY
NEED ONCE THE EVERYTHING IS EXPOSED.

ADD CONCRETE \$ _____ Per Cubic feet

ADD EXPOXY \$ _____ Per linear foot

ADD FELT / FLEECE \$ _____ Per linear foot / Square ft.

ADDENDA

The following Addenda have been received. The modifications to the Bid Documents noted therein have
been considered and all costs thereto are included in the Base Bid.

Addenda # _____, _____, _____, _____, _____

Work shall commence _____ days after receipt of Letter of Award

LIQUIDATED DAMAGES

Work must be completed by May 23, 2018 after town issuing Letter to proceed. Contractor further agrees to pay as liquidated damages, the sum of (\$1500.00) fifteen hundred dollars for each consecutive calendar day thereafter from letter to Proceed. The Town will take in weather Permitting e.g. Rain, Snow or Temperature/ degrees.

Upon receipt of written notice of the acceptance of this proposal, proposer shall execute the formal contract attached within ten (10) days and deliver a Surety Bond or Bonds as required in the General Conditions. The Bid Security attached in the sum of _____ Dollars (\$ _____) is to become the property of the Owner in the event the contract and bond are not executed within the time above set forth, as liquidated damages for the delay and additional expense to the Owner caused thereby.

THE UNDERSIGNED AFFIRMS AND DECLARES that this proposal is executed with full knowledge and acceptance of the specifications, requirements, terms and conditions contained herein and with complete understanding and full compliance of system requirements and hereby submits this proposal for the request noted above and certifies that this proposal meets all the specifications and conditions requested herein. Any substitutions to the specifications requested are clearly and completely noted. Any alternate proposals are presented in a similar format to those requested and are attached herein. It is understood that the Town reserves the right to reject any or all proposals or waive any formalities in this request. This proposal is submitted in full compliance with all Specifications and General Terms and Conditions

The quality of workmanship is guaranteed for a period of _____ year(s) from acceptance.

Company Name

By (Signature)

Address

Print Name

Address

Title

Date

Telephone/Fax

Email

Website

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REFERENCES

(To be submitted with proposal – attach additional pages as necessary)

List references for similar services provided for at least Four (4) clients in the past five (5) years (attach any other client references if desired). **PLEASE NOTE IT IS THE TOWN'S INTENT TO COMMUNICATE WITH THE REFERENCES LISTED HEREIN.**

CLIENT 1:

Organization Name: _____
Contact Name: _____ Phone: _____
Service Dates: _____
Project(s): _____

CLIENT 2:

Organization Name: _____
Contact Name: _____ Phone: _____
Service Dates: _____
Project(s): _____

CLIENT 3:

Organization Name: _____
Contact Name: _____ Phone: _____
Service Dates: _____
Project(s): _____

CLIENT 4:

Organization Name: _____
Contact Name: _____ Phone: _____
Service Dates: _____
Project(s): _____

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THE PROPOSER SHALL STATE THE NAMES OF ALL OF ALL PROPOSED SUBCONTRACTORS.

PROPOSED SUBCONTRACTORS

If none, write "None" _____.

*Description of Work _____
Proposed Subcontractor Name _____
Address _____

*Description of Work _____
Proposed Subcontractor Name _____
Address _____

*Description of Work _____
Proposed Subcontractor Name _____
Address _____

*Description of Work _____
Proposed Subcontractor Name _____
Address _____

*Insert description of work and subcontractors' names as may be required.

This is to certify that the names of the above mentioned subcontractors are submitted with full knowledge and consent of the respective parties.

The Proposer warrants that none of the proposed subcontractors have any conflict of interest as respects this contract.

Proposer _____
(Fill in Name)

By _____
(Signature and Title)

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STATEMENT OF QUALIFICATIONS (To be submitted with proposal)

Submitted by:

Name of Organization

Name of Individual _____

Title _____

Address _____

Telephone _____

Submitted to:

Name _____

Address _____

Telephone _____

Project Name and Description (if applicable)

Contractor's General Business Information

Check If:

Corporation Partnership Joint Venture Sole Proprietorship

If Corporation:

a. Date and State of Incorporation

b. List of Executive Officers

Name Title

If Partnership:

a. Date and State of Organization

b. Names of Current General Partners

c. Type of Partnership

General Publicly Traded

Limited Other (describe): _____

If Joint Venture:

a. Date and State of Organization

b. Name, Address and Form of Organization of Joint Venture Partners: (Indicate managing partner by an asterisk*)

If Sole Proprietorship:

a. Date and State of Organization

b. Name and Address of Owner or Owners

1. On Schedule A, attached, list major engineered construction projects completed by this organization in the past five (5) years. (If a joint venture list each participant's projects separately).

2. On Schedule B, attached, list current projects under construction by this organization. (If joint venture, list each participant's projects separately).

3. Name of Surety Company and name, address, and phone number of agent.

4. Is your organization a member of a controlled group of corporations as defined in I.R.C. Sec. 1563?

Yes _____ No _____

If yes, show names and addresses of affiliated companies.

5. Furnish on Schedule C, attached, details of the construction experience of the principal individuals of your organization directly involved in construction operations.

6. Has your organization ever failed to complete any construction contract awarded to it?

Yes____ No ____

If yes, describe circumstances on attachment.

7. Has any Corporate officer, partner, joint venture participant or proprietor ever failed to complete a construction contract awarded to him or her in their own name or when acting as a principal of another organization?

Yes____ No ____

If yes, describe circumstances on attachment.

8. In the last five years, has your organization ever failed to substantially complete a project in a timely manner?

Yes____ No ____

If yes, describe circumstances on attachment.

I hereby certify that the information submitted herewith, including any attachment is true to the best of my knowledge and belief.

Name of Organization: _____

By: _____

Title: _____

Dated: _____

END OF BID FORM
PLEASE SEE BID 6275 DRAWINGS
, BID 6275-TECH SPEC'S --SCOPE
& Prevailing wages will be an Addendum