

TOWN OF TRUMBULL, CONNECTICUT
REQUEST FOR QUOTATION (RFQ)
UPLIFTING /AFTERMARKET EQUIPMENT
OF FOUR 2017 FORD UTILITY POLICE INTERCEPTOR VEHICLES
TRUMBULL POLICE DEPARTMENT

RFQ 6206 DUE: September 1, 2016 at 3:00 PM

GENERAL INSTRUCTIONS TO BIDDERS

The Town of Trumbull, Connecticut (hereinafter referred to as Town), through the Office of the Purchasing Agent, will accept sealed bids for the **UPLIFTING/ AFTERMARKET EQUIPMENT OUTFIT OF FOUR -2017 FORD UTILITY POLICE INTERCEPTOR VEHICLES** for the Trumbull Police Department as detailed in the attached specifications.

1. **PREPARATION OF PROPOSALS**

- a) Bids shall be submitted by using the enclosed BID PROPOSAL FORM that accompanies this request. Submit one (1) ORIGINAL and one (1) EXACT COPY. Bidders should submit bids in a clear, concise and legible manner to permit proper evaluation of responsive bids.
- b) Bidders may also submit, under separate cover with their proposal, any samples of reports and documents that are necessary to meet the requirements (deliverables) of this request should a purchase order be awarded

2. **BID SUBMISSION**

Bids are to be submitted in DUPLICATE and sealed in a sealed envelope and addressed as follows:

Bid 6206 - Due: September 1, 2016 @3pm
Purchasing Agent - Town of Trumbull –Kevin J Bova
5866 Main Street, Trumbull, CT 06611

Be advised that the person signing the formal proposal must be authorized by your organization to contractually bind your firm with regard to prices and related contractual obligations for the delivery period requested.

3. **BID TIME AND BID FORMS**

- a) Bids shall be received at the office of the Purchasing Agent, Town Hall, prior to the advertised hour of opening, at which time all proposals will be publicly opened and read aloud.
- b) A bidder may withdraw a proposal at any time prior to the above scheduled date and time. **Any bid received after the above scheduled date and time shall not be considered or opened.**
- c) All bid documents contained herein must be completed in their entirety; failure to do so may disqualify a bid.

4. **TOWN OPTIONS**

- a) The Town of Trumbull reserves the right to reject any and all bids and does not bind itself to accept the lowest bid or any proposal. The Town reserves the right to ask for new bids in whole or in part, or to reject any or all bids, or any part thereof, and to waive any requirements, irregularities, technical defects or service therein when it is deemed to be in the best interest of the Town.
- b) If a bid proposal does not meet or better the required specifications, requirements, and scope of work requested on all points that must be outlined in a letter attached to the bid proposal otherwise it will be presumed that the bid as proposed is in accordance with the required specifications.
- c) If your product does not meet or better the required specifications on all points that must be outlined in a letter otherwise it will be presumed that a proposal is in accordance with the required specifications.
- d) In addition to consideration of a favorable bid, the Purchasing Department may give consideration to the most favorable delivery date and past experience.

5. **TAXES**

All purchases made by the Town, and associated with the award of this requirement shall be tax exempt. Any taxes must not be included in bid prices. A Town Tax Exemption Certificate shall be furnished upon request.

6. **INQUIRIES**

All inquiries regarding this request shall be answered up to the close of business on **August 25, 2016**, after which time no additional questions will be accepted. To ensure consistent interpretation of certain items, answers to questions the Town deems to be in the interest of all bidders will be made available in writing or by Fax as appropriate to all bidders. Inquiries of a technical nature may be directed to the Deputy Chief **Thomas Savarese**, tsavarese@trumbull-ct.gov (203.261.3665 x294), all others may be directed to Kevin Bova, Purchasing Agent (203.452.5042) kbova@trumbull-ct.gov

The Town reserves the right to communicate with any or all of the bidders to clarify the provisions of Proposals. The Town further reserves the right to request additional information from any bidder at any time after proposals are opened.

- a) It is the sole responsibility of a bidder to verify any addendums that may have been issued relating to this request prior to submission of a proposal. Any notice of addendum shall be published on the Purchasing Department Website www.trumbull-ct.gov . Failure to submit a response that does not address any changes or addendums may result in a disqualification of a proposal submission.

7. AWARD AND AUTHORITY

The Town will issue notification of award and a Standard contract along with a Purchase Order.
 LOCATION FOR ALL WORK TO BE DONE AND WARRANTY SERVICES LIMITED TO STATE OF CONNECTICUT.

8. PRICING

- a) All prices quoted are to be firm for a period of one (1) year following bid opening.
- b) Special Consideration will be given to responses with extended firm price dates. The Town is always interested in any and all cost reduction opportunities.

9. ASSIGNMENT OF RIGHTS, TITLES, AND INTERESTS

Any assignment or subcontracting by a bidder, vendor, or contractor for work to be performed, or goods and/or services to be provided, in whole or in part, and any other interest in conjunction with a Town procurement shall not be permitted without the express written consent of the Town of Trumbull.

10. HOLD HARMLESS CLAUSE

Bidder agrees to indemnify, hold harmless and defend the Town from and against any and all liability for loss, damage or expense which the Town may suffer or for which the Town may be held liable by reason of injury, including death, to any person or damage to any property arising out of or in any manner connected with the operations to be performed under an agreement with the Town, whether or not due in whole or in part of any act, omission or negligence of the Town or any of his representatives or employees.

11. WORK REGULATIONS AND STANDARDS

All work activities performed in association with this request must be performed and completed for the Town in accordance with current Federal State and Local regulations. All services performed shall also conform to the latest OSHA standards and/or regulations.

12. CONFLICT OF INTEREST

Public officials shall be prohibited from receiving any town work procured through a public Bid or bid waived process so as to avoid any appearance of impropriety or conflict of interest; And; Public officials cannot circumvent the intent of this ordinance by receiving town work Through a bid waiver, as proscribed by the Trumbull Town Charter.

13. EQUAL TO ITEMS

Any "Equal-To" items proposed in response to this request must be approved by the Town; the Town reserves the right to reject any proposal offering equipment and/or materials, which, if in its opinion does not meet the standard of quality established by the attached specifications. Any such decision shall be considered final and not subject to further recourse.

14. INSURANCE

The successful bidder shall provide the Town Purchasing Agent with a Certificate of Insurance before work commences. The Town shall be named as an additional insured with an Insurance Company licensed to write such insurance in Connecticut, against the following risks and in not less than the following amounts:

- Worker's Compensation
- Contractor's Public Liability and Property Damage
- Automobile Insurance

General Liability	Each Person	Each Occurrence	Aggregate
Bodily Injury Liability	\$1,000,000	\$1,000,000	\$1,000,000
Property Damage Liability	\$1,000,000	\$1,000,000	\$1,000,000
Personal Injury Liability	\$1,000,000	\$1,000,000	\$1,000,000
Comprehensive			

Automobile Liability			
Bodily Injury	\$1,000,000	\$1,000,000	\$1,000,000
Property Damage		\$1,000,000	\$1,000,000

The insurance policy must contain the additional provision wherein the company agrees those thirty (30) days prior to termination, expiration, cancellation or reduction of the insurance afforded by this policy with respect to the contract involved, written notice will be served by registered mail to the Town.

In the event of cancellation, the contractor will cease all operations on or before the effective date of said cancellation and shall not commence work again until he has obtained replacement insurance and has delivered a Certificate of Insurance to the Town Purchasing department & BOE Facilities Department Office

15. DELIVERY AND F.O.B.

The quoted price must be F.O.B. Trumbull, Connecticut as designated on the purchase order. All prices shall be quoted as **DELIVERED PRICES**. The terms of the sale must be stated.

The successful bidder shall advise the Trumbull police deputy chief **Thomas Savarese**, tsavarese@trumbull-ct.gov (203.261.3665 x294) as to the delivery date and time to arrange for acceptance and inspection of vehicles by the Town. The trumbull police department will bring the vehicles to place the of business for the aftermarket uplift service. The vendor will bring back to TPD once completed

In addition to the delivery of the vehicles and the satisfactory acceptance thereof, it is also the responsibility of the successful bidder to furnish the Town with the following documents:

- Warranty

The Town will not be obligated for payment until all of the above requirements are met and the Purchasing Department has received all necessary documents.

16. INVOICES

Invoices shall be submitted in duplicate to
 Town of Trumbull
 Trumbull Police Department
 158 Edison road
 Trumbull, CT 06611

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REQUIREMENTS, SPECIFICATIONS, SCOPE OF SERVICES,

The Trumbull Police Department is seeking competitive bids from qualified contractors to supply and install new and/or any equipment supplied by the customer (TPS) to four (4) 2017 Ford Interceptor Police Utility vehicles.

Bidders are to provide full details of any exceptions to the specifications and scope of service. Details must be submitted separately and attached to the proposal page.

The Trumbull Police Department (TPD) will not accept receipt of equipment (installed or otherwise) unless all specifications stated in the bid document have been accommodated and/or approved by written consent. The awarded contractor shall be required to correct any nonconforming issues, at no expense to the Town.

All equipment and materials supplied as specified shall be new and of current manufacture (excluding existing equipment provided TPD) and shall meet or exceed all specifications described herein. Any modifications to equipment design, configuration, and layout shall be approved in writing prior to receipt.

The awarded contractor shall remain the single-point-of-contact for all warranty issues. Details of warranty against defective materials and workmanship must be provided with proposal. If additional warranty is offered on equipment and labor, submit details and cost options with bid proposal.

The Trumbull Police Department is requesting to outfit four (4) 2017 Ford Interceptor Police Utility vehicles.

Two (2) of these vehicles will be outfitted with a **single prisoner** containment system.

The other two (2) vehicles will be outfitted with a **dual prisoner** containment system.

The equipment and installation requested for each vehicle is listed below:

- 1- Vinyl wrap (white) doors and roof to match current fleet.
- 1- Provide Trumbull Police Department patrol vehicle Graphics and Installation to match current fleet.
- *1- P1000 Pro-Cell single prisoner transport system (**for 2 vehicles**).
- *1- P1826 Pro-Cell dual prisoner transport system (**for 2 vehicles**).
- 1- Single rifle gun mount with delay timer and key override (location to be determined).
- 1- Light Bar Whelen Liberty II WC RW/BW.
- 6- Whelen VTX609 Super-LED (2- in predrilled front headlights/2-reverse lights/2-tail lights).
- 2- Whelen ION lights red/blue with mounts for front grill.
- 2- Whelen ION lights red/blue with mounts for inside rear hatch flush mounted.
- 2- Whelen ION lights red/blue with mounts for rear window/rear facing.
- 2- Whelen ION lights red/blue with mounts for rear side cargo windows/side facing.
- 1- CCSRN3 Siren Cencom package (Sapphire).
- 1- Whelen SA315P Speaker Siren 100w.
- 1- Whelen SAK52 siren bracket driver side grill mount.
- 1- Havis CVS1308INUT center console for 2017 Ford Utility Interceptor (include brackets and filler plates).
- 1- CARM103 Armrest for top mount for console.

- 1- CCUP2I Internal cup holders for console.
- 1- CLP2 2 lighter plugs for console.
- 2- CMC Mic Clips for console.
- 2- CMCB Mic clip brackets for console.
- 1- Charge guard.
- 1- Air bag passenger side control systems.
- 1-Havis C-SBX-101 rear cargo storage box
- 1-Hint TM-5502 pedestal mounting system for monitor/tablet and keyboard, with under seat base. (Patrol PC MDT).
- 1-Zebra Q520 E-Ticket printer/Q520 battery eliminator/printer mounting base.
- .
- 1- Install customer supplied police radio system (Motorola APX 7500).
- 1- Install customer supplied video system (WatchGuard).
- 1- Install customer supplied Mobile Data Terminal system and mounting bracket (Patrol PC).
- 1-Install customer supplied ZEBRA RW420 ticket printer.

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BID PROPOSAL

THE UNDERSIGNED AFFIRMS AND DECLARES that this Bid is executed with full knowledge and acceptance of the specifications, requirements, terms and conditions contained herein and with complete understanding and full compliance of system requirements and hereby submits this Bid for the request contained herein and certifies that this Bid meets all the specifications and conditions requested herein. Any substitutions to the specifications requested are clearly and completely noted. Any alternate Bids are presented in a similar format to those requested and are attached herein.

A) Proposed with a **single prisoner** containment system. \$ _____ each

B) X2 = \$ _____

C) Proposed with a **dual prisoner** containment system \$ _____ each

D) X2 =\$ _____

TOTAL PROPOSED (B+D) PRICE FOR UPLIFTING OF FOUR (4) 2017 FORD INTERCEPTOR POLICE UTILITY VEHICLES AS REQUESTED Herein:

_____ \$ _____
Written amount

Above Price Shall Remain Firm for _____ Days

Delivery (FOB Trumbull): _____ Days ARO (After Receipt of Order)

Warranty: _____

The undersigned, as bidder, declares that no person, or persons, other than those named herein, are interested in this Proposal; that this Proposal is made without collusion with any person, firm or corporation; that no person or persons acting in any official capacity for the Town is directly or indirectly interested therein or in any portion of the profit.

Company Name

By (Signature)

Address

Print Name

Town/City - ZIP

Title

Date

Telephone/Fax

EMAIL

Website

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REFERENCES

(To be submitted with proposal – attach additional pages as necessary)

List references for similar services provided for at least Four (4) clients in the past five (5) years (attach any other client references if desired). **PLEASE NOTE IT IS THE TOWN'S INTENT TO COMMUNICATE WITH THE REFERENCES LISTED HEREIN.**

CLIENT 1:

Organization Name: _____
Contact Name: _____ Phone: _____
Service Dates: _____
Project(s): _____

CLIENT 2:

Organization Name: _____
Contact Name: _____ Phone: _____
Service Dates: _____
Project(s): _____

CLIENT 3:

Organization Name: _____
Contact Name: _____ Phone: _____
Service Dates: _____
Project(s): _____

CLIENT 4:

Organization Name: _____
Contact Name: _____ Phone: _____
Service Dates: _____
Project(s): _____