

TOWN OF TRUMBULL, CONNECTICUT  
DEPARTMENT OF FINANCE  
REQUEST FOR TIME AND ATTENDANCE SYSTEM  
REQUEST FOR PROPOSAL

BID # 6092      DUE: FEBRUARY 17, 2015 AT 2:00PM

## Addendum # 5

AMENDED 1-29-2015

PRICING FORMAT: Responders may provide, in addition to the pricing sheets required in the bid, alternative pricing structures or formats.

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Clarification:

Time collection: The methods of time collection will be varied. We have not yet determined the method so vendors should assume there will be a variety of methods, including badges with readers, biometric and/or phone dial in, etc.

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Please ignore the reference under management reports, item 8 to "Fire and Board of Education" as they are not part of the process.

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Please ignore reference under System Integration to "Telestaff for the Fire department".

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Live and Test Environments: (Clarification) The Town would like to host a "sandbox" test environment alongside our live production environment. The "sandbox" environment would allow for testing and training without impacting the live operations of the system. Please indicate whether your system is capable of providing this feature.

Data Conversion: The Town does not expect to import or convert significant amounts of historical data, if any.

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### Source Code in Escrow

The Town will NOT be requirement an escrow of the source code, please disregard that requirement.

Proposal documents & Addendums can be accessed from the Town of Trumbull website ([www.trumbull-ct.gov](http://www.trumbull-ct.gov)) in the Purchasing Department Section - link to "Bid Invitations".