

TOWN OF TRUMBULL, CONNECTICUT
REQUEST FOR QUOTATION (RFQ)
COMPACT TRACK LOADER

RFQ 6075

DUE: Wednesday JULY 30, 2014

GENERAL INSTRUCTIONS TO BIDDERS

The Town of Trumbull, Connecticut (hereinafter referred to as Town), through the Office of the Purchasing Agent, will accept sealed bids for a **COMPACT TRACK LOADER** for the Town Highway & Parks Department as detailed in the attached specifications.

Sealed proposals for compact track loader will be received at the office of the Purchasing Agent, 5866 Main Street, Trumbull, CT.

A Pre Proposal meeting for possible trade-in evaluation will be held on **Thursday July 24, 2014 @ 10:00 am** at Trumbull Highway & Parks department located on 366 Church Hill Rd.

The Town of Trumbull reserves the right to waive and/or reject any and all proposals or any part thereof, waive the information in the proposal process, and reject any unqualified proposals, or accept any proposal or part thereof, deemed to be in the best interest of the Town of Trumbull.

1. **PREPARATION OF PROPOSALS**

- a) Bids shall be submitted by using the enclosed BID PROPOSAL FORM that accompanies this request. Submit one (1) ORIGINAL and one (1) EXACT COPY. Bidders should submit bids in a clear, concise and legible manner to permit proper evaluation of responsive bids.
- b) Bidders may also submit, under separate cover with their proposal, any samples of reports and documents that are necessary to meet the requirements (deliverables) of this request should a purchase order be awarded

2. **BID SUBMISSION**

Bids are to be submitted in DUPLICATE and sealed in a sealed envelope and addressed as follows:

Bid 6075 - Due: JULY 30, 2014 @ 2 pm

Purchasing Agent - Town of Trumbull

5866 Main Street, Trumbull, CT 06611

Be advised that the person signing the formal proposal must be authorized by you organization to contractually bind your firm with regard to prices and related contractual obligations for the delivery period requested.

3. **BID TIME AND BID FORMS**

- a) Bids shall be received at the office of the Purchasing Agent, Town Hall, prior to the advertised hour of opening, at which time all proposals will be publicly opened and read aloud.
- b) A bidder may withdraw a proposal at any time prior to the above scheduled date and time. **Any bid received after the above scheduled date and time shall not be considered or opened.**
- c) All bid documents contained herein must be completed in their entirety; failure to do so may disqualify a bid.

4. **TOWN OPTIONS**

- a) The Town of Trumbull reserves the right to reject any and all bids and does not bind itself to accept the lowest bid or any proposal. The Town reserves the right to ask for new bids in whole or in part, or to reject any or all bids, or any part thereof, and to waive any requirements, irregularities, technical defects or service therein when it is deemed to be in the best interest of the Town.

- b) If a bid proposal does not meet or better the required specifications, requirements, and scope of work requested on all points that must be outlined in a letter attached to the bid proposal otherwise it will be presumed that the bid as proposed is in accordance with the required specifications.
- c) If your product does not meet or better the required specifications on all points that must be outlined in a letter otherwise it will be presumed that a proposal is in accordance with the required specifications.
- d) In addition to consideration of a favorable bid, the Purchasing Department may give consideration to the most favorable delivery date and past experience.

5. **TAXES**

All purchases made by the Town, and associated with the award of this requirement shall be tax exempt. Any taxes must not be included in bid prices. A Town Tax Exemption Certificate shall be furnished upon request.

6. **INQUIRIES**

- a) All inquiries regarding this request shall be answered up to the close of business on **JULY 28th, 2014**, after which time no additional questions will be accepted. To ensure consistent interpretation of certain items, answers to questions the Town deems to be in the interest of all bidders will be made available in writing or by Fax as appropriate to all bidders. Inquiries of a technical nature may be directed to **Mr. Dimitri Paris (203-650-5075) dparis@trumbull-ct.gov**
- b) The Town reserves the right to communicate with any or all of the bidders to clarify the provisions of Proposals. The Town further reserves the right to request additional information from any bidder at any time after proposals are opened.
- c) **It is the sole responsibility of a bidder to verify any addendums that may have been issued relating to this request prior to submission of a proposal. Any notice of addendum shall be published on the Purchasing Department Website www.trumbull-ct.gov . Failure to submit a response that does not address any changes or addendums may result in a disqualification of a proposal submission.**

7. **AWARD AND AUTHORITY**

The Town will issue notification of award in the form of a Purchase Order.

8. **PRICING**

- a) All prices quoted are to be firm for a period of one (1) year following bid opening.
- b) Special Consideration will be given to responses with extended firm price dates. The Town is always interested in any and all cost reduction opportunities.

9. **ASSIGNMENT OF RIGHTS, TITLES, AND INTERESTS**

Any assignment or subcontracting by a bidder, vendor, or contractor for work to be performed, or goods and/or services to be provided, in whole or in part, and any other interest in conjunction with Town procurement shall not be permitted without the express written consent of the Town of Trumbull.

10. **HOLD HARMLESS CLAUSE**

Bidder agrees to indemnify, hold harmless and defend the Town from and against any and all liability for loss, damage or expense which the Town may suffer or for which the Town may be held liable by reason of injury, including death, to any person or damage to any property arising out of or in any manner connected with the operations to be performed under an agreement with the Town, whether or not due in whole or in part of any act, omission or negligence of the Town or any of his representatives or employees.

11. **WORK REGULATIONS AND STANDARDS**

All work activities performed in association with this request must be performed and completed for the Town in accordance with current Federal State and Local regulations. All services performed shall also conform to the latest OSHA standards and/or regulations.

12. **CONFLICT OF INTEREST**

No purchase shall be made from nor shall services (other than services as an officer, agent, or employee of the Town) be secured from any officer or employee of the Town, or from any partnership or corporation in which such officer or employee is a partner or officer, or holds a substantial interest, unless such relationship and the fact that such purchase is contemplated shall be made known in writing to the agency making such

purchase, and notice thereof posted, for at least five (5) days before such purchase be made , in the office of the agency making such purchase and in a public place in the Trumbull Town Hall.

13. **EQUAL TO ITEMS**

Any "Equal-To" items proposed in response to this request must be approved by the Town; the Town reserves the right to reject any proposal offering equipment and/or materials, which, if in its opinion does not meet the standard of quality established by the attached specifications. Any such decision shall be considered final and not subject to further recourse.

14. **CERTIFICATE OF ORIGIN AND BROCHURES**

Successful bidder shall provide the Certificate(s) of Origin to the Town at the time of delivery. The price quoted shall not include any cost for plates nor certificate of title.

15. **DELIVERY AND F.O.B.**

The quoted price must be F.O.B. Trumbull, Connecticut as designated on the purchase order. All prices shall be quoted as **DELIVERED PRICES**. The terms of the sale must be stated.

The successful bidder shall advise the Town's Public Works Operations Manager (203-452-5070) as to the delivery date and time to arrange for acceptance and inspection of vehicles by the Town.

In addition to the delivery of the vehicles and the satisfactory acceptance thereof, it is also the responsibility of the successful bidder to furnish the Town with the following documents:

- Original Certificate of Origin (at the time of delivery)
- Odometer Reading Certificate
- Warranty
- Tax Exemption Certificate
- Repair & Parts Manual

The Town will not be obligated for payment until all of the above requirements are met and the Purchasing Department has received all necessary documents.

Minimum Specifications for Compact Track Loader

Engine:

4 cylinder Diesel
Minimum 230 cu. in.
Minimum 90 horsepower Gross
Minimum 90 horsepower Gross
Minimum Peak torque 245 ft-lbs @ 1500 rpm
Fuel Water Separator
Self-Bleeding Fuel System
Dual Element Air Filter
Engine Throttle to be both hand and foot controlled
Engine pre heater, automatic timing

Capacity

8600 lbs. tipping capacity +
Rated operating load 4300 lbs.
Lift Arm to be vertical type
Minimum hinge pin height 128"
Minimum bucket reach at full height & dump 40"
Minimum Loader Arm breakout force 6700 ft. - lbs.
Minimum bucket breakout force 7900 ft-lbs

Undercarriage & Drive System

Rubber tracks, steel reinforced Maximum ground pressure 5 psi

Independently controlled drive motors each side

All hydraulic lines to power drive motors to be contained inside frame of machine

Minimum 30 degree climbing angle

Two speed travel system; Minimum 5.0 mph in low range, Minimum 7.0 mph high range

Undercarriage to be welded to and integrated with main machine frame

Triple flanged track bottom rollers for straight travel on side hills

Track rollers sealed for life

Grease adjusted track tensioner

Minimum ground clearance 11.5"

Maximum machine width over tracks 78"

Automatically engaging Wet Disc brakes when operator exits

Hydraulics

Two Variable Displacement Piston type Hydrostatic Transmission Pumps.

Gear type pump for lift and tilt cylinders with built-in Pilot Pump.

Auxiliary Hydraulic System flow to be minimum 25 gpm

Hi-Flow Aux. Hydraulic System flow to be minimum 36 gpm

Flat faced, self-relieving auxiliary couplers for easy hook up

Case drain for direct oil return to tank provided up

Controls to handle up to 3 functions on attachments

Cab & Controls

Fully Enclosed Pressurized Factory Cab Heater

Defroster

Air Conditioning

Windshield Wiper

Adjustable Suspension Seat

Front Window/Door to open fully regardless of loader arm position allowing operator to get out in emergencies and to allow for easy access open cab operation without removal of door

Sliding Side Windows

Directional Controls to be single hand lever, pilot type

Directional control to have shuttle valve to assure straight travel

Loader Controls to be single hand lever, pilot type

Loader Control to have float capability

Loader bucket to be self-leveling on raising

Proportional Aux. hyd. rocker switch control on hand lever

Continuous operation aux hyd buttons on loader control

Cab ROPS/FOPS certified

Full instrumentation including visible and audible warning alarms

Cab to be tilt up allowing easy access to drive train

Directional Controls to be single hand lever, pilot type

Coupler, Attachments, Miscellaneous

Manual standard skid steer Quick Loader Coupler with 2 levers

80" wide dirt bucket with bolt on edge with minimum 21.0 cu. ft. capacity

Tool box to hold small tools

Back Up Alarm

Horn

Lockable Fuel Cap

2 front working Lights and 2 rear working lights

Wide angle Rearview Mirror

Note ALL exceptions (Use additional sheets as necessary)

PROPOSAL FORM

THE UNDERSIGNED AFFIRMS AND DECLARES that this Bid is executed with full knowledge and acceptance of the specifications, requirements, terms and conditions contained herein and with complete understanding and full compliance of system requirements and hereby submits this Bid for the request contained herein and certifies that this Bid meets all the specifications and conditions requested herein. Any substitutions to the specifications requested are clearly and completely noted. Any alternate Bids are presented in a similar format to those requested and are attached herein.

Possible to Be Accepted as Trade-in Vehicles/ Equipment: (Value to be totaled and applied against total purchase price)
2004 Bobcat Model 463 with 36" Bucket -262 hours VIN# 522212204
2004 Bobcat Model SB150 48" Snow blower attachment

The undersigned, as bidder, declares that no person, or persons, other than those named herein, are interested in this Proposal; that this Proposal is made without collusion with any person, firm or corporation; that no person or persons acting in any official capacity for the Town is directly or indirectly interested therein or in any portion of the profit.

Detailed specifications and literature accompanies this response are attached.

Proposed ONE (1) COMPACT TRACK LOADER

:

\$ _____	\$ _____/Total
(LESS) Proposed Trade in Values for Above Equipment	(\$ _____/Total)
TOTAL	\$ _____

Guaranteed Delivery _____ days after receipt of order (ARO)

Warranty (details attached): _____ Miles _____ Days (not to include miles used in delivery of vehicle)

Above Price Shall Remain Firm for: _____ Days

Company Name

By (Signature)

Address

Print Name

Address

Title

Date

Telephone/Fax