

TOWN OF TRUMBULL, CONNECTICUT
REQUEST FOR PROPOSAL
TRAFFIC SIGNS AND POSTS
JULY 1, 2012 THROUGH JUNE 30, 2013

GENERAL INSTRUCTIONS TO BIDDERS

BID NUMBER: 5932 DUE: APRIL 11, 2012 3:00 P.M.

The Town of Trumbull, Connecticut (hereinafter referred to as Town), through the Office of the Purchasing Agent, will accept sealed bids for **TRAFFIC SIGNS AND POSTS** for use by the Town Highway Department as detailed in the attached requirements.

1. **PREPARATION OF PROPOSALS**

Bids shall be submitted by using the enclosed **BID PROPOSAL FORM** that accompanies this request. Bidders should submit bids in a clear, concise and legible manner to permit proper evaluation of responsive bids.

Bidders may also submit, under separate cover with their proposal, any samples of reports and documents that are necessary to meet the requirements (deliverables) of this request should a purchase order be awarded

2. **BID SUBMISSION**

Bids are to be submitted in DUPLICATE in a sealed envelope addressed as follows:

Bid #5932 Due: April 11, 2012
Purchasing Agent
Town of Trumbull
5866 Main Street
Trumbull, CT 06611

Please be advised that the person signing the formal proposal must be authorized by your organization to contractually bind your firm with regard to prices and related contractual obligations for the delivery period requested.

3. **BID TIME**

Bids shall be received at the office of the Purchasing Agent, Town Hall, prior to the advertised hour of opening, at which time all proposals will be publicly opened and read aloud.

A bidder may withdraw a proposal at any time prior to the above scheduled date and time. Any bid received after the above scheduled date and time shall not be considered or opened.

4. **TOWN OPTIONS**

a) The Town reserves the right to reject any or all bids and to waive any requirements, irregularities, technical defects or service therein when it is deemed to be in the best interest of the Town.

b) Your product or service must meet or better the required specifications on all points. Unless the Town receives a letter that states otherwise it will be presumed that your proposal is in accordance with the required specifications.

5. **TAXES**

All purchases made by the Town, and associated with the award of this requirement shall be tax exempt. Any taxes must not be included in bid prices. A Town Tax Exemption Certificate shall be furnished upon request.

6. **INQUIRIES**

All inquiries regarding this request shall be answered up to the close of business on **April 9, 2012**, after which time no additional questions will be accepted. To ensure consistent interpretation of certain items, answers to questions the Town deems to be in the interest of all bidders will be made available in writing or by Fax as appropriate to all bidders. All Inquiries of a technical nature may be directed to Mr. Tom Baldwin (203-452-5070).

Additionally, after proposals are received, the Town reserves the right to communicate with any or all of the bidders to clarify the provisions of Proposals. The Town further reserves the right to request additional information from any bidder at any time after proposals are opened.

7. **AWARD AND AUTHORITY**

The Town Purchasing Agent will issue notification of award in writing.

8. **PRICING**

All prices quoted are to be firm for a period of **one (1) year** following bid opening and period of an agreement with the successful bidder. Special Consideration will be given to responses with extended firm price dates. The Town is always interested in any and all cost reduction opportunities.

9. **ASSIGNMENT OF RIGHTS, TITLES, AND INTERESTS**

The contractor or subcontractor offers and agrees to assign to the public purchasing body all rights, title and interest in and to all causes of action it may have under Sec. 4 of the Clayton Act, 15 U.S.C. Section 15 or under Chapter 624 of the General Statutes of Connecticut arising out of the purchase of services, property or intangibles of any kind pursuant to a public purchase contract or subcontract. This assignment shall be made and become effective at the time the public purchasing body awards or accepts such contract, without further acknowledgment by the parties.

10. **HOLD HARMLESS CLAUSE**

The Contractor further agrees to indemnify, hold harmless and defend the Town from and against any and all liability for loss, damage or expense which the Town may suffer or for which the Town may be held liable by reason of injury, including death, to any person or damage to any property arising out of or in any manner connected with the operations to be performed under this Contract, whether or not due in whole or in part of any act, omission or negligence of the Owner or any of his representatives or employees.

11. **WORK REGULATIONS AND STANDARDS**

All work activities performed in association with this request must be performed and completed for the Town in accordance with current Federal State and Local regulations. All services performed shall also conform to the latest OSHA standards and/or regulations.

12. **OPTION TO RENEW**

The Town may renew the term of this service for one (1) additional year, at the price stated in the Bid Response Form by giving the successful bidder sixty (60) days written notice.

13. **CONFLICT OF INTEREST**

No purchase shall be made from nor shall services (other than services as an officer, agent, or employee of the Town) be secured from any officer or employee of the Town, or from any partnership or corporation in which such officer or employee is a partner or officer, or holds a substantial interest, unless such relationship and the fact that such purchase is contemplated shall be made known in writing to the agency making such purchase, and notice thereof posted, for at least five (5) days before such purchase be made, in the office of the agency making such purchase and in a public place in the Trumbull Town Hall.

14. **ADDENDUMS**

It is the responsibility of the bidder to verify prior to final submittal of a bid or bid if any addenda to this request have been issued. Any addenda to this request shall be posted on the Town of Trumbull website www.trumbull-ct.gov under the Purchasing Department's section. Bidders may also call the Purchasing Department directly 203.452.5042 for inquiries regarding addenda.

 Company Name

TOWN OF TRUMBULL, CONNECTICUT
 REQUEST FOR PROPOSAL
 TRAFFIC SIGNS AND POSTS
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SPECIFICATIONS AND BID PROPOSAL FORM

BID NUMBER: 5932 DUE: APRIL 11, 2012 3:00 P.M.

The undersigned hereby submits the following Bid Proposal Form in response to the request herein and in response to required specifications and conditions as stated in this Request for Proposal. All exceptions in conjunction with the submitted and pricing are noted below or on the attached pages as needed.

All signs are to be complete (made up ready to install – metal and facing). Aluminum metal signs are to be engineer grade facing.

NOTE: IT IS NOT THE INTENTION OF THE TOWN TO ORDER ALL OF THE QUANTITIES INDICATED BELOW. ANY ITEMS PURCHASED WILL BE ORDERED ON AN "AS NEEDED" BASIS TO THE LOW PRICE BID.

Item #	Qty	Description	UOM	Unit Price	Ext. Price
1	20	30" x 30" Slow	ea	\$	\$
2	10	30" x 30" Not a through street	ea	\$	\$
3	15	24" x 24" Intersecting street symbol	ea	\$	\$
4	15	30" x 30" Intersecting street symbol	ea	\$	\$
5	15	30" x 30" Curve right symbol	ea	\$	\$
6	10	30" x 30" Curve left symbol	ea	\$	\$
7		ITEM DELETED	ea	\$	\$
8	10	18" x 24" Speed limit signs to be determined at purchase time	ea	\$	\$
9	4	48" x 24" Large arrow	ea	\$	\$
10	10	24" x 24" No trucks symbol	ea	\$	\$
11	10	36" x 12" One way with arrow left	ea	\$	\$
12	10	36" x 12" One way with arrow right	ea	\$	\$
13	20	24" x 24" Watch for children with symbol	ea	\$	\$
14		ITEM DELETED	ea	\$	\$
15	20	30" x 30" Stop Sign	ea	\$	\$
16	40	6" x 12" "Van Accessible" blue background. White lettering, aluminum engineering grade reflective Plastic sheeting	ea	\$	\$
17	4	Supplement signs - Size 42" x 24" (1500 ft)	ea	\$	\$
18	20	12" x 18" "Speed Bump" yellow background black letters. Aluminum - engineering grade reflective plastic sheeting	ea	\$	\$
19	10	12" x 18" Red letters. No parking any time. R7-1	ea	\$	\$

 Company Name

Item #	Qty	Description	UOM	Unit Price	Ext. Price
20	10	12" x 18" Red letters. No parking tow away zone	ea	\$	\$
21	10	12" x 18" White letters on blue. Handicapped parking permit required R7-132	ea	\$	\$
22	10	12" x 18" Red letters. No parking R8-3	ea	\$	\$
23		ITEM DELETED	ea	\$	\$
24	20	18" x 24" "Slow Children" S-8 (leave out "At Play") Aluminum - engineering grade reflective plastic sheeting.	ea	\$	\$
25	1 to 5	30" x 30" Warning sign. Slippery when wet W8-5P	ea	\$	\$
26		ITEM DELETED	ea	\$	\$
27		ITEM DELETED	ea	\$	\$
28	1 to 5	36" x 36" Street closed W42-5	ea	\$	\$
29	1 to 5	36" x 36" Road construction. Black on orange W20-1	ea	\$	\$
30	1 to 5	36" x 36" Detour ahead. Black on orange W20-2	ea	\$	\$
31	1 to 5	36" x 36" Left lane ends W9-1L	ea	\$	\$
32	1 to 5	No dumping \$50 fine 12" x 18"	ea	\$	\$
33	1 to 5	Bridge/Object Markers 6" x 24"	ea	\$	\$
34	1 to 5	Warning sign black on yellow diamond shape federal highway W11-2 36"	ea	\$	\$
35	1 to 5	Warning sign black on yellow diamond shape federal highway W11A-2 36"	ea	\$	\$
36	12	Detour signs 48" x 18" aluminum right arrow reflective orange & black	ea	\$	\$
37	12	Detour signs 48" x 18" aluminum left arrow reflective orange & black	ea	\$	\$
38	6	Road closed sign aluminum 48" x 30" white	ea	\$	\$
39	40	18" 18 PO Poly-Cone PVC orange fluorescent	ea	\$	\$
40	3	Junior Drive Caps (4lb 3 3/4 high 2 1/2 sq)	ea	\$	\$
41	3000	5/16" - 18 x 2 1/2 Aluminum tamper resistant nuts and bolts	ea	\$	\$
42	100	10ft. U channel posts green pointed 2 lb.	ea	\$	\$
43	50	12ft. U channel post green pointed 2 lb.	ea	\$	\$
44	100	Sign holders (for U posts) 91 ux extended blades	ea	\$	\$
45	100	Sign holder cross 9-90x extended blades	ea	\$	\$
46	15 gals	Paint exterior traffic safety yellow flat finish	/gal	\$	\$
47	3 rolls	Tape yellow 3M pavement tape 100 yard rolls	/roll	\$	\$

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48	Street signs aluminum extruded 20" x 6" w/ engineer grade backing	ea	\$	\$
49	Street signs aluminum extruded 24" x 6" w/ engineer grade backing	ea	\$	\$
50	Street signs aluminum extruded 30" x 6" w/ engineer grade backing	ea	\$	\$
51	Street signs aluminum extruded 36" x 6" w/ engineer grade backing	ea	\$	\$
52	Street signs aluminum extruded 42" x 6" w/ engineer grade backing	ea	\$	\$
53	Street signs aluminum extruded 48" x 6" w/ engineer grade backing	ea	\$	\$
54	Street signs aluminum extruded 48" x 6" w/ engineer grade backing	ea	\$	\$
55	Reflective Green Sign 30" x 30" - Pedestrian Crossing	ea	\$	\$
56	Reflective Green Sign 30" x 30" - Pedestrian	ea	\$	\$
57	ITEM DELETED	ea	\$	\$
58	9" Street name signs with decal pos (2 signs per installation)	ea	\$	\$
59	Sq. Posts 1 3/4 X10 telspar/unistrut	ea	\$	\$
60	Sq. Post anchor 2"X3" OH Galv	ea	\$	\$
61	Drive Rivets 3/8 (4 per installation)	ea	\$	\$
62	PVC spacers with rivets (2 per installation)	ea	\$	\$
63	Rain caps for 1 3/4 sq posts	ea	\$	\$
64	Corner bolts for 1 3/4 sq posts w/unit	ea	\$	\$
65	Drive rivets 3/8 stainless steel	ea	\$	\$
66	30"x18" Diamond grade red background w/ 3" letters - "Oncoming Traffic Does Not Stop" sign	ea	\$	\$
67	38 lb Rubber Zephyr Sign Stand	ea	\$	\$
68	36" Roll up signs, 3M Diamond grade reflective for zephyr sign stands. Example: Road Construction Ahead SLOW (verbiage TBD at time of order)	ea	\$	\$

The undersigned hereby submits the above price, and attests that this bid meets all the requirements stated in this Request for Quotation and that pricing shall be firm fixed and remains in effect for one (1) year.

 Company

 By (Signature)

 Street

 Printed Name

 City, State, Zip

 Title

 Date

 Telephone

 email

 Fax