

## **CHARTER REVISION COMMISSION**

### **ORGANIZATIONAL MEETING**

**APRIL 8, 2014**

### **MINUTES**

An Organizational Meeting of the Charter Revision Commission was held on Tuesday, April 8, 2014 at the Trumbull Town Hall.

Meeting called to order at 7PM.

All Committee members were in attendance including Suzanne Burr Monaco, Chairman; Daniel Portanova, Vice Chairman; Adam Maiocco, Secretary, Ken Martin, and Daniel Shamas. In addition to the Committee members were Carl Massaro, Town Council and Barbara Schellenberg, Attorney.

MOTIONS were made as follows:

Dan Portanova nominated Ken Martin as Chairman. Ken thanked the Board for their vote but declined the nomination. Ken Martin moved to appoint Suzanne Burr Monaco as Chairman, seconded by Dan Portanova. Dan Shamas moved to appoint Dan Portanova as Vice Chairman, seconded by Ken Martin. Ken Martin moved to appoint Adam Maiocco as Secretary, seconded by Dan Shamas. Motions carried unanimously.

It was discussed and determined that the Commission will need to meet weekly to complete the task by the June 30, 2014 deadline, including two public hearings. The first public hearing is to be held prior to any substantive work on the Charter by the Commission, and the second after the draft is prepared to be submitted to the Council, but prior to their receipt. The Commission should have their first draft by mid-May in order to meet the deadline.

Dan Portanova sought direction as to what areas of the Charter were to be addressed. Carl Massaro indicated that the Commission is at liberty to choose any areas they see fit, that the First Selectman will likely provide a list of items, the Town Council will provide a list and the public will seek revisions as well. The key area at this time will be the Town pension.

Relative to the Pension, Carl Massaro indicated that we could request input from the Pension Board, Finance Department and the actuary responsible for the actuarial values.

At the next meeting, the Commission members should be prepared to present any issues that they feel warrants revision.

**A Public Hearing is scheduled for Monday, April 21, 2014 at 7PM at the Trumbull Town Hall in the Council chambers.** A legal notice needs to be published in The Connecticut Post one week before the meeting. It was recommended that public recommendations be limited to 2 minutes per individual and that they be requested to submit their comments in writing as well.

Tentative meeting schedule is as follows:

Tuesday, April 15	7:30 PM
Monday, April 21	7PM PUBLIC HEARING
Tuesday, April 22	7PM
Tuesday, April 29	7PM
Tuesday, May 6	7PM
Tuesday, May 13	7PM
Tuesday, May 20	7PM
Tuesday, May 27	7PM
Tuesday, June 3	7PM
Tuesday, June 10	7PM
Tuesday, June 17	7PM
Tuesday, June 24	7PM

Meeting adjourned at 7:30PM

Respectfully submitted,

Nancy Milewski, Clerk