

**Jane Ryan Roof Building Committee**  
**February 17, 2009 Meeting Minutes**

Commissioners: Johanna Malinowski, Chm., Michael Mammana, Debbie Lamberti and Michelle Salem.

(indicates absent \*)

Called to order at 5:40 P.M.

Acceptance of prior meeting minutes

Bob Chimini attended the meeting.

There will be a walk through at Jane Ryan School on Friday, February 20, 2009 at 10:00 A.M. No one needs be there. Michelle asked if the PTA President could go on the walk through. She was told yes, but that there was really no reason for her to go. It is just to see what has to be done so that they can get there bids in.

RFP is in the paper now and we will have bids from the architect's at the next meeting

Bids are due on March 2, 2009 and the pricing will be in a separate envelope. They go by rates and usually their rates are the same, so really the pricing won't matter. You only need to open it if you are considering them. Qualifications are considered first. The Town Charter requires that we select three qualifying architect's, but we may choose four if we like them.

Qualify four and rank them, and then you can price them

Interview the lowest

Johanna has a concern about new roofs leaking. Bob reassured her that if they are newer, they are covered.

Steve Kennedy and Al Barbarotta will invited to the next meeting

Roofer has to bid also

Michelle was hoping that this can be done before school starts in September

Timing is everything right now. This has to go before the Board of Finance and then the Town Council.

Michelle was also asking if they thought there was asbestos in the roofing that will be removed

BOF budget proposal was for 1.4 Mil.

Adjournment: 6:12 P.M.

Fran Voight: Jane Ryan Roof Committee Clerk