

TOWN OF TRUMBULL
CONNECTICUT

Trumbull Emergency Medical
Service Commission

William Schietinger, Chairman



TEMS
250 Middlebrooks Avenue
Trumbull, CT 0661
203-452-5146

Joseph Laucella, Chief

Trumbull Emergency Medical Service Commission Meeting
December 13, 2016 7:00 pm
Trumbull EMS Headquarters

Present: Chairman, William Schietinger, Commissioners Matthew Wheeler, Diane Mayo, Dr. Shea Gregg (entered at 7:55 pm), Thomas Kiely, Jr., and Philip Lukianuk

Absent: Commissioner Joel Hirshfield

Also Present: Chief Joseph Laucella and Dawn Savo, Assistant Finance Director

The meeting was called to order by Mr. Schietinger at 7:03 pm followed by the Pledge of Allegiance.

Public Comment

No public comment. Mr. Wheeler expressed his gratitude to one of the EMS crews for saving the life of a family friend who is currently recovering.

Past Minutes

Motion was made by Mr. Wheeler to approve the minutes of October 25, 2016 as written. Seconded by Ms. Mayo and approved unanimously.

New Business

Enterprise Fund Discussion – Ms. Savo, Assistant Finance Director, spoke on the details of an Enterprise Fund and how it would work for EMS. She noted the following:

1. The service would be responsible for all expenses; no money would come from the town.
2. There are charge backs to the budget that pay back to the town any expenses the town incurs for services such as purchasing, accounting, etc.
3. Budget is approved each year by the Commission.
4. All capital expenses would be the responsibility of the service including equipment, new ambulances, renovations, etc.
5. It is an audited fund; it is easy to change everything in the accounting sense. Calculations would be made by the auditor to determine the starting numbers in the fund.
6. In the event of the service needing extra funding in an emergency, the town would loan the money to the service which would be paid back with interest.
7. The fund goes through the same budget process as other departments; any assistance would also need to go through the Boards and Committees for approval.

Chief Laucella discussed the current revenue for the service and the funds available for the Enterprise Fund. Donations to the service were discussed as well as charge back expenses. After further discussion,

the Commission would like to investigate further and produce a budget that would incorporate all aspects of the Enterprise Fund so see if it is a viable possibility for the service. Chief Laucella will work with the Finance Department in compiling such a budget and present it at the March Commission meeting.

Ms. Savo left the meeting at 7:35 pm.

Budget – Chief Laucella presented his proposed 2016-2017 budget to the Commission.

Dr. Gregg entered the meeting at 7:55 pm.

After discussion, motion was made by Ms. Mayo to approve the budget as it stands and for Chief Laucella to present it to the First Selectman. Seconded by Mr. Lukianuk. Chief Laucella noted that he had also applied for a FEMA grant for performance loads which are retention systems for the ambulances. This took approximately \$24,000 out of the budget. A match of approximately \$2,400 would be necessary. Motion was approved unanimously.

Chief Laucella noted the manikin purchase that was approved previously by the Commission has not been made but there may be an opportunity to secure manikins in the near future at a savings.

Storage – Chief Laucella discussed the storage space at the EMS building noting that several bulky items are temporarily stored at the Berkshire Road facility. When the new ambulance is on the road, the reserve ambulance may need to be stored at that location also. With the cold weather approaching, vehicles need to be inside because of the medications. He noted the renovation of the EMS building may be further in the future than originally planned. Therefore, storage options need to be considered to alleviate the space problems currently being experienced. Several options were brought to the Commission for consideration including a shed, storage container and shelving in the back bay of the building. Pros and cons of each were discussed as well as the time line for a renovation project which would influence the decision. Mr. Kiely moved to approve up to \$1,000 from the Special Agency Account for building supplies to add additional storage to the current facility in the back bay. Seconded by Dr. Gregg and approved unanimously.

2017 Meeting Dates – dates were reviewed and approved.

Chief's Report

Chief Laucella briefly reviewed his report.

Next Meeting

The next meeting will be on January 24, 2017 at 7 pm.

Adjournment

There being no further business, motion was made by Mr. Wheeler, seconded by Mr. Lukianuk, to adjourn the meeting at 8:50 pm. Approved unanimously.

Respectfully submitted,

Barbara Crandall
Executive Administrative Assistant

Chief of Service

EMS Report

December 13, 2016

2016 Stats

2016	Jan.	Feb.	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.	TOTAL
Days	31	29	31	30	31	30	31	31	30	31	30		
Total calls	377	359	410	339	383	361	364	361	355	390	409		4108
TEMS Covered	358	340	388	324	359	348	350	351	354	368	383		3923
Percent covered	95%	95%	95%	96%	94%	96%	96%	97%	97%	94%	94%		95%
Transports	280	267	300	237	265	264	253	266	269	282	284		2967
Mutual Aid	19	19	22	15	24	13	14	10	10	22	26		194
Total response Times	7%	7.30%	7.3	7.1	7.5	7.3	7.4	7.40%	7.1	7.2	7.6		7.30
Transport Rate	78%	79%	77%	73%	74%	76%	72%	76%	78%	77%	74%		76.00%
ALS Intercept	8	4	10	6	6	3	7	2	8	4	6		64

2015 Stats

2015	Jan.	Feb.	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.	TOTAL
Days	31	28	31	30	31	30	31	31	30	31	30	31	
Total calls	382	334	390	341	363	392	349	345	366	410	339	338	4349
TEMS Covered	348	309	359	317	334	359	326	325	350	377	317	320	4041
Percent covered	92%	93%	92%	93%	92%	92%	93%	94%	96%	92%	94%	95%	93%
Transports	260	244	278	252	249	272	245	259	251	278	250	239	3077
Mutual Aid	34	25	31	24	29	33	23	20	16	33	22	18	308
Total response Times	7%	7.30%	7.3	7.2	7.3	7.4	7.1	7.4	7.2	7.2	7.3	7.1	7.20
Transport Rate	75%	79%	77%	80%	75%	76%	75%	80%	70%	74%	79%	75%	76.00%
ALS Intercept	21	13	17	11	13	20	1	3	6	2	7	4	118

New Volunteers in Training:

We currently have 13 new members in training. 5 of these new members will be cleared to ride independently within the next few weeks.

Vehicle Status:

All ambulances have been in service on a regular basis.

The new ambulance that was ordered is expected to be delivered January 15, 2017

EMT Class Update:

A winter EMT class will begin at TEMS on January 19, 2017. Registration is open and we look forward to meeting our new students.

A winter EMT Class will also begin at Fairfield University. The class that is held in partnership with Fairfield University Public Safety will begin January 23, 2017.

Recent Events:

Trumbull EMS provided ambulance standby coverage for both St. Joseph High School and Trumbull High School football games during the last few games of the season.

Trumbull EMS provided Community CPR Training to over 30 staff members and teachers from Christian Heritage School.

Trumbull EMS trained 30 Town of Trumbull School Nurses during a recent training session in November.

The First Selectman's Drug Task Force hosted a community Narcan training that was held at Trumbull EMS Headquarters. The class was taught by Michael Walton from GBAPP. The class had over twenty people from the community in attendance. We would like to thank Michael Walton for teaching this program.

TEMS volunteers have provided coverage for more than 393 shifts (minimum 1179 hours) for the months of October and November 2016.

Thank you to all those volunteers who have been helping to staff ambulances, assisting with community education and providing medical coverage at standby events.