

**TOWN OF TRUMBULL  
CONNECTICUT**

Trumbull Emergency Medical  
Service Commission

William Schietinger, Chairman



TEMS  
250 Middlebrooks Avenue  
Trumbull, CT 0661  
203-452-5146

Joseph Laucella, Chief

Trumbull Emergency Medical Service Commission Meeting  
September 27, 2016 7:00 pm  
Trumbull EMS Headquarters

**Present:** Chairman, William Schietinger, Commissioners Matthew Wheeler, Philip Lukianuk (7:15pm), Diane Mayo, Dr. Shea Gregg, Thomas Kiely, Jr., and Joel Hirshfield.

Also Present: Chief Joseph Laucella

The meeting was called to order by Mr. Schietinger at 7:07 pm followed by the Pledge of Allegiance.

**Public Comment**

No public comment.

**Past Minutes**

Motion was made by Ms. Mayo to approve the minutes of June 28, 2016 as written. Seconded by Mr. Wheeler. Approved with abstentions from Mr. Kiely and Mr. Hirshfield.

**New Business**

1. Chief Laucella noted the 40<sup>th</sup> Anniversary Party will be held on Saturday, January 14, 2017. The Committee is working on the details. Chief Laucella inquired if the Commission would support any miscellaneous expenditures above the \$3,500 in the operating budget with funds from the Special Agency Account. TEMS will cover the volunteer expenses; Vintech and Danbury Ambulance will be requested to cover their employee expenses. The committee was requested to develop a budget to see what expenses would be.

Mr. Lukianuk entered at 7:15 pm.

2. The \$4,000 allocated for training manikins from the Special Agency Account has not been used yet. EMS is working with the Police Department on this purchase.
3. RFPs for 2017 – Discussion was held regarding the Danbury Ambulance and Vintech contracts. Chief Laucella would like to put both contracts out to bid to keep them in sync. He noted the RFP will be extensive with requirements to uphold the current business model and provide our expectations for staff. Staffing with additional

supervisors during the week has helped to eliminate some of the confusion with daily crew assignments. Mr. Schietinger recommended a sub-committee work with the Chief on these RFPs. He noted he will recuse himself from the discussions with regard to staffing. After additional discussion, it was recommended that we prepare RFPs for both contracts. Chief Laucella would like to have them written in January, to be posted in February with a March deadline. Sub-committee will consist of Mr. Lukianuk, Mr. Hirshfield and Mr. Wheeler.

4. Barbara Crandall discussed the Explorer Post with regard to collection of dues and other miscellaneous funds such as uniforms. She spoke with Mrs. Pires in the Finance Department and it was agreed that funds collected from the Explorer Post can be deposited into the EMS Special Agency Account. A request will be made to the Trumbull EMS Association to release funds still held in their account for the Explorer Post and this money will be deposited into the Special Agency Account. Dr. Gregg moved to remove the Explorer Post funds from the Association account and place those funds into the EMS Special Agency Account with the stipulation funds can be removed for Explorer Post expenses in the future. Seconded by Mr. Hirshfield and approved unanimously.
5. Discussion was held regarding the TEMS Association fund raising letter. A sub-committee of Mr. Schietinger, Mr. Kiely and Mr. Hirshfield will meet with the Association Board in October to discuss this letter.
6. Chief Laucella introduced Stephen Johnson as the new Chaplain for Trumbull EMS. Mr. Johnson spoke on his background and experience as both an EMT and a Chaplain.

### **Old Business**

1. Update on New Ambulance – Chief Laucella gave an update noting the insurance covered 100% of the cost of a new ambulance after the fire. A replacement has been ordered at the same price from the same quote. It is approximately 90-120 days to delivery. Chief Laucella noted the old 901 was reinstated as a transporting ambulance with the State within a week to bring the fleet back to its original numbers. Discussions with the Finance Department were held regarding increasing the fleet and it was agreed to keep the old 901 running even after the new ambulance is received. A short form was submitted to the State for an additional ambulance and it was approved by OEMS.
2. Update on Paramedic Vehicle – Chief Laucella noted the vehicle was delivered to EMS. He submitted a long-form to the State for this vehicle which required the notification of surrounding emergency services of the intent to add the vehicle. This vehicle should be on the road in approximately 65-70 days.

### **Chief's Report**

Chief Laucella distributed his report. He specifically mentioned the EMS Safety Training conducted in September which will be offered several times during the year. He feels strongly this should be a mandatory course for all new staff to the service. Three goals from the course are the use of the 5-strap harness on all patients, completion of vehicle inspection sheets at all

shift/crew changes and two-to-go which means two crew members must attend the stretcher whenever it moves.

Chief Laucella also noted he is an AARP instructor for the AARP Car Fit program. This is a program for the senior driver which gives them educational insight as far as having a safe car, being safe in the car, and what is available to help them achieve those goals. This program would be offered in conjunction with Bridgeport Hospital, the Senior Center, Trumbull Nursing and TEMS.

Question was raised if there was any talk about moving the dispatch from CMED to the new center at PD. No changes are being made at this time. The Police Department does have additional console space in the new center in the event there should be a need.

**Adjournment**

There being no further business, motion was made by Mr. Wheeler, seconded by Mr. Lukianuk, to adjourn the meeting at 8:50 pm. Unanimous.

Respectfully submitted,

Barbara Crandall  
Executive Administrative Assistant

Chief of Service

EMS Report

September 27, 2016

**2016 Stats**

2016	Jan.	Feb.	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.	TOTAL
Days	31	29	31	30	31	30	31	31	25				
Total calls	377	359	410	339	383	361	364	361	299				3253
TEMS Covered	358	340	388	324	359	348	350	351	291				3109
Percent covered	95%	95%	95%	96%	94%	96%	96%	97%	97%				95%
Transports	280	267	300	237	265	264	253	266	224				2356
Mutual Aid	19	19	22	15	24	13	14	10	8				144
Total response Times	7%	7.30%	7.3	7.1	7.5	7.3	7.4	7.40%	7.1				7.30
Transport Rate	78%	79%	77%	73%	74%	76%	72%	76%	77%				76.00%
ALS Intercept	8	4	10	6	6	3	7	2	6				52

**2015 Stats**

2015	Jan.	Feb.	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.	TOTAL
Days	31	28	31	30	31	30	31	31	30	31	30	31	
Total calls	382	334	390	341	363	392	349	345	366	410	339	338	4349
TEMS Covered	348	309	359	317	334	359	326	325	350	377	317	320	4041
Percent covered	92%	93%	92%	93%	92%	92%	93%	94%	96%	92%	94%	95%	93%
Transports	260	244	278	252	249	272	245	259	251	278	250	239	3077
Mutual Aid	34	25	31	24	29	33	23	20	16	33	22	18	308
Total response Times	7%	7.30%	7.3	7.2	7.3	7.4	7.1	7.4	7.2	7.2	7.3	7.1	7.20
Transport Rate	75%	79%	77%	80%	75%	76%	75%	80%	70%	74%	79%	75%	76.00%
ALS Intercept	21	13	17	11	13	20	1	3	6	2	7	4	118

**New Volunteers in Training:**

**Vehicle Status:**

All ambulances have been in service on a regular basis.

The replacement ambulance for the vehicle that was damaged in the fire in July 2016 has been ordered. We expect delivery to be in approximately 90-120 business days.

The new Chevy Tahoe that will be licensed as a second Paramedic vehicle has arrived. Quotes are being requested so the graphics, lighting and radios can be installed.

### **EMT Class Update:**

The TEMS 2016 summer EMT finished on August 18<sup>th</sup>. All 21 students successfully completed the class and began testing for certification.

The EMT class that is being held in partnership with Fairfield University has 11 students enrolled. They will begin their clinical ride time with TEMS starting in October.

### **Recent Events:**

**TEMS had a very busy summer providing ambulances for many community events such as Trumbull Fall Festival, annual Rotary 5k run, the 9/11 ride, and multiple football games. Our bike team has been active in helping with these events.**

**Approximately 30 members attended a continuing education course on the topic of Tracheostomy Emergencies and Airway Management in a recent training that was held in late August.**

**19 members attended an 8 hour class on EMS Safety that was taught by Chief Laucella. This is a NAEMT program that offers a certificate and 8 hours CME credit. Chief Laucella attended an instructor class over the summer that allows him to teach new members and current members the curriculum. This class focuses on driver safety, lifting and moving patients safely, using the proper safety restraints on the stretcher, situational awareness, vehicle and equipment inspections and many other topics. This program received good reviews from the students and will be offered at least 3 times a year.**

**TEMS members attended a recent 16 hour Medical Response to Bombings class that was sponsored by the Southwest EMS Preparedness Committee earlier this month.**

**TEMS members attended a recent volunteer recruitment event at Sacred Heart University. Our team was on campus recruiting certified EMT's that are currently enrolled on the campus.**

**Chief Laucella was invited to speak to a group of Senior Center members in August about Trumbull EMS, the EMS system and about our operational deployment. It gave members in the audience an opportunity to learn more about EMS and ask questions about our service.**

**Members from Trumbull EMS coordinated two teams for the St. Vincent's "Swim Across the Sound" event that took place in late July. The Trumbull EMS Team brought members together who worked and trained very hard for this great event. I want to personally thank each and every team member for their hard work and dedication to this great cause. The Trumbull EMS teams, in partnership with Echo Hose Ambulance, helped raise \$11,748.00 for the Swim Foundation.**

**TEMS volunteers have provided coverage for more than 733 shifts (minimum 2199 hours) for the months of June, July and August 2016.**

**Thank you to all those volunteers who have been helping to staff ambulances, assisting with community education and providing medical coverage at standby events.**

