

**TOWN OF TRUMBULL
CONNECTICUT**

Trumbull Emergency Medical
Service Commission

William Schietinger, Chairman



TEMS
250 Middlebrooks Avenue
Trumbull, CT 0661
203-452-5146

Joseph Laucella, Chief

Trumbull Emergency Medical Service Commission Meeting
January 26, 2016 7:00 pm
Nichols Room, Trumbull Town Hall

Present: Chairman, William Schietinger; Commissioners Matthew Wheeler, Joel Hirshfield, Thomas Keily, Jr., Diane Mayo and Dr. Shea Gregg

Also Present: Chief Joseph Laucella

Absent: Commissioner Philip Lukianuk

The meeting was called to order by Mr. Schietinger at 7:12 pm followed by the Pledge of Allegiance.

Public Comment

No Public comment.

Past Minutes

Motion was made by Mr. Wheeler, seconded by Ms. Mayo, to approve the minutes of December 15, 2015 as written. Approved with one abstention (Dr. Gregg).

Old Business

1. Driver Policy – Chief Laucella presented a draft of a proposed driver policy for the service. Currently, the policy is 21 years old and 2 years of experience. There are many new volunteers under the age of 21 that cover multiple shifts each month but they can't be split to form additional crews because of the policy. The town does not officially have a policy that designates an age; only requirement is a valid driver's license. Commercial services allow driving at age 18 with EVOC and competency in driving documented. Mr. Schietinger favored reducing the age to 18 but noted there must be a qualifying process. Mr. Hirshfield expressed that the town would need to agree to this change. He has no problem with reducing the age as long as there are no liability issues with the town. He also stated the training program needs to equal across all drivers. Chief Laucella stated he is working with HR on this policy. Driving records were discussed with regard to infractions and how the EMS should deal with driving records that were not clean. Chief

Laucella will continue to work with the town departments on developing this policy and bring it back to the Commission when completed.

2. TEMSA Fund Raising Letter – Chief Laucella presented a proposed fund raising letter written by the TEMS Association. After review, the Commission felt the letter might mislead the public into thinking that TEMS is requesting donations which is not appropriate. The letter refers to TEMS and not the organization requesting donations. It was noted that the function of the Association has changed over the years and this should be reflected in the letter. It was moved by Mr. Hirshfield, seconded by Ms. Mayo, to not support the fund raising letter from the TEMS Association. Approved unanimously.

New Business

1. Use of Special Agency Account for EMT Class Instructors – Chief Laucella discussed the EMT class that started on January 19 noting that revenue from the class totaled \$11,500. Books and CPR cards total \$2,125. Chief Laucella requested the Commission approve the use of \$7,000 of the total revenue to cover instructor fees. After discussion, motion was made by Mr. Wheeler to approve \$7,000 for EMT class instructor fees. Seconded by Mr. Kiley and approved unanimously.

Discussion was held regarding the Board of Finance's review of all Special Agency Accounts. Chief Laucella noted the Board is looking for detailed information regarding all department accounts. This information will be discussed at the Board of Finance budget meeting in February.

2. Election of Officers – Motion was made by Ms. Mayo to appoint Mr. Schietinger as Chairman of the Trumbull EMS Commission. Seconded by Dr. Gregg and approved unanimously. Motion was made by Mr. Schietinger to appoint Ms. Mayo as Vice-Chairman of the Trumbull EMS Commission. Seconded by Mr. Wheeler and approved unanimously.

Chief's Report

Chief Laucella distributed his monthly report to the Commission noting the following:

1. The service had 16 calls during the snow storm on Saturday.
2. Call coverage is at 96%.
3. Total calls for 2015 were 4,349 which is a 7% increase over 2014.
4. Refresher will be held the weekend of March 11, 2016.
5. Paramedic Staffing – a meeting was held with Mr. DeSimone of Danbury Ambulance regarding the second paramedic. Mr. DeSimone is committed to the second paramedic and wants the program to be successful. He will be providing Chief Laucella with a quote by mid-February for the Commission to review regarding this program. A new medic has been hired full time.
6. Vintech staffing – working with Vintech to adjust the schedule as some staff is reducing their hours for various reasons.
7. Budget – Meeting with the First Selectman, the Director of Finance and the Chief of Staff went well. They were very happy with the budget presented.

Adjournment

There being no further business, motion was made by Mr. Kiley, seconded by Mr. Hirshfield, to adjourn the meeting at 8:25 pm.

Respectfully submitted,

Barbara Crandall
Executive Administrative Assistant

These minutes are considered a draft until approved at the next meeting of the Trumbull EMS Commission.

Chief of Service

EMS Report

January 26, 2016

2016 Stats

2016	Jan.	Feb.	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.	TOTAL
Days	25												
Total calls	311												311
TEMS Covered	294												294
Percent covered	95%												95%
Transports	230												230
Mutual Aid													
Total response Times													
Transport Rate	78%												78.00%
ALS Intercept	8												8

2015 Stats

2015	Jan.	Feb.	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.	TOTAL
Days	31	28	31	30	31	30	31	31	30	31	30	31	
Total calls	382	334	390	341	363	392	349	345	366	410	339	338	4349
TEMS Covered	348	309	359	317	334	359	326	325	350	377	317	320	4041
Percent covered	92%	93%	92%	93%	92%	92%	93%	94%	96%	92%	94%	95%	93%
Transports	260	244	278	252	249	272	245	259	251	278	250	239	3077
Mutual Aid	34	25	31	24	29	33	23	20	16	33	22	18	308
Total response Times	7%	7.30%	7.3	7.2	7.3	7.4	7.1	7.4	7.2	7.2	7.3	7.1	7.20
Transport Rate	75%	79%	77%	80%	75%	76%	75%	80%	70%	74%	79%	75%	76.00%
ALS Intercept	21	13	17	11	13	20	1	3	6	2	7	4	118

New Volunteers in Training:

TEMS has 8 members who are in training.

Vehicle Status:

All ambulances are in service.

EMT Class Update:

The fall class that is held in partnership with Fairfield University finished in December. Six out of the thirteen students have already completed part of their NREMT exam and we hope to recruit them to be part of the organization in the future.

TEMS began the new EMT class at Trumbull EMS on January 19th. We have sixteen students who are participating in the class.

The EMT Class we have in partnership with Fairfield University started January 18th and has 22 students enrolled.

Upcoming Events:

TEMS is hosting an EMT/EMR Refresher the weekend of March 12, 2016.

Recent Events:

TEMS completed teaching and certifying over 30 Trumbull High School EMS Club students in CPR.

Thank you to Max Spitzer for leading a "Critical Decision Making" continuing education class in December.

Our volunteers rode 208 shifts from January 1, 2016 through January 25, 2016

Thank you to all those volunteers who have been riding and who volunteered to help staff ambulances during Winter Storm Jonas.