

**TOWN OF TRUMBULL
CONNECTICUT**

Trumbull Emergency Medical
Service Commission

William Schietinger, Chairman



TEMS
250 Middlebrooks Avenue
Trumbull, CT 0661
203-452-5146

Joseph Laucella, Chief

Trumbull Emergency Medical Service Commission Meeting
October 27, 2015 7:00 pm
Trumbull EMS Headquarters

Present: Chairman, William Schietinger; Commissioners Matthew Wheeler, Joel Hirshfield, Dr. Shea Gregg, Thomas Keily, Jr., Diane Mayo and Philip Lukianuk (7:12 pm).

Also Present: Chief Joseph Laucella

The meeting was called to order by Mr. Schietinger at 7:08 pm followed by the Pledge of Allegiance.

Public Comment

No Public comment.

Past Minutes

Motion was made by Mr. Wheeler, seconded by Mr. Hirshfield, to approve the minutes of September 22, 2015 as written. Ms. Mayo abstained; all other commissioners approved unanimously.

Old Business

None.

Chief's Report

Chief Laucella distributed his report noting there has been a 6% increase in total call volume; 12 ALS intercepts for the fiscal year as the second paramedic allows the service to take more calls and spend less time on calls.

Mr. Lukianuk entered the meeting at 7:12 pm.

Many factors contributed to the call coverage of 96% in September. Expected calls for 2015 may be around 4,300.

The Finance Director has put into the capital budget money for a new ambulance for 2017. However, this money may need to be used next year as 901 is having mechanical issues and may need to be replaced sooner. This money will be voted on in January 2016 and, if it is approved, we will move forward. AEV has been contacted and the town has been advised they will hold the price on a new vehicle with a letter of intent minus the price change of a new diesel chassis which is about \$5,000-\$6,000.

Discussion was held regarding the current fleet of vehicles. Mr. Schietinger recommended that the service replace 901 and then systematically replace the other vehicles down the road. The service should consider one additional vehicle in the future as call volume is increasing. However, staffing would be a concern even if we had the vehicles. Also discussed was a second paramedic car. The Finance Director and Public Works Director support the idea of a letter of intent to AEV which would be good until March that would allow approval of the capital plan by the Town Council. Chief Laucella noted cost of the vehicle would be around \$151,000 with graphics and 2016 chassis. OEMS changed the specifications on a cot retention system. This may have to be budgeted outside of the capital money. However, there is a less expensive option coming in the spring which will be investigated.

Motion was made by Mr. Hirshfield to support the Finance Director and request she initiate a letter of intent to AEV to hold the price on a new ambulance through March pending approval of the Capital Plan by the Town Council. Seconded by Mr. Lukianuk and approved unanimously.

Mr. Schietinger stated the service should work on a long term plan for vehicle replacement. Chief Laucella has been working on this and will share at the next meeting.

Chief Laucella discussed the EMT class to be held at TEMS starting in January. He noted there is a team of instructors to teach this class. The cost of the class would be covered by the class fees with any balance taken from the Special Agency Account. It will be held Tuesday and Thursdays. He requested support of the Commission to place the money into the Special Agency Account and pay directly from that account. Minimal cost analysis will be done. Max students would be around 18. Fees are approximately \$850.00 which includes the textbook. Twelve students would be at break even. All Commissioners were in favor of this program and placing the fees in the account.

Financial report was discussed. It was noted additional information would be beneficial to see what the collection is between ALS/BLS calls.

New Business

1. EMT Class – previously discussed.
2. Special Agency Accounts – Chief Laucella has been requested by the Town Auditor to spend down two Special Agency Accounts that have not been touched in a long time. One is for EMS and the other is a Trumbull Disaster Trailer Fund. Several items are being discussed for purchase including a pop-up tent, flashlights and supplies to complete the interior of 903 as a mass casualty vehicle. Motion was made by Mr. Schietinger that the two Special Agency Accounts be spent down on the recommendations of the Chief of Service. Motion seconded by Dr. Gregg. Chief Laucella noted trauma packets are at the

regional level to be approved, if they are not, these might also be considered for purchase. Motion approved unanimously.

3. Budget – preparation is beginning. Chief Laucella noted he is writing a FEMA grant for a third set of paramedic gear. This would allow us to have an extra set of gear in the event something went down for repair and would also allow us to staff a third paramedic if necessary in the future. Chief Laucella also discussed the Vintech contract and increasing staffing to an earlier start during the weekday to cover calls especially with the opening of other large facilities in town. Discussion was held regarding expanding of staffing hours and the potential increase in budget. Cost analysis should be conducted as well as a data dump from C-Med for call statistics. There could also be a risk management analysis with this information. On-call system at night was discussed as well as paramedic intercepts and their impact on call coverage.
4. Chief Laucella discussed in depth the possibility of putting on crew for an extra hour each day and a third car during the week. This could be a BLS car. The second paramedic was discussed. Chief Laucella noted Danbury Ambulance might not be able to continue with the second paramedic at the current price. This cost may increase and would need to be included in the budget. Bids might need to be put out for the paramedic to see what costs would be. Discussion of having two different companies providing medic coverage was held noting this would be difficult for accountability reasons. Mr. Hirshfield request staffing plans should be sent to the Commission for review in preparation for the budget review.

Next Meeting

The next Commission meeting will be held on December 15. It was decided to have a special budget review meeting prior to the December 15 meeting.

Recognition Dinner

Dinner to be held on Vazzy's in Stratford on Tuesday, December 29. Chief Laucella noted he has \$2,500 which should cover everyone. However, in the event he might need some additional funding, he would come to the Commission in December when he will know if he requires any action from the Commission.

Adjournment

Motion was made by Ms. Mayo, seconded by Mr. Hirshfield, to adjourn the meeting at 8:40 pm. Approved unanimously.

Respectfully submitted,

Barbara Crandall
Executive Administrative Assistant

These minutes are considered a draft until approved at the next meeting of the Trumbull EMS Commission.

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Barbara Crandall
Executive Administrative Assistant

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Chief of Service

EMS Report

October 27, 2015

2015 Stats

	2015 Jan.	Feb.	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.	TOTAL
Days	31	28	31	30	31	30	31	31	30	25			
Total calls	382	334	390	341	363	392	349	345	366	333			3595
TEMS Covered	348	309	359	317	334	359	326	325	350	309			3336
Percent covered	92%	93%	92%	93%	92%	92%	93%	94%	96%	93%			93%
Mutual Aid	34	25	31	24	29	33	23	20	16	24			259
Total response Times	7%	7.30%	7.3	7.2	7.3	7.4	7.1	7.4	7.2	7.2			7.20
Transport Rate	75%	79%	77%	80%	75%	76%	75%	80%	70%	74%			76.00%
ALS Intercept	21	13	17	11	13	20	1	3	6	2			107

2014 Stats

	2014 Jan.	Feb.	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.	TOTAL
Days	31	28	31	30	31	30	31	31	30	31	30	31	
Total calls	347	307	378	350	355	359	349	303	317	348	306	333	4052
TEMS Covered	318	280	346	325	331	331	311	286	298	322	282	314	3744
Percent covered	92%	91%	92%	93%	93%	92%	89%	94%	94%	93%	93%	94%	93%
Mutual Aid	29	27	32	25	24	28	38	17	19	26	24	19	308
Total response Times	6.9	7.1	7	7.1	7.2	7.2	7.2	7.2	6.9	7.3	7.6	7.1	7.2
Transport Rate	75%	78%	79%	80%	75%	75%	78%	75%	76%	76%	75%	75%	76%
ALS Intercept	6	16	14	17	14	11	19	12	21	13	9	9	161

New Volunteers in Training:

TEMS has 15 new members who are in training.

Vehicle Status:

Ambulance 901 is currently OOS for injector repairs. This truck has been OOS for approximately two weeks.

EMT Class Update:

The fall class that is held in partnership with Fairfield University is going well. Currently, there are 21 students in class.

TEMS is planning a winter EMT class to be held at our EMS Headquarters starting in January. This class will be done in addition to the class with our partners at Fairfield University.

Recent Events:

TEMS provided ambulance standby coverage for the St. Theresa viewing of St. Marie Goretti on Tuesday October 6th. The ambulance crew posted at this location and assisted patients with a few minor incidents related to falls and/or difficulty ambulating.

TEMS has participated and had ambulances on display at both the Long Hill FD and Nichols FD open houses during the month of October.

TEMS was invited and had a recruitment table at University of New Haven. This gave the organization the opportunity to recruit students who are certified as EMT's at the university. The university offers both EMT and Paramedic level classes on campus.

On October 21, 2015, the Town of Trumbull participated in the Statewide Emergency Preparedness Exercise. EMS participated in this day long training event that focused on school preparedness and emergency safety plans.

The annual October refresher was held in partnership with the police department. 13 members of EMS and TPD had thirty hours of continuing education. Thank you to Officer Tim Fedor with his assistance with the refresher class.

Ambulance coverage has been provided to both St. Joseph High School and Trumbull High School for the Varsity Football games. We appreciate and thank all our volunteers and staff for their assistance in helping to cover these games.

Our volunteers rode 324 shifts in September in October for a minimum of 972 hours.

Thank you to all those volunteers who have been riding and helping with our community events.