

**TOWN OF TRUMBULL  
CONNECTICUT**



TEMS  
250 Middlebrooks Avenue  
Trumbull, CT 0661  
203-452-5146

Joseph Laucella, Chief

Trumbull Emergency Medical Service Commission Meeting  
June 23, 2015 7:00 pm  
Trumbull EMS Headquarters

**Present:** Commissioners Matthew Wheeler, Philip Lukianuk Joel Hirshfield, Thomas Kiely Jr., Dr. Shea Gregg

Also present: Chief Joseph Laucella

**Absent:** Commissioners William Schietinger and Diane Mayo

The meeting was called to order by Commissioner Lukianuk, in the absence of the chairman and vice-chairman, at 7:18pm followed by the Pledge of Allegiance.

**Public Comment**

No public comment.

**Past Minutes**

Motion was made by Dr. Gregg, seconded by Mr. Hirshfield, to accept the minutes of the Special Meeting of the Commission on April 28, 2015 as written. Unanimous. Motion was made by Mr. Hirshfield, seconded by Mr. Wheeler, to accept the minutes of the regular Commission meeting on April 28, 2015 as written. Unanimous.

**Old Business**

1. Budget update was given by Chief Laucella. He noted the current budget will end next week and it has come in under budget overall. Supplies came in under budget but might be more next year with the second paramedic. He noted supply costs and new equipment required with the implementation of new protocols have contributed to the increased expenses. Professional development was used for the conference. Most training is done in-house by staff /instructors who donate their time. The phone line cost went down due to the changes in the phone lines for 911. The current fee revenue is \$1,162,000; as of today \$67,000 has been deposited which is approximately \$31,000 from our goal with only one more deposit to be made. Paramedic intercepts have exceeded the amount designated.
2. Chief Laucella noted a narcotic safe has been purchased with the donated money. This will hold the second set of narcotics and with track activity. The second set of paramedic gear has also been set up. The field supervisor has been recruiting paramedics and has had problems. The Danbury Ambulance union members voted for an increase in pay as opposed to benefits which becomes a problem for those medics who need insurance coverage. There is also a non-compete clause in the AMR contract which prohibits any of their medics to work for other companies in the area. The first week of double medics is filled with a lot of overtime hours. Danbury Ambulance does not have staff to cover in the event of openings. The field supervisor feels he has secured another medic to cover and Danbury Ambulance

states they will meet the contract. If they cannot fill this position, staffing would be filled on the BLS level. It was noted that if the contract is not fulfilled, the service could pull it back. However, bringing in a third provider to cover this second paramedic presents problems with accountability. Mr. Kiely questioned whether the town would consider hiring their own medics. Chief Laucella noted this could be an option but the town would need to agree to all that would be involved. The current contract for the second paramedic is for one year. It will need to be renegotiated for a second year which would bring it up to the original contract expiration date for medic coverage. Chief Laucella also noted there is a section of the current contract stating that if a call is missed because of no medic on duty, they will be billed \$350 per ALS call.

3. Chief Laucella noted the new ambulance is in production with some minor adjustments but it should be on schedule for delivery at the end of August. 903 was decommissioned as an ambulance. The town did some maintenance on it and it will now be used as a mass casualty/supply truck for the service. The pick-up truck acquired from Aquarian will be used by the Public Works Department as it suits their needs better. 902 is awaiting auction and the Humvee is inoperable and the town is looking to dispose of it.
4. Chief Laucella noted he has been working on policies. Those policies presented at a meeting several weeks ago will be re-distributed and discussed at the next meeting.

### **Chief's Report**

Chief Laucella's report was distributed. He reviewed statistics noting the service averages 14 ambulance calls per day. Clinical agreements for student ride time have been drafted and approved for AMR and Easton. Bridgeport Hospital is still under review by their legal department. The Chief is meeting with UNH to discuss a clinical agreement for their para-medicine students which would place them at Trumbull EMS as part of their program. Fairfield University classes are going well. An EMT course is scheduled to start on 6/29 at Trumbull EMS which will be a relaunch of the internal training program.

All eighth grade students in town were instructed in hands-only CPR during EMS Week in May and CPR Week in June. Program was very successful and he thanked all who participated.

### **New Business**

1. Chief Laucella noted that several donations were made in the last several weeks which have been deposited into the Special Agency Account for EMS. One donor requested that we use the money to purchase CPR equipment to benefit the community CPR program. Chief Laucella proposed to purchase three sets of adult manikins with lights at \$425.00 per set of four, one set of infant manikins at \$456 per set of four and four AED trainers at \$700 for a set of four. This is approximately \$2,432 before discounts.

Chief Laucella also noted he would like to use some additional money for replacing much needed equipment/supplies at EMS. These items would include a new TV for the Day Room, refrigerator, coffee pot, pots and pans, toaster oven, kitchen and grill items such as knives/sharpeners, bedding and a charging center. This is approximately \$3,000.

A third item for discussion is a storage shed. This could be a pre-fab garage with storage approximately 24x24 which would cost between \$15,000 and \$30,000 depending on the unit selected. Another option would be to have the Public Works Department construct a shed. Basic power would be available. Planning and Zoning has been contacted and this structure would not be a problem on the property.

Updating of the classroom projector was discussed and Chief Laucella noted this purchase will be made from the large donation previously received.

It was recommended that the mattresses in the bunk rooms also be replaced.

Mr. Hirshfield motioned that based on the recommendation of Chief Laucella, the Commission approve up to \$2,500 from the Special Agency Fund for CPR and AED training supplies – including three sets of adult manikins with lights, one set of infant manikins and one set of AED trainers. Motion was seconded by Mr. Lukianuk and approved unanimously.

Mr. Hirshfield motioned that the Commission approve up to \$5,500 from the Special Agency Fund for replacement items needed at EMS HQ as noted by Chief Laucella, including mattresses. Seconded by Mr. Wheeler and approved unanimously.

Chief Laucella will research the storage shed, including estimates from the Public Works Department, for another meeting.

2. Governor's Budget – tabled until Mr. Schietinger is present to discuss.

**Next Meeting:** July 28, 2015 at 7:00 pm.

### **Adjournment**

There being no further business, motion was made by Mr. Hirshfield, seconded by Mr. Lukianuk, to adjourn the meeting at 8:32pm.

Respectfully submitted,

Barbara Crandall  
Executive Administrative Assistant

The above minutes are considered a draft until approved at the next meeting of the Trumbull EMS Commission.

Chief of Service

EMS Report

June 22, 2015

**2015 Stats**

	2015 Jan.	Feb.	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.	TOTAL
Days	31	28	31	30	31								
Total calls	382	334	390	341	363								1810
TEMS Covered	348	309	359	317	334								1667
Percent covered	92%	93%	92%	93%	92%								93%
Mutual Aid	34	25	31	24	29								143
Total response Times	7%	7.30%	7.3	7.2	7.3								7.20%
Transport Rate	75%	79%	77%	80%	75%								77.00%
ALS Intercept	21	13	17	11	13								75

Call Volume- June 1<sup>st</sup>- June 21<sup>st</sup> - 282 Calls

**2014 Stats**

2014	Jan.	Feb.	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.	TOTAL
Days	31	28	31	30	31	30	31	31	30	31	30	31	
Total calls	347	307	378	350	355	359	349	303	317	348	306	333	4052
TEMS Covered	318	280	346	325	331	331	311	286	298	322	282	314	3744
Percent covered	92%	91%	92%	93%	93%	92%	89%	94%	94%	93%	93%	94%	93%
Mutual Aid	29	27	32	25	24	28	38	17	19	26	24	19	308
Total response Times	6.9	7.1	7	7.1	7.2	7.2	7.2	7.2	6.9	7.3	7.6	7.1	7.2
Transport Rate	75%	78%	79%	80%	75%	75%	78%	75%	76%	76%	75%	75%	76%
ALS Intercept	6	16	14	17	14	11	19	12	21	13	9	9	161

**New Volunteers in Training:**

TEMS has 9 new members who are in training.

**Vehicle Status:**

902 is Out of Service. All other vehicles are in service.

**Equipment Update:**

A second set of paramedic gear has been purchased. The equipment is ready for the additional paramedic that will begin weekdays starting July 1, 2015.

A new bio metrics safe was purchased to secure necessary equipment for the additional paramedic. This is a requirement when we deploy a second set of paramedic gear in a few weeks.

#### **Upcoming Events/Training:**

TEMS has completed the Medical Control training that includes Narcan, CPAP and Aspirin Administration. All staff members were trained and the new equipment has been deployed on the ambulances.

TEMS has extrication training on June 25<sup>th</sup>. The first training class will be a lecture on extrication and road safety. We will take these concepts and practice them later this summer as we have two extrication drills planned with the Long Hill FD.

A summer EMT class begins on June 29, 2015. We anticipate a class of approximately 15 students who will meet Monday through Thursdays from 5:30-10:30pm.

#### **Recent Events:**

TEMS, with the assistance from the Physical Education teachers, School Nurses and Administration from Hillcrest and Madison Middle School, successfully trained all 8<sup>th</sup> graders in Hands Only CPR. TEMS was on site two days at each school as we taught hundreds of 8<sup>th</sup> graders from each school during their gym classes. We would like to thank all those staff members from TEMS who led small groups each day to help teach this life saving skill.

These events were held during EMS week and National CPR Week.

TEMS provided ambulance stand-by coverage at the Trumbull High School Graduation.

Approximately 20 members from TEMS attended this year's EMS Expo. The team spent multiple days attending various lectures and viewing new equipment that is being introduced to the industry. The team was able to spend time inside a vehicle similar to the ambulance we expect to receive later this summer. The opportunity allowed us to make some minor last minute changes that will enhance some of the features in the new ambulance.

**TEMS volunteers rode a total of 293 shifts (minimum 879 hours) in April and May.**

**Thank you to all those volunteers who have been riding and helping with our community events.**