

**TOWN OF TRUMBULL
CONNECTICUT**

Trumbull Emergency Medical
Service Commission

Joseph Rodriguez, Chairman



TEMS
250 Middlebrooks Avenue
Trumbull, CT 0661
203-452-5146

Joseph Laucella, Chief

Trumbull Emergency Medical Service Commission
November 27, 2013, 7:00pm
Trumbull EMS Headquarters

Present: Commissioners John Butkus, Gwen Summ, Philip Lukianuk, Joseph Peddle and Diane Mayo. Also present Joseph Laucella, Chief of EMS

Absent: Joseph Rodriguez and William Schietinger

The meeting was called to order at 7:30pm by Mr. Butkus in the absence of Mr. Rodriguez followed by the Pledge of Allegiance and reading of the core values and mission statement.

Public Comment

No public comment.

Recognition of Crew

Chief Laucella presented Life Saving Awards to several members of TEMS for their work in a code save. These members were Michael Szymanski, Michael Sereno, Paul Wasserman, Anthony DeSimone, Matthew Barksdale and Christopher Calkins. Chief Laucella also noted TEMS will be hosting a hands only CPR evening on January 16 for the public.

Past Minutes

Motion made by Ms. Mayo, seconded by Mr. Lukianuk, to approve the minutes of September 24, 2013 as written. Unanimous. Motion made by Mr. Lukianuk, seconded by Mr. Peddle, to approve the minutes of October 29, 2013 as written. Unanimous.

Sponsor Hospital Agreement

Barbara Crandall noted the agreement is being negotiated between the town attorney and counsel from St. Vincent's Medical Center. There is a critical time line with regard to the approval of this agreement and the submission of the Certificate of Renewal for 2014. It was agreed the commission will review the final document when presented and approve via email as they have discussed the agreement in prior meetings.

FEMA Grant

Chief Laucella stated he is working on a National Firefighters Assistance Grant with the Finance Department and Economic Development to procure two cardiac monitors. TEMS does qualify as a separate EMS agency for this grant. The ability to have cardiac monitors would give

greater flexibility in paramedic staffing. Cost is \$35,000 each with a service contract of \$1,000 per year. Chief Laucella requested approval to move forward to secure these two cardiac monitors. Our commitment would be approximately \$12,000 in the purchase. This funding is available from our training account or we could approach the town for a supplemental. Monitors should last ten years. Motion to approve the request to submit a grant in the amount of \$80,000 to secure two cardiac monitors was made by Mrs. Summ, seconded by Ms. Mayo. Brief discussion regarding budgeting for the service contract was held. Unanimous.

ALS Intercepts

Discussion was held regarding status of call coverage and related ALS intercepts. Chief Laucella noted we utilize an outside paramedic approximately 15-20 times each month at a fee of \$280.00 per call. He requested transferring \$31,000 from the 01022600 501102 to 01022600 522202 to continue to supplement the paramedic intercept charges. Contractually we are bound to pay these invoices within 30 days. Motion was made by Ms. Mayo, seconded by Mr. Lukianuk, to approve the transfer. Unanimous.

Paramedic Staffing

Chief Laucella noted the Budget Subcommittee, in its review of the proposed 2014-2015 budget, decided to postpone any changes in the paramedic staffing at this time. It should be the goal of the service to cover calls and look at the staffing for next year. Should statistics point in the direction that a change in paramedic staffing be made, the commission will review it for next year. However, it should definitely be addressed for the 2015-2016 budget.

Budget

Discussion and review of the proposed EMS budget was held. Motion was made by Mr. Peddle, seconded by Ms. Mayo, to approve the budget in concept subsequent to final analysis. Unanimous.

RFP for Paramedic Coverage

Chief Laucella noted the RFP for paramedic coverage has been drafted and a meeting with the Purchasing Director will be scheduled after the first of the year to review its contents and determine a timeline. The budget line item will be influenced by the outcome of the RFP but the Finance Department is aware changes may need to be made.

Chief's Evaluation

Deferred until next meeting.

Chief of Service Report

Chief Laucella presented his written report and noted fourteen table top cities have been purchased through DEHMS so that exercises can be done by different emergency services with regard to mass casualty incidents. He noted he is a part of the regional MCI committee and they are preparing training exercises for the towns and their goal is to travel the region with this training.

Discussion of transports and calls covered was held. Chief Laucella noted these statistics vary each month because the higher amount of transports we do lowers the amount of calls covered in town. He will be reporting this information at each commission meeting.

Chief Laucella noted he is working with TPAUD to reach out to the youth in town and is working on initiatives with the Counseling Center.

Adjournment

Motion was made by Mr. Lukianuk, seconded by Mr. Peddle, to adjourn the meeting at 9:02pm.

Respectfully submitted,

Barbara Crandall
Executive Administrative Assistant

These minutes are considered a draft until they are approved at the next Trumbull EMS Commission meeting.

EMS Commission Report

November 26, 2013

Respectfully Submitted by:

Joseph Laucella- Chief

Call Volumes:

2013	Jan.	Feb.	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.	TOTAL
Days	31	28	31	30	31	30	31	31	30	31			
Total calls	335	325	293	298	378	316	314	332	310	354			3255
TEMS Covered	265	237	243	267	345	296	299	316	282	330			2880
Percent covered	79%	73%	81%	90%	91%	94%	95%	95%	91%	93%			88%
Mutual Aid	66	86	50	31	33	20	15	16	28	24			369
Total response Times	x	x	x	x	x	x	8.5	7.41	7.5	7.2			

As of November 24, 2013 TEMS responded to 249 calls and covered 92% of the call Volume. TEMS transport is 79%.

New Volunteers in Training:

TEMS has six new members currently in training.

Vehicle Status:

901- in service.

902- in service

903- in service

904- in service

In The Community:

Trumbull EMS provided ambulance standby's for all home Trumbull High Football games, a Fallen Heroes Ceremony, Trumbull Band Classic, a Lupus fundraising walk, and the Pumpkin run. I want to thank all the volunteers who worked these events.

Monthly Training/Upcoming Training:.

TEMS had to cancel the "Operational Response to Hazmat/WMD Incidents" class was scheduled in December due to lack of enrollment. FEMA requires a minimum of 26 students.

Fairfield University/TEMS EMT Class has 24 students who are three weeks from completing their EMT Class. Observation ride time has begun and the feedback from crews has all been positive. Many of these students state they will be returning to volunteer with TEMS once they are certified.

TEMS has 10 EMR students in an EMR class here at TEMS. They are expected to complete the program in 3 weeks.

A free "Hands Only" CPR Event has been scheduled for January 16, 2014. This event is to help promote the importance of immediate CPR by the bystander.

Other Information:

TEMS provided CPR training for over 50 staff members at Christian Heritage School. Two early morning sessions were held and staff members were trained in Adult/Child CPR with AED.

I want to give a special thank you to Barbara Crandall for coordinating the recent Food Drive. I also want to thank all the staff who came out to help work the event. TEMS helped stock the Trumbull Food Pantry with an entire ambulance stuffed with food as well as collected over \$950 in donation.