

Nichols Fire District Monthly Meeting

October 14, 2014

Attendees

Commissioner Doug Doyle
Commissioner Rick Perachio
Commissioner Ron Butz, Sr.
Treasurer Barbara Plofkin
Tax Collector Hank Owen
Secretary Curt M Robinson
Chief J Brian McGovern

Meeting called to order at 19:36

1. September 2014 Meeting Minutes

Commissioner Doyle asked if there were any questions about the report that was presented. There was a brief discussion about Pastor Piccirillo. There was discussion about the detail level in the Monthly meeting minutes the Commissioners felt a little more detail regarding continuing discussions are desirable. Motion made by Commissioner Butz, seconded by Commissioner Perachio. Passed unanimously by Doyle and Perachio, Commissioner Butz abstained because he was absent in the previous month.

2. Tax Collector Report

Mr. Owen presented his written report. Receipts were almost \$30,000, which is good for this time of year. Collections are progressing "better than expected". Commissioner Doyle asked about the process of correcting the bills that were sent out with the corrected Grand List. Mr. Owen reported that it has led to many discussions with tax payers, but feels like it may have actually increased the response. Commissioner Doyle asked about any possible detrimental public relations, Mr. Owen feels that there has not been any.

Motion to accept by Commissioner Butz and seconded by Commissioner Perachio as published. Unanimously approved.

Commissioner Perachio asked if Unilever has made any recent donations for our neighbor's night, the belief is that this hasn't occurred recently and there has been no solicitation for any donation.

3. Treasurer's Report

Treasurer Barbara Plofkin presented her written report.

- Commissioner Perachio asked about the current balance in the 110/112 Shelton Road account. Treasurer Plofkin will investigate the current balance and report on this.
- Commissioner Doyle questioned the expenditure of Line 10 – Cap Fire Equipment Maintenance. This included a \$14,900 purchase of, which is almost 75% of the line total. This may have not been assigned properly, most likely it should have been Line 9 – Capital Fire Equipment. Another line needs investigation is Line 17A & 17B, which look to be allocated improperly.
- Commissioner Doyle thanked Treasurer Plofkin for work and funds that should have been applied to the previous fiscal year regarding the new Car-3. Commissioner Butz will follow-up regarding some outstanding billing.
- Commissioner Perachio asked about a review by Accountant Michael Roller for the first half of the 2014/2015, this will be forthcoming.
- Treasurer Plofkin reported there's currently \$750k in the NOW account.

Motion to accept by Commissioner Butz and seconded by Commissioner Perachio as published. Unanimously approved.

4. Introductory Interviews

- Commissioner Doyle wanted it recorded that the Commission met with Junior Prospective Member Timothy Gay prior to the October 2014 Monthly Meeting.

5. Chief Remarks / Comments

- Chief McGovern had reviewed the expenses related to the Baltimore Fire Expo and reported that the level of detail was insufficient to fully analyze the amounts. He reported that the procedure will be reviewed prior any future expenses. There was discussion about the process to be followed.
- Chief McGovern reported that the Membership passed a motion to reverse the Officers' Meeting and the Board of Fire Commission meeting. Starting November 1st, the Officer's Meeting will take place on the 2nd Tuesday of the Month and the Board of Fire Commission meeting will take place on the 3rd Tuesday of the month. There was review of the District By-laws to review whether this would contradict anything, the only thing of note was that the Annual District Meeting will need to remain on the 2nd Tuesday of the month of May.
- Chief McGovern reported that Saturday, February 7, 2015 is the tentative evening for the recognition for Past Chief Plofkin and former Chaplain Piccirillo. There was brief discussion about the planning for the event.
- Chief McGovern reported that no bids were received for the old Station #2 air compressor, so the unit is going to Austin Morano for \$250.
- Chief McGovern reported that there will be a meeting with the new prospective Chaplain on October 15th. There was some discussion about the roles and responsibilities for the position, which will be discussed during the meeting. The position will remain a staff-level Assistant Chief. The anticipation is to have him be introduced to the Membership at the November Department Monthly Meeting.

6. Correspondence and/or Invoices

- Commissioner Doyle reported that he received correspondence from Kinsley Power regarding a Preventative Maintenance Contract for the Station #1 Generator Unit. The amount was \$1,274, which Chief Allan felt was a bit high and he will be taking it on as part of his scheduled maintenance for items in the Department and to not move forward with this contract.
- Commissioner Doyle reported that the formal premium adjustment notice was received from Traveler's Insurance.
- Commissioner Doyle reported a memorandum was received from McNeil & Company regarding the claim on the damage to Engine 301.
- Commissioner Doyle reported correspondence regarding a closing on Wild Rose Ln and a check for due Fire Taxes in the amount of \$541.42.
- Correspondence was received regarding a rebate with the State of CT and Alliance Heating.

7. Old Business

- Status, Rescue/Engine New Truck Committee
 - Commissioner Doyle had asked that the Committee Chairman provide a report. No report was received and Chief McGovern was requested to remind Chairman Franko.
 - There was discussion about photographs and the paint-break that have been done.
 - Discussion of latest information from Municipal Leasing - Commissioner Perachio reported that the Internal Escrow Letter has been put on the District letterhead and sent. There was also a typo and incorrect date in the correspondence that will be taken care of. November 1st is an anticipated closing date on the lease, with the chassis payment and the remainder being placed in escrow. Municipal Leasing will have the Certificate of Origin delivered to them. The lease assignment has also been received. Pinnacle Public Financing is the assignee. The Secretary will ensure that the communications be sent to Pinnacle and a copy to Municipal Leasing.
 - Pinnacle Public Finance, Inc.
8377 E. Hartford Drive, Ste. 115
Scottsdale, AZ 85255
 - Municipal Leasing Credit Corporation
Attn: Ellen O'Kelley
11184 Antioch, Ste 313
Overland Park, KS 66210-2420
 - Tom Miller at The Insurance Exchange has been provided information necessary to add the new apparatus to our District Insurance Policy, interim date October 28, 2015, including liability, worker compensation details. The final delivery date and release of funds will requested by the Committee.
- Chief McGovern raised a question about a request for the \$250 advertisement for the CT Burn Center. The Commission said it was the Chief's prerogative.
- Status, Station #1 Projects
 - Station One Kitchen/Bath – No report was received from the Committee. The Commission requested that Chief McGovern relay the request that a monthly report be made.
- Status Update, Archived document search regarding underground diesel fuel storage tank removal

- Commissioner Doyle reported that he has reached out to Wayne Schallach regarding and he is still looking. Commissioner Perachio reported that there had been correspondence from John Butz asking if he should still be looking, Commissioner Butz will speak with him. Commissioner Perachio submitted a bill for approximately 13.5 hours of work, he will submit this to Treasurer Plofkin.
- Engine 302 to Hahn Factory Reunion, Hamburg, PA,
 - Commissioner Doyle reported that the Engine did go down and made it back. The “window sticker” was submitted for the file. There were photographs taken and Commissioner Doyle is discussing reproduction and possible distribution.
- Station One Window Replacement Project
 - Commissioner Doyle reported about two approaches to the project. Full Frame replacement approximately, \$41,300 with a sash-only replacement \$27,900. There will be no deposit made until the windows are in the position of the vendor. Commissioner Butz raised a question from Lt. Hilinski about window tinting, this can be part of the project. There was discussion about the budget and projects. The consensus was to move forward with the project.
- Commissioner Perachio brought up the 110/112 Shelton Road property and maintenance on the house. There were various items that needed attention when inspected a few months ago, these repairs were made at approximately \$3,400. To install replacement windows on this building would be in the neighborhood of \$12,000 using economy windows. Consensus was to move forward with the project, Commissioner Perachio will follow-up.
- Status – Replacement of Command Vehicle, Car 3
 - Commissioner Butz reported the project is complete and we are awaiting the final bill. A final report will be submitted to Chief Engineer Allan. The only open item is the reversal of the chevrons on the back of the vehicle.
- Re-initiate review of insurance market place with Insurance Exchange
 - Commissioner Doyle reported that he has spoken with VFIS and has answered questions submitted to us. They will be developing a proposal with a Principal Sum of \$500,000. Commissioner Perachio inquired about a LODD policy with Wilcox. He also expressed his hesitation regarding previous experience with VFIS, Commissioner Doyle said this will be completely unrelated to the other claim.
- Commissioner Butz asked about the close-out of the Station #2 project amounts. The cove-molding will be looked at as a place to spend the remaining funds.

8. New Business

9. Remarks/Comments

Meeting adjourned 21:57

Respectfully Submitted,

Capt. Curt Robinson
 Secretary
 Nichols Fire District