

Nichols Fire District Monthly Meeting

September 09, 2014

Attendees

Commissioner Doug Doyle
Commissioner Rick Perachio
Commissioner Ron Butz, Sr.
Treasurer Barbara Plofkin
Tax Collector Hank Owen

Arrived at 19:45
Chief J Brian McGovern
Secretary Curt M Robinson

Meeting called to order at 19:29

1. August 2014 Meeting Minutes

Commissioner Doyle asked if there were any questions about the report that was presented. Motion made by Commissioner Perachio, seconded by Commissioner Butz. Passed unanimously by Doyle and Perachio, Commissioner Butz abstained because he was absent in the previous month.

2. Tax Collector Report

Mr. Owen presented his written report.

Motion to accept by Commissioner Butz and seconded by Commissioner Perachio as published. Unanimously approved.

3. Treasurer's Report

Treasurer Barbara Plofkin presented her written report.

- Treasurer Plofkin reported that \$300,000 were transferred to the NOW account, with no estimated large expenses through the end of the calendar year.
- Commissioner Doyle had a question about the "Contingency Account" being overspent, this being related to the outfitting for Car-3, which was supposed to be taken from the previous year's budget. Treasurer Plofkin reported that the year had already been closed, so this needs to be arranged to make it work. Commissioner Doyle just requested that monies be moved so the current year contingency amounts do not show as spent.

- Treasurer Plofkin asked about the eFax expense and whether she needed to post them individually, or can they be totaled and entered as a batch. The Commissioners agreed that she can account it in any way she needs, but the total amount for the quarter should be reviewed next month. There was discussion about ongoing expenses regarding Dispatch Services.

Motion to accept by Commissioner Butz and seconded by Commissioner Perachio as published.
Unanimously approved.

4. Introductory Interviews

There were no introductions.

5. Chief Remarks / Comments

- Review expenses from Baltimore Fire EXPO – This was discussed and reviewed with Treasurer Plofkin. Will be followed-up on at the next monthly meeting.
- Change of Commission and Officer meeting days – this was introduced at the last Monthly Meeting. Upon review of the Board of Fire Commission by-laws, there was no reference to a specific meeting time or day. This will continue to be reviewed, but will proceed with the change on the Department level.
- New eDraulic Hurt Tools and Windshield Cutters – Chief McGovern reported that the cutters are in-service and the other tools have been ordered
- Date for Chief Plofkin & A/C Piccirillo Recognition Dinner – Chief McGovern reported that Chief Tomas is still working on a date for this event. The goal is to hold the event by the end of 2014.
- Chief McGovern reported that FF Morano is interested in purchasing the old air compressor from Station #2 for \$250. Chief Allan has no use for the item. The decision was to put an email out soliciting additional offers on the item.
- Chief McGovern reported that according to information being discovered at the Firehouse Expo the chevrons are “upside down” and could be a liability. Commissioner Butz reported that it is being addressed by Sign Maintenance.
- Commissioner Perachio reported that he spoke with the new pastor at Nichols United Methodist Church and he would be interested in participating with the Department, but not in any role as a Firefighter. This will be perused and Commissioner Perachio will arrange a meeting and discussion.

6. Correspondence and/or Invoices

7. Old Business

- Status, Rescue/Engine New Truck Committee
 - Report from Truck Committee – Captain Robinson reported that the Committee has met and is discussing placement of equipment. Commissioner Doyle suggested obtaining a technical diagram on the Hale Q-Max XS Pump to determine the overall size to try and estimate the compartment size
 - Discussion of latest information from Municipal Leasing - Commissioner Doyle reported that he's been in discussions with them to write the lease not as a down payment, but as an initial payment. There was also discussion about when we are entering into the lease, in order to help lower the interest payments if paid on a monthly basis. A new document has been written, the estimate is that the first payment will be July 15, 2015, payment will be made to GK directly by the Nichols Fire District, with other specific costs being paid by Municipal Leasing. However, there may be changes, which need to be in writing. Equipment mounting will be an additional cost, which is not part of the contract cost. Starting on July 1, 2015 we will be making monthly payments of \$5,947.
- Status, Station #1 Projects
 - Rear garage, integral with generator project
 - Station One Kitchen/Bath – Report from Building Committee (communicated via e-mail, 9/9/14) – Lt. Marc Hilinski reported that some contractors have stepped back, and others have been identified. Awaiting new bids before bringing to the Commission, hopefully by next month.
- Status Update, Archived document search regarding underground diesel fuel storage tank removal
 - Commissioner Doyle reported that he has reached out to Wayne Schallach regarding
- Engine 302 to Hahn Factory Reunion, Hamburg, PA,
 - Chief Engineer Allan is reporting that there are no license plates for the apparatus. Commissioner Butz will take the paperwork and investigate with DMV
- Station One Window Replacement Project
 - Commissioner Doyle will be meeting with DiGeorgi about getting a bid on Marvin Windows
- Status – Replacement of Command Vehicle, Car 3
 - Commissioner Butz reported the striping on the back of the vehicle will be reversed
 - The “slide-out tray” is almost complete and will be installed soon
 - Commissioner Butz reported on a radio issue with the Pyramid Repeater system. They will investigate the expense related to repairing the radio with Com-Tronics
 - A new armrest will be for the truck
- Status – Traveler's Worker's Compensation Audit Outcomes
 - Commissioner Doyle reported that the right documentation has been provided and the audit is complete for this year and our rate has been established.
 - Commissioner Doyle reiterated that any reported submissions will be placed with both Traveler's Insurance and McNeil simultaneously.
- Re-initiate review of insurance market place with Insurance Exchange
 - Commissioner Doyle reported that he has spoken with VFIS to attempt to raise the coverage amounts. There was discussion about previous experience with VFIS and claims that were not paid.
- Status – Length of Service Program funds and investment
 - Commissioner Doyle reported that he and Chief McGovern met with a representative of the company where the money is. Robert Zitnay is reporting that the money is not currently

invested anywhere due to the potential loss of principal if the money is not invested wisely. Commissioner Doyle will be following-up.

- Status – Submission of energy rebate application to UI for new cooling system at Station One
 - Commissioner Doyle has all the paperwork ready to submit this application.
- Status – Engine 301 Chain Damage Repair
 - Commissioner Doyle reported that the insurance claim is being processed. The appraisal has been completed. Estimated repair timeframe will be after the NFD Open House.
- Status – Todd Ivanovich
 - Commissioner Doyle reported that Capt. Mumbach has spoken with Todd Ivanovich and he was willing to meet, but will try and set on a date in approximately 6-weeks.

8. New Business

- Commissioner Doyle brought up an issue that was raised at the Monthly Meeting regarding replacement of SCBA bottles and airpacks. There was discussion about this question. Chief McGovern reported that the airpacks have a 20-year service life, and the air bottles have a 15-year lifespan. We are currently replacing bottles on a maintenance schedule.
- Capital Expenditure Plan
 - Truck 304 Replacement – Discussion about a plan to immediately start the replacement of Truck 304 once the new rescue is received with a possible delivery in 2017.
 - SCBA Replacement -
 - Radio System –
 - Station #1 Compressor – Chief McGovern raised this as a concern for the Officers & membership.

9. Remarks/Comments

- Commissioner Perachio reported that he and Commissioner Doyle had met with the tenants at the 110/112 Shelton Rd. property. He spoke about some repairs and possibly putting in new windows. A new window proposal was presented with a final proposal amount of roughly \$12,000-\$14,000 depending on replacement units used. Discussion about the project.

Meeting adjourned 21:50

Respectfully Submitted,

Capt. Curt Robinson
Secretary
Nichols Fire District