



Town of Trumbull

TRUMBULL POLICE COMMISSION

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POLICE COMMISSION

ROGER MCGOVERN, CHAIRMAN
ALBERT ZAMARY, VICE CHAIRMAN
ANGELO MAGLIOCCO, COMMISSIONER
DANIEL PORTANOVA, COMMISSIONER
JOHN VAZZANO, COMMISSIONER

Special Trumbull Police Commission Meeting
Trumbull Police Department
June 21, 2016

MINUTES

The Trumbull Police Commission meeting was called to order at 5:00 p.m.

Members present: Roger McGovern, Chairman
Albert Zamary, Vice Chairman
Daniel Portanova
John Vazzano

Also Present: Chief Michael Lombardo
Deputy Chief Glenn Byrnes
Deputy Chief Thomas Savarese

Absent: Angelo Magliocco
Deputy Chief Ronald Kirby

Public Comments

The Chair opened Public Comment at 5:01 p.m.

There were no public comments Chairman McGovern closed the Public Comment at 5:02 p.m.

Motion was made to move Item 9, New Business, Accreditation Update Report – Lt. Scinto out of order. Motion made first by Commissioner Vazzano, seconded by Commissioner Portanova. There was no further discussion. ALL IN FAVOR, motion carried unanimously.

Chief Lombardo indicated that he asked Lt. Scinto to provide an update on accreditation.

Lt. Scinto provided a hand out which explained accreditation. He explained this is a three tier system. The department applied for tier one in October 2015. There are 127 standards which are broken into three categories. He explained that each standard could have 1 to 2

requirements or even up to 20 requirements. Lt. Scinto explained that in previous years there was no policy manual for the department. He had to begin the manual from the start. He reported that the policy manual is about 99% complete. Lt. Scinto is hoping for a mock assessment in October of 2016 in which 50%-75% of the accredited standards need to be completed. Accredited assessors come and check to see if the policies are on the right track and will provide any feedback. The department is making progress on the policies but it will be some time before we will be able to attain accreditation.

Commissioner Zamaro asked how the department is graded on the accreditation. Lt. Scinto explained that each standard has a sheet that is completed by the assessor, they review the standards and are told if they are in compliance or not in compliance.

Commissioner Portanova asked if the department is accredited or not accredited, what exactly does it mean. Lt. Scinto explained it is a status, which shows that the department has a policy manual that is comprehensive. It helps with any liability issues, mostly dealing with prisoner operations and management. He indicated that those are the areas that are most targeted for liabilities.

Chief Lombardo reported that it will help in reducing any lawsuits and provide a strong defense in civil claims against the department. Chief Lombardo also indicated that Tier One for most departments takes the longest to complete. It could take up to 4 years, but does not see that it will take the department that long as the policies are almost complete. Chief Lombardo also reported that as the policies are completed they are given to the officers who need to sign off on them, to indicate that they have read and understood the policy. Approximately three (3) policies are sent out each week to the officers. Chief Lombardo also shared that Lt. Scinto does most of the writing which is then forwarded to him so he can review and make any changes or edits to the policy.

Chairman McGovern asked if the officers need to send anything back indicating they have read the policy. Chief Lombardo reported that the Training Division is keeping track of who has received, read and understood the policy.

Chairman McGovern asked if someone went to court with a claim against an officer or the department, the relevant policy would be reviewed to determine whether the officer was in compliance.

Chief Lombardo responded that is correct.

Commissioner Portanova asked if they knew how many local departments in Connecticut are in compliance. Chief Lombardo indicated he was not sure of the number but is aware of a few: Monroe, Wilton (Tier 1), Norwalk and Westport (in the process).

There were no further questions. The Commissioners thanked Lt. Scinto for the update on accreditation.

Approval of the May 10, 2016 Special Police Commission Meeting Minutes

Motion made to accept the Special Police Commission Meeting Minutes of May 10, 2016 as presented. Motion made first by Commissioner Zamaro, seconded by Commissioner Portanova. There was no further discussion. ALL IN FAVOR, motion carried unanimously.

Approval of the May 17, 2016 Special Police Commission Meeting Minutes

Motion made to accept the Special Police Commission Meeting Minutes of May 17, 2016 as presented. Motion made first by Commissioner Vazzano, seconded by Commissioner Zamaro. There was no further discussion. ALL IN FAVOR, motion carried unanimously.

Chief's Report

Correspondence

Chief Lombardo sent a letter of commendation to four (4) members of the Detective Bureau for an excellent arrest which involved multiple burglaries, a home invasion, a sexual assault with firearm and kidnapping last fall. The individual was arrested and charged with a \$1.2 million dollar bond. Detective Sergeant Weir, Detectives Murray, Schwartz and Wheeler put a lot of hours and hard work into solving this case.

Chief Lombardo sent a letter to Deputy Chief Byrnes recognizing him for all his hard work which he has done for quite a few years, including the thought of redoing the dispatch center where he spent hours, early mornings, late nights meeting with several contractors, etc.

Chief Lombardo received a letter from Chief MacNamara from the Fairfield PD extending his gratitude to Canine Officer Greg Lee, Officers Tantimonico and Skoog in assisting with the Clam Jam in the Town of Fairfield.

Chief Lombardo received a thank you letter from Todd Pelazza the Director of Public Safety of Fairfield University for participating in its second annual Jail N' Bail event.

Chief Lombardo reviewed the handout from DC Byrnes on the Special Project, Status Report. The Chief discussed the progress of various projects that are underway in the department.

Chairman McGovern asked about the Huntington Water Tank antenna, and if that was located on Chestnut Hill. DC Byrnes responded that it is not, it is the water tank in the Huntington section of Shelton over the line in the Nichols area. They just recently had to enter into a lease agreement which they did not have. The property is owned by Aquarion.

Chairman McGovern recalls at the last meeting that Chestnut Hill was discussed. DC Byrnes responded that is correct they did discuss it, but Chestnut Hill does not have any equipment at that location. The equipment is located on Monitor Hill which is the primary site, it has the highest elevation in town and is also owned by Aquarion. DC Byrnes reported that they are currently working on a new lease agreement with Aquarion for that location as well.

Chairman McGovern asked if the phone system works off Monitor Hill. DC Byrnes indicated that it does, but soon will be done away with. The old technology with the phone lines is unreliable and it's also very costly for the department to keep using it. DC Byrnes reported with the new tower being installed at police headquarters and the new equipment being installed at the Monitor Hill site, the towers will be able to communicate better.

Chief Lombardo reviewed the Calls-for-Service report for the month of May in which there were 1605 calls. There were 188 Alarms for the month of May up slightly from the month of April and the previous year in May. There were 97 MV Warnings, 2 DUI Arrests, 24 MV Complaints and 99 MV Arrests. The report also showed the following violations: speeding, seatbelt, distracted driving, suspended license and traffic light violations.

The Criminal Incident report showed a total of 90 incidents for the month of May. The following report showed the Calls for Service by time of day and day of week, days and evenings are the busiest. The Calls for Service report showed a total of 171 medical calls. There is no report from EMS this month. On the Incident Statistics, the report shows all types of calls the officers respond to with a total of 1,600 incidents for the month of May.

Chief Lombardo reviewed the Arrest Summary Report for adults, it indicated there were 58 arrests for the month of May. The Arrest Summary Report shows the time, arresting officer, type of incident and arrestees name.

Traffic Report

Chief Lombardo reviewed the Traffic Report and indicated there were 49 cases for the month of May. Chief Lombardo reviewed the types of cases assigned, including: a traffic surveys, assisting Bridgeport PD with a funeral escort, and the speed trailer placement in various locations throughout the town.

Training

Chief Lombardo reviewed the Training Report for the month of May which showed several training courses the officers attended such as First Line Supervisors & Critical Incident, Search and Seizure and the Drug Recognition and Identification training. The DEA came in and trained the officers on the detection of drugs and narcotics and they are aware of the new trends that are occurring. The officers that were not able to attend that training will be trained at a later date. The report also showed some community events. Commissioner Zamarly complimented the Cadets at the Trumbull High School Graduation.

Cadet Report

Chief Lombardo reviewed the Cadet Activity Report for the month of May which showed the meetings that were held with the cadets, the events they participated in and who the advisors were who participated in the meetings and events.

Sick/Injury Report

Chief Lombardo reviewed the Sick/Injury report for the month of May, and asked if there were any questions. There were none.

Detective Bureau Report

Chief Lombardo reviewed the Detective Bureau report for the month of May; the department had 87 new cases. They closed 79 cases in the month of May; there are 29 cases that remain open for the month of May. Chief Lombardo explained that some of the cases take months to solve.

New Business

Commissioner Portanova commented on the new shopping center on Broadway and had a question regarding the “Do Not Enter” sign effective as of June 20th. His thoughts are that the one way traffic is an accident waiting to happen. The sign is visible but his thoughts are of placing temporary flashing lights to make it more visible until everyone becomes acclimated to the new traffic pattern.

Chief Lombardo indicated he will look into placing some flashing signs and also place the speed trailer in that location. Chief Lombardo will speak with the Traffic Division along with the Director of Public Works regarding the concern of making the signs more visible.

There being no further business to discuss, and upon motion made by Commissioner Vazzano to adjourn meeting, seconded by Commissioner Portanova, the Trumbull Police Commission adjourned by unanimous consent at 5:31 p.m.

Respectfully submitted,

Vivian Munoz
Clerk of the Commission