

TRUMBULL HOUSING AUTHORITY
200 Hedgehog Circle
Trumbull, CT 06611

The Board of Directors of the Trumbull Housing Authority met for a Regular Meeting on June 28, 2010 in the Community Room of Stern Village.

Members Present: Thelma Burr, Gail Hanna and Robert Marconi

Also Present: Harry Wise, Executive Director

Tonight's meeting was chaired by Gail Hanna.

With a quorum being present, the meeting was called to order 7:22 p.m.

Approval of Minutes

MOTION MADE (Marconi), seconded (Burr) and unanimously carried to accept the minutes of the May 24, 2010 regular meeting, as presented.

Treasurer's Report

The figures for the month of May were reviewed with no financial difficulties indicated.

The Executive Director reported that the Village was doing very well financially. The Congregate's services budget was also in good financial shape with the operating budget, as always, remaining tight.

New/Old Business

Harry Wise reported as follows.

Union negotiations have been completed within the guidelines presented by the Board of Directors.

The census data relative to the 457 retirement plan has been completed and submitted to T Rowe Price. The transfer of funds from Vanguard over to T Rowe Price has also been completed.

The three bids submitted for tree service were reviewed and recorded as follows:

Acer Tree Service - \$6,900.00
Green Leaf Tree and Lawn Care - \$10,000.00
Long Hill Tree Service - \$17,500.00

The Executive Director informed that the low bidder, Acer Tree Service, has serviced us previously and that their work has been satisfactory.

MOTION MADE (Marconi), seconded (Burr) and unanimously carried to accept the low bid of \$6,900.00, as submitted by Acer Tree Service.

The proposed window replacement project was then readdressed and the following proposals were presented:

Fairfield County Glass - \$3,250.00 or \$325.00 per window. Harry Wise relayed that he was impressed with the depth of the information they provided.

Mercury Excelum contracted the window replacement at Southington Senior Housing at a cost of \$395 for each window. A representative from Southington Senior Housing indicated that they were satisfied with the quality of their work.

New England Conservation Service quoted a price of \$292.00 per window, with very little additional information being provided.

As the two lowest bids were so close, the Executive Director recommended that the bid from Fairfield County Glass be accepted, as there is back-up that their work has been satisfactory.

MOTION MADE (Marconi), seconded (Burr) and unanimously carried, to accept the proposal, for the installation of ten windows, as submitted by Fairfield County Glass, LLC.

At this point, the Executive Director relayed that the U.I. Company has informed him that we do not qualify for their window replacement rebate program.

Harry Wise advised that he still waiting on a third bid for the proposed security camera system.

Tenant Issues

It was brought to the Board's attention that a tenant is not disposing her trash into the bin. The garbage is being left on her front porch and the animals are getting into it.

The Executive Director informed that a letter has been sent to the tenant instructing her to dispose of her garbage properly. He added that there very little he can do, as the tenant in question is disabled. It was suggested that the complainant speak with her neighbor directly.

Trumbull Housing Authority
Meeting of June 28, 2010
Page 3

Regarding comments relating to landscaping issues the Executive Director advised that they will be dealt with on a priority basis.

At this point, a motion was made by Commissioner Marconi and seconded by Commissioner Burr to enter into Executive Session for the purpose of holding discussion on union negotiations. The Commission along with Executive Director Harry Wise entered into Executive Session at 7:47 p.m.

The regular meeting resumed at 8:15 p.m.

There being no further business to discuss, a motion was made by Commissioner Marconi and seconded by Commissioner Burr to adjourn. The June 28, 2010 meeting of the Trumbull Housing Authority adjourned at 8:16 p.m. with unanimous consent.

The next regularly scheduled meeting of the Trumbull Housing Authority will be held on Monday, August 23, 2010 at 7:15 p.m. in the Community Room of Stern Village.

Respectfully submitted,

Helen Granskog
Clerk of the Board